

## **Missouri Department of Health and Senior Services**

## **DIVISION OF CANNABIS REGULATION**

Application Tutorial 11 | Application Fee

## **Submitting Application Fees**

The steps below provide how-to guidance for paying application fees for a patient, caregiver, consumer personal cultivator or agent ID application.

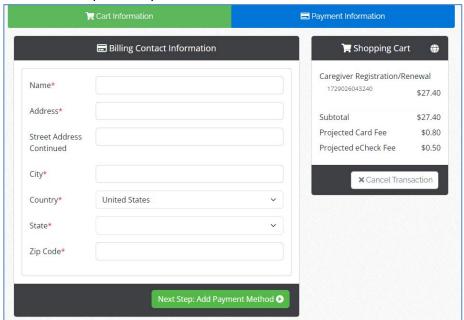
All fees are collected at the end of the application process, from the last tab of the application. Click 'Pay and Submit' at the bottom of the 'review' page of the application, the page will re-load to the JetPay website, where payment information will be entered.

The online registry portal works best when using Google Chrome as your internet browser to help minimize possible errors within the system.

## Submitting Payment for a Patient Application

In the Billing Contact Information section:

- 1. Enter your Name, Address, City, Country (if not already filled in), State, and Zip Code.
- 2. Click 'Next Step: Add Payment Method

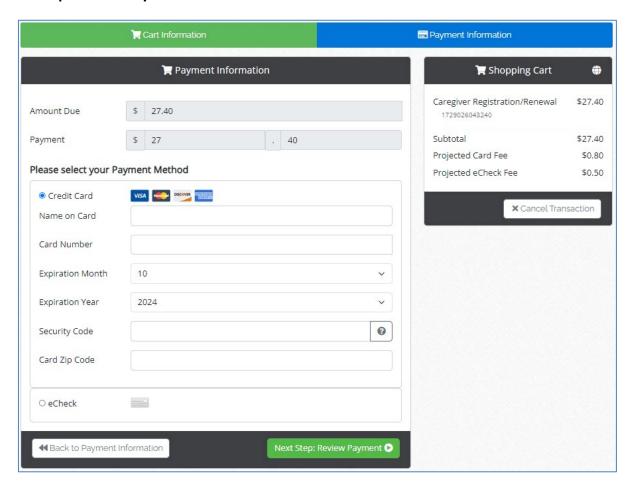


You have the option of paying by Credit Card or paying directly from your bank account by eCheck.

- 3. Select your payment method (for this scenario, we will select payment by credit card).
- 4. Enter the Name that appears on your card, Card Number, Expiration Month and Year, Security Code, and

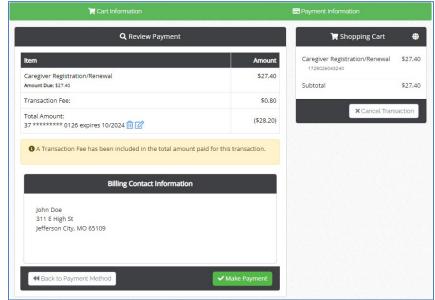
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5. Click 'Next Step: Review Payment'.



On the review payment page:

- 6. Review the payment amount and your billing contact information.
- 7. Click 'Make Payment'.



A message indicates that your transaction has been approved, you are assigned a Transaction Token Number, and your application is processing.

You will be sent a confirmation email within the next hour.

