Date:

Dear:

The Division of Senior and Disability Services (DSDS) recently received a report of concern. I have made several attempts to contact you but have been unable to reach you. In order for our department to be of service, I need to speak with you as soon as possible. Please contact me by calling .

The vision of DSDS is to have “Safe and Healthy Seniors and Adults with Disabilities in Missouri.” This is achieved by providing services and/or service referrals to assist seniors and adults with disabilities in remaining in their community and as independent as possible.

Sincerely,

MO Department of Health and Senior Services

Division of Senior & Disability Services