



Missouri Department of

Health & Senior Services

- Please mute your microphone.
- Please put your name and who you are with into the chat box so we know who is with us today.
- Only one user per device will receive clock hour credit.
- We will begin shortly.

Section for Child Care Regulation
2020 Provider Meeting

WELCOME



OBJECTIVES

- ☒ COVID 19 Reimbursement Fund (CRF)
- ☒ HB 1414
- ☒ Update on proposed rules
- ☒ Non-expiring licenses/annual process
- ☒ Background screening

\$10, 000,000 IN COVID-19 RELIEF FUNDS

Who can apply?

- Licensed providers
- License-exempt providers
- Child care providers who are exempt from licensure.



How do I apply?

- Go to our website at <https://health.mo.gov/safety/childcare/covid-19-updates.php>
- Fill out an attestation form
- Send in invoices and supporting documentation.
- Fill out a vendor form if you have not done this in the past.

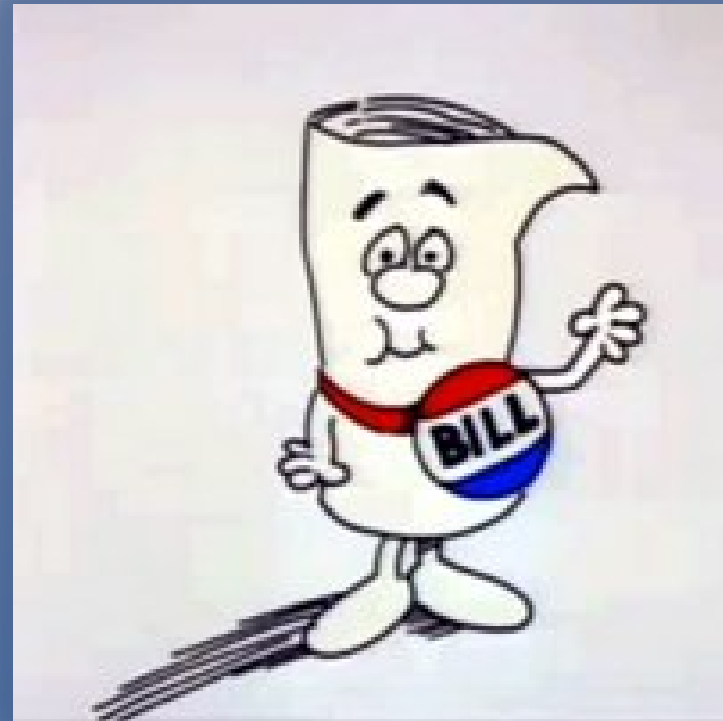
What are we doing to keep everyone safe?

- Our staff are wearing masks, washing hands frequently, and social distancing as much as possible during inspections.
- Our staff are being tested twice a month.



HB 1414

- Non-expiring licenses
- Background screenings
- Exemptions and definitions



PROPOSED RULES

ANNUAL REQUIREMENTS

BACKGROUND SCREENINGS

EMERGENCY

Effective September 15, 2020

PERSONNEL

LICENSING PROCESS

ANNUAL REQUIREMENTS

BACKGROUND SCREENINGS

PROPOSED

Effective February 2021

NON- EXPIRING LICENSES ANNUAL PROCESS



OBJECTIVES

- ☑ What do the new child care licenses look like?
- ☑ When will providers receive a new child care license?
- ☑ How will providers be notified of the annual requirements?
- ☑ What are the annual requirements?
- ☑ What does the annual inspection look like?
- ☑ What are the benefits to providers regarding this change?

NEW LOOK TO CHILD CARE LICENSES

STATEWIDE NOTIFICATION

On Wednesday, September 9, 2020,
SCCR Support Staff sent an email to all
licensed providers giving a brief
description regarding the roll out of new
licenses.

STATEWIDE NOTIFICATION

The email identified:

- The statute changes taking effect August 28, 2020;
- That beginning September 15, 2020, SCCR will begin issuing new licenses to providers;
- That this will occur over the course of the next year, as anniversary dates occur; and
- Explained how anniversary dates were determined.

Effective Date:
09/15/2020

Annual Anniversary:
March 1 of each year

SAMPLE

State of Missouri

Department of Health and Senior Services
Family Child Care Home License

In compliance with the laws of the State of Missouri, in meeting the licensing requirements of the Department of Health and Senior Services, a childcare license is hereby granted to the facility named below.

