



## Missouri Department of Health and Senior Services

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**Sarah Willson**  
Director

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Governor

INFO 03-25-01

March 5, 2025

### MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES STAFF AND STAKEHOLDERS

FROM: Erica Keller, Bureau Chief   
Bureau of Systems and Data Reporting

SUBJECT: Provider Reassessor Assignment Information

This memorandum serves to notify participating Type 27 provider reassessors of transition processes required prior to the launch of the new DSDS HCBS electronic case management system known as [HCBS Fusion](#).

HCBS Fusion is scheduled to launch on May 5, 2025. All reassessment activity must be conducted in Fusion on and after this date. Prior to launch, extensive data migration will be required. To accommodate data migration efforts, all case record activity must be fully completed and submitted before migration begins.

To ensure adequate time for DSDS review processes to take place prior to the launch of Fusion, provider reassessments due on April 30, 2025 are now due by 5:00PM CT on April 20, 2025. Provider Web Tool access will be changed to read only status the evening of April 20, 2025, and no further submissions will be allowed. Items in pending status after the deadline will be lost and must be re-entered into Fusion on or after May 5, 2025.

By April 30<sup>th</sup>, the Provider Reassessor Review (PRR) team will review and finalize all April submissions. It is imperative that all requested remediations are completed as timely as possible to allow time for final review and authorization. Failure to do so may result in interruption of care plan authorization and may require re-entry in the new system. If you receive a remediation request after April 20, 2025, please respond to the remediation request via email and the PRR team member will enter the remediated information into the case record.

DSDS recommends provider reassessors continue completing assessments using available paper tools between April 20 and May 5, 2025. Beginning May 5, all completed paper assessments and care plans may be entered into the new system.

All participating Type 27 agencies are encouraged to review assignments due in March and April 2025 to determine if adjustments are needed due to the expedited timeline. If there is a need to return assigned reassessments, please do so no later than March 20<sup>th</sup>, 2025.

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DSDS recognizes the challenges this may present and appreciates your partnership and patience throughout this transition. We look forward to the new and exciting enhancements the new system will bring.

Questions regarding this memorandum should be directed to the Bureau of Systems and Data Reporting via e-mail at [HCBS.Systems@health.mo.gov](mailto:HCBS.Systems@health.mo.gov).

## **PROMOTING HEALTH AND SAFETY**

The Missouri Department of Health and Senior Services' vision is optimal health and safety for all Missourians, in all communities, for life.

