



Missouri Department of Health and Senior Services

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010
RELAY MISSOURI for Hearing and Speech Impaired: 1-800-735-2466 VOICE: 1-866-735-2460

Randall W. Williams, MD, FACOG
Director



Michael L. Parson
Governor

PM-19-03
VM-19-03

February 22, 2019

MEMORANDUM FOR ALL HOME AND COMMUNITY BASED CARE PROVIDERS

FROM: Travis West, HCBS Systems and Data Reporting Unit
Division of Senior and Disability Services

SUBJECT: Provider Reassessments SharePoint Access

This memorandum is to advise Home and Community Based Services (HCBS) Providers who have successfully completed HCBS provider reassessment training of the process to obtain SharePoint access.

HCBS providers approved to complete reassessments must register for SharePoint to access their assigned reassessments. To register, providers must contact providerreassessments@health.mo.gov and provide the following information:

- Provider agency name
- Medicaid provider type 27 number
- Contact name
- Contact number
- Contact email

HCBS providers will receive SharePoint credentials once approved. Any communication regarding reassessments as outlined below should be directed to providerreassessments@health.mo.gov.

- Issues involving utilization of SharePoint or accessing assigned reassessments.
- Any changes impacting the reassessment process or assignments, such as a change in provider agency name, contact information, or e-mail address.

The Provider Reassessment Information portion of the [Home and Community Based Services Provider Information](#) page on the DHSS website has been updated to reflect these changes.

Any questions regarding this memorandum should be directed to the Bureau of Long Term Services and Supports, HCBS Systems and Data Reporting unit via e-mail at providerreassessments@health.mo.gov.

TW/dt/sp

CC: Distribution Lists 3 & 4

www.health.mo.gov

Healthy Missourians for life.

The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.