BLUEBERRY, BELLA ANN
dba BLUEBERRY BUNDLES CHILD CARE
DVN 987654321
located at 101 BERRY LANE, BERRYVILLE, MO 63000 USA

This Family Home is licensed to care for:

- Total capacity: 10 boys and girls
- Age range: BIRTH through 12 YEARS
- Hours of operation: 06:00 AM to 09:00 PM
- Days of operation: Monday-Friday
- Months of operation: Jan-Dec

This license is further limited to:

- UP TO 10 CHILDREN IN CARE NO MORE THAN 2 CHILDREN UNDER AGE 2 WITH 1 ADULT CAREGIVER
- UP TO 6 CHILDREN IN CARE NO MORE THAN 3 CHILDREN UNDER AGE 2 WITH 1 ADULT CAREGIVER

The licensee agrees to comply with the Missouri State Statutes and Department of Health and Senior Services Licensing Rules for Family Child Care Homes.

Direct inquiries about this license to:

Section for Child Care Regulation
3418 KNIPP DR, SUITE F
JEFFERSON CITY, MO 65102
(573) 751-2450

SAMPLE

This license must be posted near the entrance of the facility.

What is an anniversary date?

The month designated for a licensed provider to comply with the annual requirements as identified in the licensing rules.

How did SCCR determine the anniversary date for providers?

- The anniversary date is determined based on a facility's most recent, full, 2-year license's expiration date, which is carried over to the 1st day of the next month.
- Facility's that have not had a 2-year license, it is based on the initial effective month.

How did SCCR determine the anniversary date for providers?

The following anniversary dates will be determined based on previous expiration dates:	
Expiration dates:	Anniversary dates:
January 31	February 1
February 28	March 1
March 31	April 1
April 30	May 1
May 31	June 1
June 30	July 1
July 31	August 1
August 31	September 1
September 30	October 1
October 31	November 1
November 30	December 1
December 31	January 1

The following anniversary dates will be determined based on initial license dates:	
Issuance dates:	Anniversary dates:
January 1-31	January 1
February 1-28	February 1
March 1-31	March 1
April 1-30	April 1
May 1-31	May 1
June 1-30	June 1
July 1-31	July 1
August 1-31	August 1
September 1-30	September 1
October 1-31	October 1
November 1-30	November 1
December 1-31	December 1

Exceptions may be made in determining this date for facilities that do not operate all 12 months.

ANNUAL NOTICE

NOTICE TO PROVIDERS

Dear Child Care Provider,

The license for your facility is approaching an anniversary date in the month of March. The Section for Child Care Regulation (SCCR) would like to assist you through the annual requirements process. **At least thirty (30) days before your anniversary date of March 1, please complete and submit the required annual documents.** Please use the “Annual Requirements for Licensed Facility” as a guide for documents that must be submitted. This document and other forms needed for annual requirements can be found on our website at <http://health.mo.gov/safety/childcare/>. Please keep a copy of all forms for your records.

To assist in the process, the Section for Child Care Regulation has requested the required fire safety and sanitation inspections of your facility.

If you have any questions regarding this process, please contact your Child Care Facility Specialist, at (573) 751-2891

ANNUAL REQUIREMENTS

ANNUAL DECLARATION



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
SECTION FOR CHILD CARE REGULATION
ANNUAL DECLARATION FOR LICENSED FACILITY

Save

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NEW

IDENTIFYING INFORMATION

LEGAL NAME OF FACILITY

DVN

FACILITY TELEPHONE NUMBER

LOCATION (STREET, CITY, STATE, ZIP CODE)

MAILING ADDRESS (STREET, CITY, STATE, ZIP CODE)

E-MAIL ADDRESS

☐ FAMILY CHILD CARE

☐ GROUP CHILD CARE HOME

☐ CHILD CARE CENTER

ADMINISTRATION (ATTACH ADDITIONAL PAGES AS NEEDED).

LIST ALL NAME(S) OF OWNER(S), ORGANIZATION OR CORPORATION OPERATING CHILD CARE FACILITY

NAME

SOCIAL SECURITY NUMBER

TELEPHONE NUMBER

LOCAL BUILDING/ZONING REQUIREMENTS

- **Group homes and centers** must:
 - comply with local building and zoning codes and ordinances; and
 - provide a statement of compliance from the appropriate local authority as needed.

