



Missouri Department of Health and Senior Services

P.O. Box 570, Jefferson City, MO 65102-0570 | Phone: 573-751-6400 | FAX: 573-751-6010
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Paula F. Nickelson
Director

Michael L. Parson
Governor

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MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES STAFF

FROM: Verena Cox, Bureau Chief
Bureau of Long-Term Services and Supports

SUBJECT: Medicaid Eligibility Spend Down Information

This memorandum is to provide notice of spend down processing delays at the Department of Social Services, Family Support Division (FSD). Due to processing delays of spend down claims, many participants are showing as “spend down not met” when they have met their spend down. FSD is working to decrease processing times however, current processing times are approximately 90 days.

DSDS recognizes that it is challenging for providers to make an informed decision if they are to provide the authorized services. DSDS recommends consulting with your participant about whether they believe they are meeting their spend down or not. As a reminder, a provider is not guaranteed payment if the participant does not have appropriate eligibility at the time of delivery. However, if claims are processed for those who have met their spend down, reimbursement will be allowed for that time period. Providers have up to one year to bill and are encouraged to re-bill in 3-6 months if previous billings were denied due to spend down issues.

In instances where the participant primarily meets their spend down through a monthly premium, please encourage them to begin utilizing the automatic withdrawals as this will eliminate disruption to their services. Automatic withdrawals are done on the 10th of each month for the next month’s spend down. For example, on October 10th, the automatic withdrawal will be done for November’s spend down payment, providing them MO HealthNet coverage for November. Instructions on enrolling in the process may be found in the [Spend Down FAQs](#).

Questions regarding this memorandum should be directed to the Bureau of Long-Term Services and Supports (BLTSS) via e-mail at LTSS@health.mo.gov.

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