



Missouri Department of Health and Senior Services

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**Julia M. Eckstein**  
Director

PM-05-12

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**MEMORANDUM FOR ALL IN-HOME SERVICES PROVIDERS**

**From:** Brenda F. Campbell, Administrator  
Section for Senior Services

**Subject:** Clinical Case Management Changes

Due to the loss of the Community Health Nurse (CHN) positions within the Section for Senior Services, changes are being implemented to handle the clinical case management activities formerly completed by the CHNs.

Upon receipt of a request to provide passive range of motion (PROM) under the Advanced Personal Care program, the Worker will contact the provider nurse and authorize a nurse visit to assist with evaluation of need and to obtain the physician's order to provide the service. If the client's physician approves the request, the provider nurse must notify the Worker so appropriate services may be authorized.

The Nurse Summary Form and Instructions have been revised to delete references to the former CHN activities. These forms will continue to be submitted to Workers for review and any necessary follow-up activities. Workers will utilize the expertise of provider nurses and the Community Health Nurse Consultant (CHNC) in Central Office to make appropriate decisions regarding clinical issues.

In addition, Workers are no longer required to do a new Service Plan Supplement (DA-3a) at reassessment unless there are changes to the authorized services. The months that clinical nurse assessments are due will now be noted in the 'Comments' section of the DA-13/LCDE.

The revised Nurse Summary Form and Instructions may be downloaded from the DHSS website at <http://www.dhss.mo.gov/InHomeServProviders/ClinicNurseAssess.html>. The forms are available only on the webpage or by other electronic means, such as e-mail. If you need assistance obtaining the forms in an electronic format, please call the number listed below.

Any questions regarding this notice may be directed to the Bureau of Program Integrity at 573/526-8557.

BFC/RS

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