



## Missouri Department of Health and Senior Services

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### MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES STAFF AND STAKEHOLDERS

FROM:

Veronica Jameson, Bureau Chief  
Bureau of Policy and Quality Enhancements

SUBJECT:

Spenddown Not Met – Aged & Disabled Waiver Eligible

This memorandum is to advise Home and Community Based Services (HCBS) staff and stakeholders of a protocol change for those participants whose spenddown has not been met but may be eligible for HCB Medicaid.

Effective January 1, 2025, referrals for any potential participant, 63 and over, who appear eligible for HCB Medicaid and is in a “Spenddown Not Met” status will no longer be processed by the Division of Senior and Disability (DSDS) HCBS Intake. Instead, the participant will be referred to the Family Support Division (FSD) HCB Processing unit who will determine HCB eligibility and initiate the referral for Home & Community Based Services.

When the HCBS Intake Unit receives an electronic referral, an email notification will be sent to the address listed on the referral, informing the sender the referral was not processed and to call the FSD HCB Processing Unit. When a referral is received via phone, the participant will be directed to call the FSD HCB Processing Unit.

If you believe a potential participant may be eligible for HCB, and they are unable to pay their Spenddown, the participant can contact the FSD HCB Processing Unit by calling 877-304-7939.

Questions regarding this memorandum should be directed to the Bureau of Policy and Quality Enhancements via e-mail at [LTSS@health.mo.gov](mailto:LTSS@health.mo.gov).

### PROMOTING HEALTH AND SAFETY

The Missouri Department of Health and Senior Services' vision is optimal health and safety for all Missourians, in all communities, for life.