

Section for Child Care Regulation (SCCR)
Q & A Guidance for Licensed Providers
updated August 21, 2020

Purpose: The purpose of this document is to provide guidance for licensed child care providers who are operating through an emergency situation, such as COVID-19.

Question: Some of my child care staff's CPR and First Aid Certifications will expire during this emergency time. Will this effect my facility?

- Answer: Through recommendation from the American Heart Association, child care staff with current CPR & First Aid certifications that will expire in 2020, will be extended and considered valid an additional 120-days past the date of expiration.

Question: I have children who need to enroll in my facility temporarily. What forms are needed during this emergency?

- Answer: An enrollment form and record of immunizations shall be on file. Since children are now able to obtain routine medical care, a medical examination report for an infant/toddler and school-age child shall also be on file. **If you enrolled a new child(ren) during the state of emergency, please ensure you have all required paperwork on file**

Question: I need to hire new staff to meet ratios. What do new staff need to begin work?

- Answer: The staff member shall be fingerprinted and have results of a Family Care Safety Registry screening. Since individuals are now able to obtain routine medical care, a staff medical examination form shall also be on file. **If you hired new staff during the state of emergency, please ensure you have all required paperwork on file.**

Question: I am unable to purchase enough milk to meet the menu requirements. Can I serve an alternative?

- Answer: We know providers are doing their best to meet the required food components. In the event that providers are unable to serve all the required food components, providers should document what was served and note the alternatives served in place of the required components.