- **Family child care homes** may be subject to regulation through local codes/ordinances in addition to the state licensing rules.

EQUIPMENT LIST



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
SECTION FOR CHILD CARE REGULATION
EQUIPMENT LIST

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PROVIDER/FACILITY NAME		DATE
FACILITY ADDRESS (STREET, CITY, STATE, ZIP CODE)	CAPACITY	AGE RANGE

A minimum of 40 items from the categories below shall be required for every 10 children in the licensed capacity of the facility. The 40 items shall include at least 4 items from each category. List each item in only one category.

DRAMATIC & HOUSEKEEPING PLAY	MANIPULATIVE	CREATIVE ARTS	LIBRARY/LANGUAGE
LARGE MUSCLE (INSIDE & OUTSIDE)	CONSTRUCTION, BLOCKS/ TRANSPORTATION	MUSIC/RHYTHM	SCIENCE/SENSORY

List of Staff/ Household Members



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
SECTION FOR CHILD CARE REGULATION

LISTING OF CHILD CARE STAFF MEMBER(S)/HOUSEHOLD MEMBER(S)

Save

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NEW

FACILITY IDENTIFYING INFORMATION

I HEREBY CERTIFY THAT:

- THE LIST BELOW INCLUDES ALL STAFF MEMBERS (INCLUDING CAREGIVERS, VOLUNTEERS, CHILD CARE STAFF MEMBERS, ASSISTANTS, AND OTHER STAFF) AND ALL HOUSEHOLD MEMBERS.
- THE INFORMATION BELOW IS TRUE AND ACCURATE.

LEGAL NAME OF FACILITY

DVN

FACILITY ADDRESS (STREET, CITY, STATE, ZIP CODE)

SIGNATURE (CHECK APPROPRIATE TITLE)

☐ OWNER(S)

☐ BOARD CHAIRPERSON

☐ LLO MEMBER

☐ DESIGNEE

DATE

CENTER DIRECTOR/ GROUP HOME PROVIDER/ FAMILY HOME PROVIDER WORK SCHEDULE

(Enter the approximate start and end time for each applicable work day of the week.)

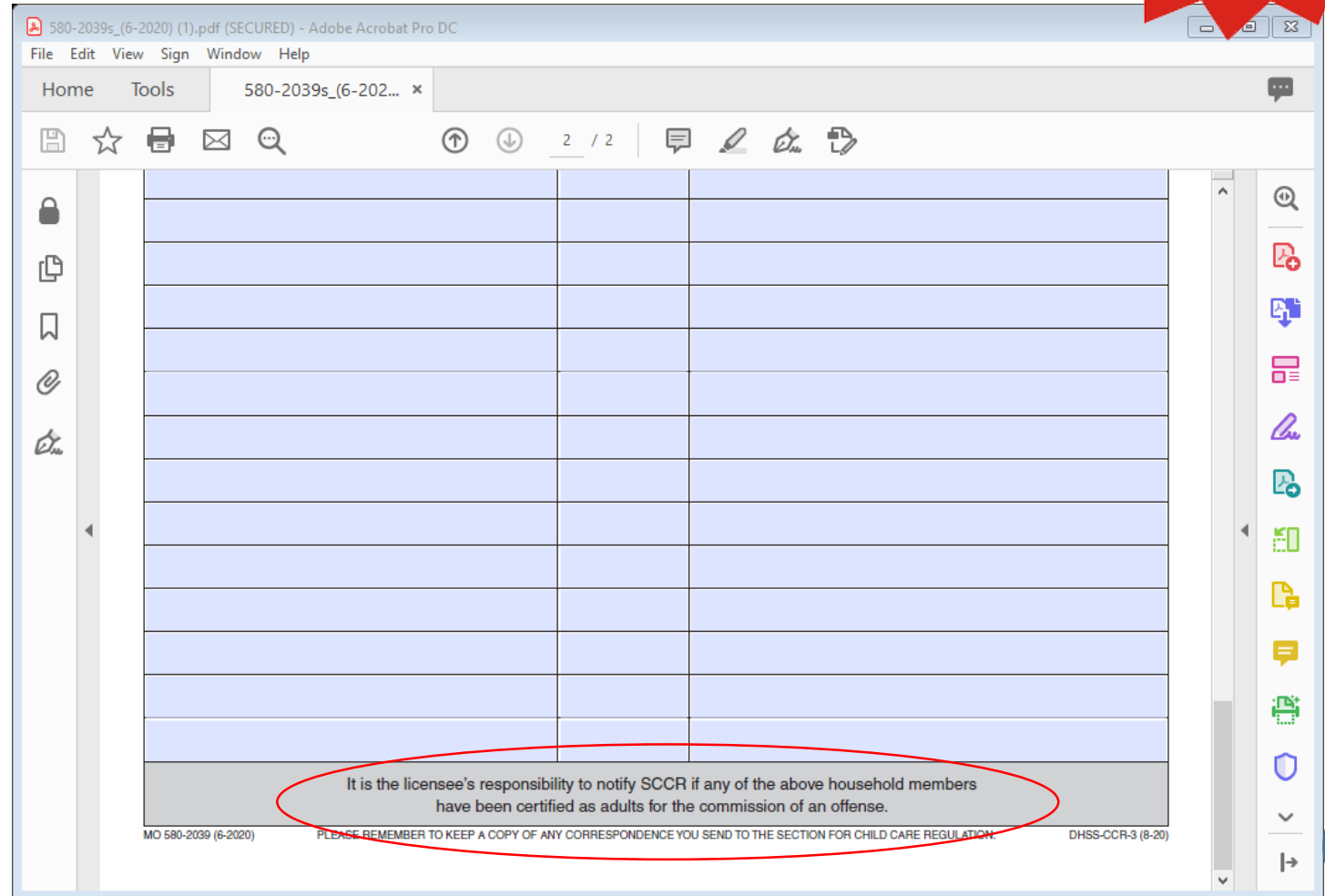
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
START TIME	START TIME	START TIME	START TIME	START TIME	START TIME	START TIME
END TIME	END TIME	END TIME	END TIME	END TIME	END TIME	END TIME

