



Missouri Department of Health and Senior Services

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Jane Drummond
Director

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MEMORANDUM FOR ALL CONSUMER DIRECTED SERVICES VENDORS

FROM: Brenda F. Campbell, Director *Brenda F. Campbell*
Division of Senior and Disability Services

SUBJECT: Money Follows the Person

The State of Missouri has been approved by the Centers for Medicare and Medicaid Services (CMS) to participate in the Money Follows the Person (MFP) Demonstration. This demonstration is collaboration between the Department of Social Services (DSS), the Department of Mental Health (DMH) and the Department of Health and Senior Services (DHSS). The purpose of this memorandum and its attachment is to provide guidelines and tools for implementing MFP and to clarify the vendor's role in the transition process.

In order to qualify for MFP, an individual must:

- 1) be determined MO Healthnet eligible for at least one month;
- 2) meet all current eligibility requirements for Home and Community Based Services (HCBS);
- 3) meet the functional requirements for nursing facility level of care;
- 4) have been a resident of a nursing facility or habilitation center for at least six months; and
- 5) plan to transition to a qualified housing unit, defined by CMS as:
 - a. a home owned or leased by the individual or a family member, or
 - b. a residence with no more than four unrelated persons.

Referrals for benefits within the MFP demonstration should be made to the Central Registry Unit (CRU) at 1-800-235-5503. At the time of referral, the caller should state that the individual is potentially eligible as an MFP participant. CRU will complete a preliminary screening and if information is adequate to document that the applicant is appropriate for MFP, the referral will be forwarded to Division of Senior and Disability Services (DSDS) staff for assessment and level of care determination. Due to strict guidelines set forth in the protocol for MFP, the expedited Community Partners Referral procedures are not applicable to the demonstration participants at this time. Assessment for eligibility and care plan development must be completed by DSDS staff.

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.

After an individual has been determined eligible to participate in the demonstration, DSDS staff will assist the resident in developing a care plan and offer a choice of HCBS providers to oversee their care. The MFP participant will be eligible for HCBS. Additionally, the MFP participant is eligible to receive supplemental funding to use for transition related expenses. Any provider, vendor or interested party may assist an individual in transitioning to the community; however, only an entity with a Consumer-Directed Services vendor agreement can be reimbursed for transition expenses.

Once approved for the MFP demonstration, individuals may participate for a period of one year as long as all eligibility requirements continue to be met. When consumers need supplemental transition funds, the vendor shall assist in overcoming any barriers to a successful transition. Supplemental funds, limited to \$2,400 per participant over the course of the demonstration, are available when necessary. The attached document lists items that are appropriate for reimbursement. The form shall be completed by the vendor and submitted via fax to the Bureau of Program Integrity (BPI) at 573-751-6499. BPI staff will review the request and advise the vendor regarding approval, modification, or denial of funding. The form is available at the following link: <http://www.dhss.mo.gov/HCBS/AppsForms.html> or can be accessed through <http://www.dhss.mo.gov> , click on Senior Services/HCBS Provider Information/Application and Forms.

Vendors and providers shall continue to work closely with MFP participants throughout the one-year demonstration period. Contact in person or by telephone is required at least monthly. Interaction between vendors/providers and DSDS staff is an expectation, as DSDS is responsible for monitoring MFP participants to ensure adequacy of care plans, as well as the safety of the participant in the community.

At the end of the one-year demonstration, the participant will continue to receive home and community based services for as long as all eligibility requirements are met. Any questions regarding this memorandum may be directed to the Bureau of Program Integrity via email at programintegrity@dhss.mo.gov or at 573-526-8557.

BFC/TW

Attachment

CC: Distribution List 4