



### Submitting Application Fees

The steps below provide how-to guidance for paying application fees for a patient, caregiver, consumer personal cultivator or agent ID application.

All fees are collected at the end of the application process, from the last tab of the application. Click **'Pay and Submit'** at the bottom of the **'review'** page of the application, the page will re-load to the JetPay website, where payment information will be entered.

The online registry portal works best when using Google Chrome as your internet browser to help minimize possible errors within the system.

### Submitting Payment for a Patient Application

In the Billing Contact Information section:

1. Enter your **Name, Address, City, Country** (if not already filled in), **State**, and **Zip Code**.
2. Click 'Next Step: Add Payment Method'

The screenshot displays a web interface for submitting payment. It is divided into two main sections: 'Billing Contact Information' and 'Shopping Cart'.

**Billing Contact Information:** This section contains several input fields for user details:

- Name\* (text input)
- Address\* (text input)
- Street Address Continued (text input)
- City\* (text input)
- Country\* (dropdown menu, currently set to 'United States')
- State\* (dropdown menu)
- Zip Code\* (text input)

At the bottom of this section is a green button labeled 'Next Step: Add Payment Method' with a right-pointing arrow.

**Shopping Cart:** This section shows the items to be purchased:

- Item: Caregiver Registration/Renewal, ID: 1729026043240, Price: \$27.40
- Subtotal: \$27.40
- Projected Card Fee: \$0.80
- Projected eCheck Fee: \$0.50

Below the cart items is a button labeled 'X Cancel Transaction'.

You have the option of paying by Credit Card or paying directly from your bank account by eCheck.

3. Select your payment method (for this scenario, we will select payment by credit card).
4. Enter the **Name** that appears on your card, **Card Number**, **Expiration Month and Year**, **Security Code**, and

Zip Code.

5. Click **'Next Step: Review Payment'**.

**Payment Information**

Amount Due \$ 27.40

Payment \$ 27 . 40

Please select your Payment Method

☒ Credit Card

VISA MasterCard DISCOVER AMERICAN EXPRESS

Name on Card

Card Number

Expiration Month 10

Expiration Year 2024

Security Code

Card Zip Code

☐ eCheck

Back to Payment Information Next Step: Review Payment

**Shopping Cart**

Caregiver Registration/Renewal \$27.40  
1729026043240

Subtotal \$27.40

Projected Card Fee \$0.80

Projected eCheck Fee \$0.50

Cancel Transaction

On the review payment page:

6. Review the payment amount and your billing contact information.
7. Click **'Make Payment'**.

**Review Payment**

Item	Amount
Caregiver Registration/Renewal Amount Due: \$27.40	\$27.40
Transaction Fee:	\$0.80
Total Amount: 37 ***** 0126 expires 10/2024	(\$28.20)

A Transaction Fee has been included in the total amount paid for this transaction.

**Billing Contact Information**

John Doe  
311 E High St  
Jefferson City, MO 65109

Back to Payment Method Make Payment

**Shopping Cart**


Caregiver Registration/Renewal \$27.40  
1729026043240

Subtotal \$27.40

Cancel Transaction

A message indicates that your transaction has been approved, you are assigned a Transaction Token Number, and your application is processing.

You will be sent a confirmation email within the next hour.



**Your transaction has been approved.**

**Transaction Token: 1729026043240**

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Your application is processing.  
You will be sent a confirmation email within the next hour.

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[RETURN TO APPLICATION](#)

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