CHILD CARE STAFF MEMBER / ADULT HOUSEHOLD MEMBER IDENTIFYING INFORMATION

(See page 2 for all Household Members under 18 years of age.)

NAME	CATEGORY (CHECK ALL THAT APPLY)	BIRTH DATE	MOPD ID	POSITION	DATE EMPLOYED
	<input type="checkbox"/> STAFF MEMBER <input type="checkbox"/> HOUSEHOLD MEMBER				
	<input type="checkbox"/> STAFF MEMBER <input type="checkbox"/> HOUSEHOLD MEMBER				
	<input type="checkbox"/> STAFF MEMBER <input type="checkbox"/> HOUSEHOLD MEMBER				





COMPLETED SAFETY PLAN (if applicable)

- Only applies to family child care home providers.
- If the provider has a safety plan in place, a new plan is not needed.



Documents to have on file:

As a part of the annual requirements, providers must also have on file and available for review:

- Evidence of compliance with fire safety and sanitation inspections;
- Required comprehensive background screenings for child care staff members, household members and assistants, including evidence of a Family Care Safety Registry check within thirty (30) days prior to anniversary date; and
- Evidence of good standing with MO Secretary of State, if the owner is a legal entity.



GUIDANCE DOCUMENTS & FORMS

https://health.mo.gov/safety/childcare/forms.php

Forms | Child Care | Health ...

Missouri DHSS Department of Health and Senior Services

MO.gov Governor Parson Find an Agency Online Services Search

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Forms

DHSS Home » Licensing & Regulations » Child Care » forms

- [Accident/Injury Report](#)
- [Annual Declaration for Licensed Facility](#)
- [Annual Requirements for Licensed Facility – Family Child Care Home](#)
- [Annual Requirements for Licensed Facility – Group Child Care Home & Child Care Center](#)
- [Annual Requirements for License-Exempt Facility – Nursery School & Religious Operated](#)
- [Application for License Revision](#)
- [Application for License to Operate Child Care Home](#)
- [Application for License to Operate Group Child Care Home and Child Care Center](#)
- [Center Director/Group Day Care Home Provider Approval Request](#)
- [Center Director/Group Day Care Home Provider Certification Request](#)
- [Child Care Practices and Concepts](#)
- [Child Care Enrollment Form](#)
- [Child Care Work Experience](#)
- [Child Enrollment For License-Exempt Facilities](#)
- [Clock Hour Training Credit Reassignment](#)
- [Daily Schedule](#)
- [Emergency School Closing Overlap Record](#)
- [Equipment List](#)
- [Equipment List Guide](#)

Licensing & Regulations

- [Abortion Facilities](#)
- [Abuse, Neglect & Exploitation](#)
- [Ambulatory Surgery Centers](#)
- [Antibiotic Resistance](#)
- [Birthing Centers](#)
- [Caregiver, Advise, Record, and Enable \(CARE\) Act Form](#)
- [Child Care](#)
- [CNA, CMT and Insulin Registry](#)
- [Prescription Drug Repository](#)
- [Employee Disqualification List \(EDL\)](#)

ANNUAL COMPLIANCE MONITORING INSPECTION

ABOUT THE INSPECTION

- Purpose
- Unannounced
- Conducted in the month of the anniversary date.



