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MEMORANDUM FOR ALL HOME AND COMMUNITY BASED CARE PROVIDERS

FROM: Venice Wood, Chief *Venice Wood*
Bureau of Long Term Services and Supports
Division of Senior and Disability Services

SUBJECT: Participant Communication: Reason for Contact

The Participant Communication: Reason for Contact in the Home and Community Based Services (HCBS) Policy Manual (Policy 4.00 Appendix 12) has been revised to include missed appointments for Assessment/Reassessment, Care Plan Changes (subsequent to an EDL Investigation) and the HCBS Assessment Attestation form. The revised Participant Contact Letter: Reason for Contact shall be used immediately. The added and revised policy has been posted in the HCBS Policy Manual located on the DHSS internet at the following link: <http://health.mo.gov/seniors/hcbs/hcbsmanual/>

Any questions regarding this memorandum should be directed to the Bureau of Long Term Services and Supports via e-mail at LTSS@health.mo.gov by phone at (573)526-8557.

VW/rc

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