PSEM-19-02

January 14, 2019

MEMORANDUM FOR HOME AND COMMUNITY SERVICES FIELD STAFF



From: Waunita Schwandtner, Bureau Chief

Bureau of APS Systems and Data Integrity

Subject: 2019 Case Compass System: New Employee Training

Case Compass training will be available to staff in 2019 at a minimum of once per quarter. This training will be WebEx format with a virtual classroom. Staff will participate in this training from their office and can sign up for any session. Please have staff register to attend this class via the intranet: <http://dhssnet/seniorservices/aps-staff-info.php>

Current scheduled dates are on the following days from 9 am – 3:30 pm:

* March 7
* June 20
* Sept 26
* Dec. 5

If staff are not able to attend the scheduled dates, please contact us as we can work with them individually based on their current needs. Any questions and/or changes to registrations should be directed to Janice Schanbacher at 573-526-0714 or email [Janice.Schanbacher@health.mo.gov](mailto:Janice.Schanbacher@health.mo.gov) .

WJAS

CC: Distribution List 2