PSEM 18-15

September 11, 2018

**MEMORANDUM FOR HOME AND COMMUNITY SERVICES FIELD STAFF**



**From:** Waunita Schwandtner, Bureau Chief

 Bureau of Systems & Staff Development

**Subject:** Cancellation and Rescheduling of APS Basic Training

The September 17-21, 2018 APS Basic Training is being cancelled, however another training class will be offered December 3- 7, 2018. Supervisors or employees can register via the following link: <https://dhssnet/seniorservices/aps-staff-info.php> Once the registration has been completed, an enrollment confirmation will be sent to each attendee and their supervisor with additional instructions.

If there are any questions, please feel free to contact me via email at Waunita.Schwandtner@health.mo.gov or call Janice Schanbacher at 573/526-0714 with any registration questions or special accommodations.

WJAS/

CC: Distribution List 2