



# Missouri Department of Health and Senior Services

P.O. Box 570, Jefferson City, MO 65102-0570 | Phone: 573-751-6400 | FAX: 573-751-6010  
RELAY MISSOURI for Hearing and Speech Impaired and Voice dial: 711




**Paula F. Nickelson**  
Director

**Michael L. Parson**  
Governor

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## MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES STAFF AND STAKEHOLDERS

FROM: Jessica Schaefer, Programmatic Director   
Section of Home and Community Based Services

SUBJECT: Restructure of HCBS Programmatic Teams

This memorandum serves to notify Home and Community Based Services (HCBS) staff and stakeholders of recent reorganization of the quality, policy, waiver, hearings, and training teams. As HCBS continues to expand, additional oversight, requirements, and initiatives are also increasing. To assist with providing a balance to the existing teams supporting the programmatic aspects of HCBS, some duties have been shifted among the bureaus and the bureaus have been renamed to reflect their current duties. No additional staffing was added to support this transition.

### Bureau of Federal Programs (BFP)

This bureau will be led by Rena Cox. Their primary responsibilities include:

- Operation of 1915c waivers and State Plan
- Management of the NCI-AD Consumer Survey and Workforce Surveys
- Research, development, and implementation of Access Rule requirements
- Ongoing federal reporting requirements
- Research, development, and implementation of federal initiatives or projects
- Operation of the HCBS Training Unit

### Bureau of HCBS Policy and Quality Enhancements (BPQE)

This bureau will be led by Veronica Jameson. Their primary responsibilities include:

- Development, maintenance, oversight, and interpretation of HCBS Policy
- Development and maintenance of state Regulations
- Operation of the Hearings Unit
- Conducting case record reviews and summary reports
- Research, development, and implementation of quality improvement initiatives or projects

Staff and stakeholders should continue using all existing email addresses at this time.

BFP will address all items sent to:

- [waivers.ltss@health.mo.gov](mailto:waivers.ltss@health.mo.gov): 1915c waiver related inquiries or requests
- [hcbs.training@health.mo.gov](mailto:hcbs.training@health.mo.gov): training unit inquiries
- [dsds.surveys@health.mo.gov](mailto:dsds.surveys@health.mo.gov): consumer or workforce survey related inquiries

BQPE will address all items sent to:

- [ltss@health.mo.gov](mailto:ltss@health.mo.gov): policy/regulation related inquiries
- [qiqa@health.mo.gov](mailto:qiqa@health.mo.gov): quality assurance related inquiries
- [hcbshearings@health.mo.gov](mailto:hcbshearings@health.mo.gov): hearing related inquiries

Questions regarding this memorandum should be directed to [LTSS@health.mo.gov](mailto:LTSS@health.mo.gov).

## PROMOTING HEALTH AND SAFETY

The Missouri Department of Health and Senior Services' vision is optimal health and safety for all Missourians, in all communities, for life.

