



Missouri Department of Health and Senior Services

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010  
RELAY MISSOURI for Hearing and Speech Impaired 1-800-735-2966 VOICE 1-800-735-2466

Gail Vasterling  
Director



Jeremiah W. (Jay) Nixon  
Governor

PM-14-15  
VM-14-16

June 17, 2014

**MEMORANDUM FOR ALL HOME AND COMMUNITY BASED CARE PROVIDERS**

FROM: Celesta Hartgraves, Director *Celesta Hartgraves*  
Division of Senior and Disability Services

SUBJECT: 2014 Provider Update Meetings

The Missouri Medicaid Audit and Compliance Unit (“MMAC”) has scheduled provider update meetings for all Home and Community Based Services (HCBS) providers for calendar year 2014. HCBS providers include: In-Home Service (IHS) providers, Consumer Directed Services (CDS) vendors, Residential Care Facilities (RCF)/Assisted Living Facilities (ALF) and Adult Day Care (ADC).

Two sessions are being offered to allow maximum participation. Each session will be three days long and the same agenda is presented each day during the session. However, each session will cover different topics. **HCBS providers are only required to attend one day during either Session 1 or Session 2.** Pre-registration is not required. Meetings will be held at the Harry S. Truman Building, 301 West High St., Room 490/492, Jefferson City, MO 65101. The dates are as follows:

**Session 1**

Wednesday, June 25, 2014  
10:00 AM to 3:00 PM

Thursday, June 26, 2014  
10:00 AM to 3:00 PM

Friday, June 27, 2014  
10:00 AM to 3:00 PM

**Session 2**

Wednesday, October 8, 2014  
10:00 AM to 3:00 PM

Thursday, October 9, 2014  
10:00 AM to 3:00 PM

Friday, October 10, 2014  
10:00 AM to 3:00 PM

**Tentative** topics to be presented include:

- Missouri Medicaid Audit and Compliance Unit (MMAC)
  - New Enrollment/Case Management System
  - Enrollment Requirements
  - Telephony Changes
  - Auditing Standards

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- Timesheet Requirements
  - Provider Investigations
  - HCBS Provider Updates
  - Screening Requirement Review
  - Contact Information and Resources
- Missouri Department of Health and Senior Services (DHSS)
- Division of Senior and Disability (DSDS) updates
  - Independent Living Waiver (Financial Management Services (FMS) update)

**Additional information:**

- The IHS provider is responsible for maintaining proof of attendance in the certified manager's personnel file.
- Attendance at any **one** of the sessions listed above will fulfill the requirement in 19 CSR 15-7.021(14)(D).

Any questions regarding this memorandum should be directed to MMAC - Provider Contracts via e-mail at [mmac.ihscontracts@dss.mo.gov](mailto:mmac.ihscontracts@dss.mo.gov).

CH/ss

CC: Distribution Lists 3 & 4