



**Missouri Department of Health and Senior Services**

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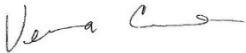


**Michael L. Parson**  
Governor

HCBS 03-23-01

March 13, 2023

**MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES STAFF AND STAKEHOLDERS**

FROM: Verena Cox, Bureau Chief   
Bureau of Long Term Services and Supports

SUBJECT: Additional Updates to the Provider Reassessment Process Policy

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- 4.25 [Provider Reassessment Process](#) HCBS Web Tool language revised to reference electronic case record and updated the link to the Provider Reassessment Notification Portal.
- Additional updates were made to the following sections:
- Added Brain Injury Waiver (BIW) to Policy Fundamentals section.
  - Included Managed Care Health Plan ME code of E2 language and clarified when to contact an authorized representative when scheduling reassessments to Reassessment Preparation section.
  - Assessment and Person Centered Care Planning Process section updated to include:
    - Examples of appropriate and inappropriate goals;
    - Clarified the necessary signature to be provided when participant has an authorized representative;
    - Removed forms that are not required during a reassessment;
    - Clarified language for CDS Essential Transportation; and
    - Additional direction provided under case notes.

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This revised policy is located in the [HCBS Policy Manual](#).

Questions should be directed to the Bureau of Long Term Services and Supports (BLTSS) via email at [LTSS@health.mo.gov](mailto:LTSS@health.mo.gov).

**Unless otherwise noted, the policy revisions are effective upon receipt.**

VC/dt

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.