Missouri Department of Health and Senior Services
P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010
RELAY MISSOURI for Hearing and Speech Impaired 1-800-735-2966 VOICE 1-800-735-2466
Randall W. Williams, MD, FACOG
Director

Michael L. Parson
Governor

HCBS 03-21-01

March 17, 2021

MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES STAFF AND STAKEHOLDERS

From: Verena Cox, Bureau Chief
Bureau of Long Term Services and Supports

Subject: Additions to Acceptable Documents for Consumer Directed Services Tax Information

This memorandum provides information regarding the documentation of Consumer Directed Services (CDS) participant tax information. All CDS vendors should have tax documentation uploaded to the HCBS Web Tool for any CDS participant that was active with their agency as of August 26, 2020, the date the directive was issued per memorandum HCBS 08-20-01.

➢ 3.25 Appendix 1	Consumer Directed Services Tax Information	Updated to include additional documents that are acceptable for verification of the assignment of Federal EIN and Missouri EIN/TIN.

This revised policy has been posted in the HCBS Policy Manual located on the DHSS Internet at the following link: http://health.mo.gov/seniors/hcbs/hcbsmanual/index.php.

Questions should be directed to the Bureau of Long Term Services and Supports (BLTSS) via email at LTSS@health.mo.gov.

Unless otherwise noted, the policy revisions are effective upon receipt.

VC/dt

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.