HOW DO THESE CHANGES BENEFIT PROVIDERS





MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
SECTION FOR CHILD CARE REGULATION
**APPLICATION FOR LICENSE TO OPERATE
CHILD CARE HOME**

SAMPLE

IDENTIFYING INFORMATION			
NAME OF FACILITY		<input checked="" type="checkbox"/> APPLICANT'S RESIDENCE	<input type="checkbox"/> INITIAL
Blueberry Bundles Child Care		<input type="checkbox"/> OTHER LOCATION	<input checked="" type="checkbox"/> RENEWAL
LOCATION (STREET, CITY, STATE, ZIP CODE)		FACILITY TELEPHONE	
101 Berry Lane, Berryville, MO 63000		(816) 555-0011	
MAILING ADDRESS (STREET, CITY, STATE, ZIP CODE)		COUNTY	
same		Franklin County	
DIRECTIONS TO FACILITY:		E-MAIL ADDRESS	
		bundles@fakeemail.com	
ARE YOU CURRENTLY LICENSED BY ANY OTHER STATE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, EXPLAIN:			
LICENSE SPECIFICATIONS REQUIRED			
CAPACITY	AGE RANGE OF CHILDREN	HOURS OF OPERATION	CHECK APPROPRIATE BOXES.)
10	0 THROUGH 12y	M. - 9:00 P.M. (DAYTIME) M. - 6:00 A.M. (NIGHTTIME) M. - 8:00 A.M. (24 HOUR CARE)	<input checked="" type="checkbox"/> WED <input checked="" type="checkbox"/> THURS <input checked="" type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN
MONTHS OF OPERATION: (CHECK ANY THAT APPLY)			
<input checked="" type="checkbox"/> ALL 12 MONTHS <input type="checkbox"/> JAN <input type="checkbox"/> FEB <input type="checkbox"/> MAR <input type="checkbox"/> APR <input type="checkbox"/> MAY <input type="checkbox"/> JUN <input type="checkbox"/> JUL <input type="checkbox"/> AUG <input type="checkbox"/> SEPT <input type="checkbox"/> OCT <input type="checkbox"/> NOV <input type="checkbox"/> DEC			
ADMINISTRATION			
LIST NAME(S) OF OWNER(S), ORGANIZATION OR FACILITY (Attach additional pages as needed.)			
NAME			
Bella Ann Blueberry			
ADDRESS (STREET, CITY, STATE, ZIP CODE)		TELEPHONE NUMBER	
		() () ()	
INCORPORATED OR OTHER LEGAL IDENTITY REGISTERED WITH OFFICE OF SECRETARY OF STATE <input type="checkbox"/> YES <input type="checkbox"/> NO			



	Missouri Department of Health and Senior Services P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-8400 FAX: 573-751-8010 RELAY MISSOURI for Hearing and Speech Impaired and Voice dial: 711	
	Randall W. Williams, MD, FACOG Director	Michael L. Parson Governor

SAMPLE



October 29, 2020

Sent Via Certified Mail No: XXXX XX XXX XXXX

Bella Ann Blueberry, Owner
dba Blueberry Bundles Child Care
101 Berry Lane
Berryville, MO 63000

RE: Notice of Pending Denial of Renewal of Child Care License – DVN #987654321

Dear Bella Ann Blueberry:

This letter is to notify you that the Missouri Department of Health and Senior Services (DHSS), Section for Child Care Regulation (SCCR), can **deny** your application to renew the child care license for Blueberry Bundles Child Care based on the renewal inspection conducted at your facility on October 15, 2020. On this date, Child Care Facility Specialist (CCFS) Shelby Koetting conducted a child care license renewal inspection at your facility located at 101 Berry Lane in Berryville, Missouri. During that inspection, CCFS Shelby Koetting observed and documented your facility to be in non-compliance with licensing rules. Please review the attached Inspection Report for Family Child Care Homes. If the violations documented in the attached inspection report are not corrected by November 30, 2020, DHSS, SCCR will deny the renewal of your license.



