



Missouri Department of Health and Senior Services

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PM-10-05  
VM-10-03

December 9, 2009

**MEMORANDUM FOR ALL HOME AND COMMUNITY BASED CARE PROVIDERS**

FROM: Brenda F. Campbell, Director *Brenda F. Campbell*  
Division of Senior and Disability Services

SUBJECT: Level of Care Policy and HCBS Referral/Assessment Form and Instructions

The Division of Senior and Disability Services (DSDS) has updated the Home and Community Services Case Management Manual, specifically Policy 1602.24 regarding Level of Care Scores, to be more closely aligned with the Code of State Regulations governing nursing facility level of care, 19 CSR 30-81.030. Revisions include the following:

- **Monitoring:** Included the requirement of not only the *observation* of a medical and/or mental condition, but also the *assessment* of that condition.
- **Medication:** Deleted the delineation of medications that affect the whole body as a ‘medication’ vs. a “localized area or condition” as a ‘treatment’, thus making any medication pointable as a medication. Clarified timeframe for PRN usage of medication.
- **Treatment:** Made changes to the appropriate LOC score for catheter and ostomy care, oxygen usage in addition to TENS unit. Deleted medications that are used for localized use.
- **Restorative:** Added the stipulation when using a Person Centered Plan (PCP) or Individualized Treatment Plan (ITP) as a justification for LOC points there must be a current copy of the PCP or ITP (which are revised annually) in the case record.
- **Rehabilitative:** Added Cardiac Rehabilitation as a valid rehabilitative service. Clarified timeframe in which rehabilitative services must be assessed or implemented.
- **Personal Care:** Combined the components of Grooming/Bathing and Toileting as indicators for Personal Care needs. Removed the requirement of needing human assistance for personal care needs; in addition, clarified frequency of incontinency.
- **Dietary:** Included “Moderate assistance required” to the 6-point category.
- **Mobility:** Included minimal (3 points), moderate (6 points), and maximum (9 points) assistance needed to Mobility category.
- **Behavior and Mental Condition:** Clarified that in order to receive LOC points in this category, assistance is needed with behavioral issues. Deleted any reference to needing a payee, conservator, or guardian as a determining factor for LOC points.

The Home and Community Based Services Referral/Assessment form and instructions have also been updated.

[www.dhss.mo.gov](http://www.dhss.mo.gov)

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The updated policy, form and instructions will soon be available on-line at:  
<http://www.dhss.mo.gov/HCBS/ReferralPacket.html>.

Any questions regarding this memorandum should be directed to the Bureau of Program Integrity via e-mail at [programintegrity@dhss.mo.gov](mailto:programintegrity@dhss.mo.gov) or by phone at 573-526-8557.

BFC/CL

CC: Distribution Lists 3 & 4