



Missouri Department of Health and Senior Services

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**Jane Drummond**  
Director

PM-08-03  
VM-08-03

August 29, 2007

**MEMORANDUM FOR HOME AND COMMUNITY BASED CARE PROVIDERS**

FROM: Brenda F. Campbell, Director *Brenda F. Campbell*  
Division of Senior and Disability Services

SUBJECT: Automated Reauthorization of Services

In our continuing effort to streamline operations and support increased efficiency, the Division of Senior and Disability Services (DSDS) has implemented a new process to automate the reauthorization of services to existing clients and consumers. The first run of the automated process occurred the weekend of August 18, 2007, and reports were mailed to providers and vendors the following week. The automated process will now occur on the third weekend of each month.

For the month of August, providers and vendors received a summary report of the individuals for whom services were reauthorized. The summary report is a temporary measure to ensure continuity of care and appropriate reimbursement of services delivered. DSDS is continuing its review of potential options for provider/vendor notice of reauthorizations and updates will be provided as they become available. The summary reports should be kept on file at the provider/vendor's place of business for reference during Quality Assurance reviews.

We appreciate your patience as we work through the details of the new process. Any questions regarding this information may be directed to the Bureau of Program Integrity at [programintegrity@dhss.mo.gov](mailto:programintegrity@dhss.mo.gov) or by calling 573/526-8557.

BFC/RS

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.