LISTING OF CHILD CARE STAFF MEMBER(S)/HOUSEHOLD MEMBER(S)

Family Home
SAMPLE

FACILITY IDENTIFYING INFORMATION

I HEREBY CERTIFY THAT:

- THE LIST BELOW INCLUDES ALL STAFF MEMBERS (INCLUDING CAREGIVERS, VOLUNTEERS, CHILD CARE STAFF MEMBERS, ASSISTANTS, AND OTHER STAFF) AND ALL HOUSEHOLD MEMBERS.
- THE INFORMATION BELOW IS TRUE AND ACCURATE.

SIGNATURE (CHECK APPROPRIATE TITLE) ☒ OWNER(S) ☐ BOARD CHAIRPERSON ☐ LLC MEMBER ☐ DESIGNEE

LEGAL NAME OF FACILITY
Blueberry Bundles Child Care

DVN
987654321

FACILITY ADDRESS (STREET, CITY, STATE, ZIP CODE)
101 Berry Lane, Blueberryville, MO 63000

DATE
10/15/2020

CENTER DIRECTOR/ GROUP HOME PROVIDER/ FAMILY HOME PROVIDER WORK SCHEDULE

(Enter the approximate start and end time for each applicable work day of the week.)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
START TIME	START TIME	START TIME	START TIME	START TIME	START TIME	START TIME
	6am	6am	6am	6am	6am	
END TIME	END TIME	END TIME	END TIME	END TIME	END TIME	END TIME
	6pm	6pm	6pm	6pm	6pm	

CHILD CARE STAFF MEMBER / ADULT HOUSEHOLD MEMBER IDENTIFYING INFORMATION

(See page 2 for all Household Members under 18 years of age.)

NAME	CATEGORY (CHECK ALL THAT APPLY)	BIRTH DATE	MOPD ID	POSITION	DATE EMPLOYED
Bella Ann Blueberry	<input checked="" type="checkbox"/> STAFF MEMBER <input type="checkbox"/> HOUSEHOLD MEMBER	01/01/1980	03876	provider	04/01/2003
Brian Blueberry	<input type="checkbox"/> STAFF MEMBER <input checked="" type="checkbox"/> HOUSEHOLD MEMBER	06/02/1963		spouse	
Jennifer Jam	<input checked="" type="checkbox"/> STAFF MEMBER <input type="checkbox"/> HOUSEHOLD MEMBER	01/10/1983	03948	assistant	05/19/2019



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
SECTION FOR CHILD CARE REGULATION
LISTING OF CHILD CARE STAFF MEMBER(S)/HOUSEHOLD MEMBER(S)

Save

Print

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Center
SAMPLE

FACILITY IDENTIFYING INFORMATION	
I HEREBY CERTIFY THAT: <ul style="list-style-type: none">THE LIST BELOW INCLUDES ALL STAFF MEMBERS (INCLUDING CAREGIVERS, VOLUNTEERS, CHILD CARE STAFF MEMBERS, ASSISTANTS, AND OTHER STAFF) AND ALL HOUSEHOLD MEMBERS.THE INFORMATION BELOW IS TRUE AND ACCURATE.	LEGAL NAME OF FACILITY Blueberry Bundles Child Care
	DVN 987654321
	FACILITY ADDRESS (STREET, CITY, STATE, ZIP CODE) 101 Berry Lane, Blueberryville, MO 63000
	SIGNATURE (CHECK APPROPRIATE TITLE) <input checked="" type="checkbox"/> OWNER(S) <input type="checkbox"/> BOARD CHAIRPERSON <input type="checkbox"/> LLC MEMBER <input type="checkbox"/> DESIGNEE
DATE 10/15/2020	

CENTER DIRECTOR/ GROUP HOME PROVIDER/ FAMILY HOME PROVIDER WORK SCHEDULE						
(Enter the approximate start and end time for each applicable work day of the week.)						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
START TIME	START TIME	START TIME	START TIME	START TIME	START TIME	START TIME
	9am	9am	6am	9am	9am	
END TIME	END TIME	END TIME	END TIME	END TIME	END TIME	END TIME
	5pm	5pm	6pm	5pm	5pm	

