

COVID-19 Relief Funds Frequently Asked Questions

What expenses qualify for reimbursement through the COVID-19 relief funds?

Providers may seek reimbursement for expenses incurred and/or business interruption costs that are directly related to the response to prepare, prevent, and respond to the COVID-19 pandemic.

Is tax paid on COVID-19 expenses reimbursable?

No. Only the cost of the item(s) purchased is reimbursable.

Will allocation payments be sent out to each qualifying provider automatically?

No. Allocation payments are not automatic. Qualifying providers must submit a request for reimbursement. After submission, DHSS will review all information and supporting documentation. DHSS may contact providers to clarify information or request missing information. Payments will be issued after the reimbursement request is successfully reviewed and approved by DHSS.

How much will my reimbursement be?

Reimbursements will vary depending on the category listed below. Reimbursement will only be issued up to a provider's maximum allocated amount while funding is available. The maximum allocated amount per categories are:

- DSS six or fewer providers can receive a maximum of \$903
- Licensed/License-Exempt providers with a capacity to provide care for :
 - Up to 10 children can receive a maximum of \$1808
 - 11-50 children can receive a maximum of \$2710
 - 51 – 100 children can receive a maximum of \$3614
 - 101 – 200 children can receive a maximum of \$4517
 - 201 or more children can receive a maximum of \$6324

What would be a reason to not receive reimbursement?

Possible reasons would include:

- The allotted grant money of \$10,000,000 has been spent. The reimbursements will be processed in a "first come, first served" order.
- The invoice was submitted missing required information.
- The invoice was submitted without the required supporting documents.

- An attestation was not submitted.
- The provider has not registered as a vendor with the state of Missouri.

What is the deadline to submit an application for reimbursement through the Child Care Provider COVID-19 Relief Funds grant?

November 15, 2020. Qualifying providers may submit up to 2 requests for reimbursement until this deadline. All funds must be expended by December 30, 2020. The Department of Health and Senior Services (DHSS) has set the November 15th deadline to ensure there is enough time to review submissions and issue payments before the December 30, 2020 deadline.

Where and how will payment be sent?

Payment will be sent via direct deposit if your financial institution completed the requested information on the Vendor Input/ACH-EFT Application. Direct deposit is the preferred method of payment and allows for faster payment. However, if the financial institution information is left blank on the Vendor Input/ACH-EFT Application, a paper check will be issued and sent by mail to the provider's business address on file with the Department of Social Services and/or the Department of Health and Senior Services.

I have multiple facilities eligible for reimbursement related to the Child Care Provider COVID-19 Relief Fund. Do I submit the attestation form once for each facility?

Yes. A separate attestation is required per DVN.

Are there specific Invoice and attestation documents available for providers?

Yes. The DHSS – SCCR Provider Coronavirus Relief Fund (CRF) Reimbursement Agreement and Attestation form, COVID-19 Reimbursement Invoice, and invoicing instructions can all be found on the DHSS-SCCR COVID-19 webpage at <https://health.mo.gov/safety/childcare/covid-19-updates.php>.

Does the attestation form need to be notarized?

Yes. In addition, if an attestation form is submitted with errors, a new, corrected attestation form will need to be completed, notarized, and re-submitted.

Questions related to the Child Care Provider COVID-19 Relief Funds that are not addressed in this FAQ should be sent to childcare@health.mo.gov.