



## Missouri Department of Health and Senior Services

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**Sarah Willson**  
Director

**Mike Kehoe**  
Governor

APS-25-06

June 5, 2025

### MEMORANDUM FOR SECTION OF ADULT PROTECTIVE SERVICES STAFF

From: Nicole Gatlin, Bureau Chief of APS Supports   
Division of Senior and Disability Services  
Section of Adult Protective Services (APS)

Subject: Significant Event Indicator for the May 16, 2025 Tornadoes

A Significant Event titled “Tornado (May 16<sup>th</sup>, 2025)” has been created in MoAPSS. This Significant Event should be used for any report received that involves tornadoes in Sikeston, St. Louis City, or St. Louis County on May 16, 2025, or response related to these events. The event indicator can be selected upon intake or at any time during the report investigation process.

ROLE	REQUIRED ACTION
CRU	CRU staff shall review this memo and select the event indicator as appropriate when creating intakes. Questions shall be directed to CRU Supervisors as appropriate.
PSU Field Staff	PSU field staff members shall review this memo and select the event indicator as appropriate when creating intakes or during their casework. Questions shall be directed to PSU Supervisors as appropriate.
PSU Supervisors	PSU Supervisors are required to review this memo with team members during staff meetings and ensure they understand and utilize the information provided. Supervisors are also responsible for confirming employee understanding and application of the information contained in this memo through case reviews and case conferences. Supervisors shall forward questions to the APS Policy Unit as needed.
PSU Management	PSU Managers shall ensure that PSU Supervisors review memos with staff and hold PSU field staff responsible for implementing and applying the information contained in memos.
Administrative Support Assistant (ASA/LASA)	There is no action required for this group.
Training	There is no action required for this group.
Quality Assurance (QA)	QA staff members shall review and thoroughly understand updates that may impact QA Reviews and evaluate affected team members’ understanding of the updates through QA Reviews.

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### PROMOTING HEALTH AND SAFETY

The Missouri Department of Health and Senior Services’ vision is optimal health and safety for all Missourians, in all communities, for life.