



Missouri Department of Health and Senior Services

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VM-11-05

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MEMORANDUM FOR ALL CONSUMER-DIRECTED SERVICES VENDORS

FROM: Celesta Hartgraves, Director *Celesta Hartgraves*
Division of Senior and Disability Services

SUBJECT: Consumer Directed Services Reporting Revisions

In order to comply with provisions of 19 CSR 15-8.400 (7)(G)(H) and the Independent Living Waiver, Vendors must complete and submit the Quarterly Financial Report and Quarterly Service Report for Consumer Directed Services.

To comply with the requirements noted above, the Quarterly Financial Report has been modified. The Quarterly Financial Report requires the financial information to be separated by each CDS service, i.e., Medicaid State Plan, Independent Living Waiver, or Non-Medicaid Eligible. Additional data fields for CDS attendant payrolls and workers compensation have been added to the report.

The Quarterly Service Report and instructions have been updated to clarify the requirement for the Yearly Service Report. The Vendor should summarize the results of their consumers' surveys and describe how the survey results will be utilized by the Vendor to improve their administration of the CDS program. The Vendor should not send copies of the individual surveys to the Department of Health and Senior Services.

The revised report forms are available on the Department of Health and Senior Services' website at www.dhss.mo.gov. To access the forms, select each of the following links: Senior Services, Consumer Directed Services, then Applications & Forms.

Any questions regarding this memorandum should be directed to the HCS Provider Contracts via e-mail at ihcontracts@dhss.mo.gov.

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