CHILD CARE STAFF MEMBER / ADULT HOUSEHOLD MEMBER IDENTIFYING INFORMATION					
(See page 2 for all Household Members under 18 years of age.)					
NAME	CATEGORY (CHECK ALL THAT APPLY)	BIRTH DATE	MOPD ID	POSITION	DATE EMPLOYED
Brian Blueberry	<input checked="" type="checkbox"/> STAFF MEMBER <input type="checkbox"/> HOUSEHOLD MEMBER	01/01/1980	03876	Director	04/01/2003
Bella Ann Blueberry	<input checked="" type="checkbox"/> STAFF MEMBER <input type="checkbox"/> HOUSEHOLD MEMBER	06/02/1963		Board President	
Jennifer Jam	<input checked="" type="checkbox"/> STAFF MEMBER <input type="checkbox"/> HOUSEHOLD MEMBER	01/10/1983	03948	2's teacher	05/19/2019



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
SECTION FOR CHILD CARE REGULATION
EQUIPMENT LIST

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PROVIDER/FACILITY NAME		DATE	
Blueberry Bundles Child Care		10/15/2020	
FACILITY ADDRESS (STREET, CITY, STATE, ZIP CODE)		CAPACITY	AGE RANGE
101 Berry Lane, Berryville, MO 63000		10	0-12 years
A minimum of 40 items from the categories below shall be required for every 10 children in the licensed capacity of the facility. The 40 items shall include at least 4 items from each category. List each item in only one category.			
DRAMATIC & HOUSEKEEPING PLAY	MANIPULATIVE	CREATIVE ARTS	LIBRARY/LANGUAGE
<div>- 9 dolls - kitchen play set - dish set - play food set - dress up clothes -2 doll beds -2 doll strollers -measuring cups -measuring spoons</div>	<div>- 10 puzzles - 100 legos - 200 counting bears - Peg boards - Dominoes set - Lacing shapes set - Playdough</div>	<div>- 50 crayons - 4 reams of paper - 5 scissors - 5 jars of paint - 4 paint smocks - 15 coloring books - 50 markers - positionary game - Watercolors</div>	<div>- 100 children's books - 10 pencils - 1 computer with learning games - Boggle Junior game</div>
LARGE MUSCLE (INSIDE & OUTSIDE)	CONSTRUCTION, BLOCKS/TRANSPORTATION	MUSIC/RHYTHM	SCIENCE/SENSORY
<div>- 11 balls - 2 tricycles - 4 jump ropes - Ring Toss set - 8 hula hoops -Little Tykes climber -bowling set</div>	<div>- Lincoln Logs set - 100 Duplo blocks - 50 Hot Wheels cars - Go Gears game set - 100 Waffle blocks</div>	<div>- 8 tamborines - 1 radio - 12 CDs - 4 drums -12 maracas -dancing scarves set -3 xylophones</div>	<div>- Dinosaur set - 4 bubble jars - Rock Gem Creator set - 4 feely/textur boxes - magnet set - 8 flashlights - 3 compasses</div>

WHEN DO THESE CHANGES TAKE EFFECT?

In November 2020, CCFS will begin conducting Annual Compliance Monitoring Inspections and begin requesting and reviewing the documents noted in Annual Requirements.

COMPREHENSIVE BACKGROUND SCREENINGS



COMPREHENSIVE CRIMINAL BACKGROUND CHECK OBJECTIVES

- ☑ What makes a background check comprehensive?
- ☑ When is a separate FCSR needed?
- ☑ When can an individual be present in a facility?

WHO IS REQUIRED TO COMPLETE A COMPREHENSIVE BACKGROUND CHECK?

- Provider
- Employees
- Volunteers
- Individuals residing in a Family Child Care Home
 - 17 or older before 1/1/21
 - 18 or older after 1/1/21
 - Any minor certified as an adult for the commission of an offense

Statute 210.1080 RSMo



WHICH PROCESS DO I FOLLOW?

