



Missouri Department of Health and Senior Services

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Margaret T. Donnelly
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PM-11-13
VM-11-12

March 24, 2011

MEMORANDUM FOR ALL HOME AND COMMUNITY BASED CARE PROVIDERS

FROM: Celesta Hartgraves, Director *Celesta Hartgraves*
Division of Senior and Disability Services

SUBJECT: Update Meetings

The Division of Senior and Disability Services (DSDS) has scheduled provider update meetings for all Home and Community Based Services (HCBS) providers in April 2011. HCBS providers include: In-Home Service (IHS) providers, Consumer Directed Services (CDS) vendors, Residential Care Facilities (RCF)/Assisted Living Facilities (ALF) and Adult Day Health Care (ADHC).

Three sessions are being offered to allow maximum participation. HCBS providers need to attend only **one** session as the same agenda will be presented for each day. Pre-registration is not required. Meetings will be held at the Harry S. Truman Building, 301 West High St., Room 490/492, Jefferson City, MO. The dates are as follows:

- Monday, April 18, 2011
9:00 AM to 4:00 PM
- Tuesday, April 19, 2011
9:00 AM to 4:00 PM
- Wednesday, April 20, 2011
9:00 AM to 4:00 PM

Topics to be presented include:

- Panel Discussion - DSDS
Short presentations followed by questions and answers.
- HCBS Web Tool Demonstration
What information can providers/vendors obtain from Web Tool?
- Department of Social Services
Quality Assurance procedures

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Additional information:

- The IHS provider is responsible for maintaining proof of attendance in the certified manager's personnel file.
- Attendance at any **one** of the sessions listed above will fulfill the requirement in 19 CSR 15-7.021(14)(D).

Any questions or requests for special accommodation may be submitted to Barbara Rueter in the Automation and Analysis Unit via email at Barbara.Rueter@health.mo.gov.

CH/br

CC: Distribution Lists 3 & 4