



Missouri Department of Health and Senior Services

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PM-14-01
VM-14-01

August 27, 2013

MEMORANDUM FOR ALL HOME AND COMMUNITY BASED CARE PROVIDERS

FROM: Celesta Hartgraves, Director *Celesta Hartgraves*
Division of Senior and Disability Services

SUBJECT: Implementation of Provisions of Senate Bill 127 (2013)

We are writing to provide information about the implementation of Senate Bill 127. Section 208.895.2, RSMo, of the bill states that if the department of health and senior services has not reviewed and approved or denied a properly completed referral within fifteen business days, a provider has the option of completing an assessment and care plan recommendation. Section 6 (1) (a) of this same section states that these assessments will be conducted by an assessor trained to perform home- and community-based care assessments; and (b) use forms provided by the department.

The Division of Senior and Disability Services (DSDS) has scheduled a “Train the Trainer” class for September 11th, 12th and 13th for the purposes of training provider employees who will be training on the assessment and care planning process. Subsequent classes will be offered for providers and that information will be provided by memo.

In order for a provider to have a staff person trained in the assessment and care planning process, the provider must use qualified staff as trainers and assessors. All trainers and assessors must meet the same qualifications of an Adult Protective and Community Worker II- the same as DSDS staff. The qualifications can be found at <http://content.oa.mo.gov/personnel/classification-specifications/5200>.

The minimum required qualifications are located under Experience and Education at the bottom of the page. Registered Nurses without a Bachelor’s Degree also meet the qualifications.

To register for the Train the Trainer class, please follow the steps outlined below:

- Register at the following site [DSDS Training Registration](#).
- The registrant will receive confirmation via e-mail of the time and date of the training. A link to a Share Point site and password will be included. The Share Point site houses the material the trainer will use for the class. The registrant is responsible for making their own copies of the material to bring to class, as none will be provided by DSDS.
- A test will be administered at the conclusion of the Train the Trainer class. In order to be considered a qualifying Trainer, the attendee must obtain a score of 80% or more. Should the

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attendee fail the test, they may retest at 10:00 AM on the last day of any of the classes. Registration is not required to retest.

Any questions regarding this memorandum should be directed to the Bureau of Program Integrity via e-mail at programintegrity@health.mo.gov or by phone at 573-526-8557.

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CC: Distribution Lists 3 & 4