Licensed Providers

www.health.mo.gov/safety/childcare

License Exempt/Registered Providers

www.dss.mo.gov/cd

PROCESS – LICENSED CHILD CARE

- Individual registers with MACHS
 - Use the appropriate agency 4 digit code
- Provider will submit the Employer Criminal Background Check Notification form to SCCR
- Facility will conduct a Family Care Safety Registry screening

180 Days

FBI Check + Current State of Residence

National FBI
Fingerprint
Criminal History
Check

In-State
Criminal History
Check

Fingerprint Required:

- FBI Check
- In-State
Criminal

Fingerprint Optional:

- In-State
SOR
- Out-of-
State SOR
- Out-of-
State
Criminal

Name Based:

- NCIC NSOR
- All CAN
Checks

NCIC National
Sex Offender
Registry Check

In-State Sex
Offender
Registry Check

In-State Child
Abuse and
Neglect Registry
Check



FCSR

COMPREHENSIVE CRIMINAL BACKGROUND CHECKS



ELIGIBLE LETTER

Sent via E-mail to: childcareprovider@gmail.com

September 15, 2020

Dear Suzy Salami:

The Department of Health and Senior Services (DHSS), through the Section for Child Care Regulation (SCCR), is responsible for establishing the "standards of service and care to be rendered" by licensed child care providers. Regulations state any person present...during the hours in which child care is provided "shall not present a threat to the health, safety or welfare of the children." [19 CSR 30-61.115(5) or 19 CSR 30-62-102 (1)(R)]

Date of Criminal Background Check (Fingerprint Check): 9/10/2020

Date of FCSR Background Screening: 9/11/2020

Your findings, if any, have been reviewed and nothing on your record violates RSMo 210.1080.4. You are **eligible** to be employed or be present at a licensed family child care home, group child care home, or child care center effective immediately. The results of this comprehensive criminal background check remain good for five years from the date of this letter. It is your responsibility to keep a copy of this

NEW

INELIGIBLE LETTER

October 9, 2020

Sent via Email to: childcarefacility@gmail.com

Best Child Care
Tammy Tomato
123 Child Care Lane
Jefferson City, MO 65109
DVN - 002123456

RE: Zoe Zucchini

Dear Tammy Tomato:

The Department of Health and Senior Services (DHSS), through the Section for Child Care Regulation (SCCR), is responsible for establishing the “standards of service and care to be rendered” by licensed child care providers. *[Section 210.221.1(3), RSMo.]* Regulations state any person present...during the hours in which child care is provided “shall not present a threat to the health, safety or welfare of the children.” *[19 CSR 30-61.115(5) or 19 CSR 30-62-102 (1)(Q)]*

A background screening for Zoe Zucchini was conducted on September 30, 2020. The background screening finding(s) have been reviewed for Zoe Zucchini and it was determined that their record violates RSMo 210.1080.4. Therefore, Zoe Zucchini is **ineligible** to be employed or present at a licensed family child care home, group child care home, child care center, or license exempt child care facility registered with the Department of Social Services.

Effective Date: 06/01/2024 Signature: _____

Previous State(s) of Residence for Last 5 Years

State Criminal
History Check

State Sex
Offender
Registry Check

State Child
Abuse and
Neglect Registry
Check

The FBI fingerprint check is national, why doesn't it cover the out-of-state background check requirements?

Only offenses/records with a valid fingerprint make it into the national FBI database.

Checking the individual State records helps mitigate gaps between the State and FBI records.

September 15, 2020

Sent via E-mail to: childcareprovider@gmail.com

Best Child Care

Tammy Tomato
123 Child Care Lane
Jefferson City, MO 65109

RE: Zoe Zucchini

Dear Tammy Tomato:

The Department of Health and Senior Services (DHSS), through the Section for Child Care Regulation (SCCR), is responsible for establishing the “standards of service and care to be rendered” by licensed child care providers. Regulations state any person present...during the hours in which child care is provided “shall not present a threat to the health, safety or welfare of the children.” [19 CSR 30-61.115(5) or 19 CSR 30-62-102 (1)(R)]

This letter of eligibility is **TEMPORARY**, pending the results of the clearance(s) for the other state(s) that **ZOE ZUCCHINI** have lived in within the past five years. **ZOE ZUCCHINI** will need to be supervised by someone who has received their final determination of eligibility. Once we receive those results, their final letter will be sent. If you have questions about completing the requests for the other state(s), please let us know.

NEW

Background Screening Annual Requirements

NEW

NEW

Newly Hired Staff

APPEALS



CLOCK HOUR CREDIT

Enter into the chat box:

- First & Last name
- MOPD Id number
- Email address



QUESTIONS



Please type questions into the chat. We will answer as many as we can in the remaining time and will send out a follow up document with questions and answers from all four provider meetings following the final meeting.