



MISSOURI DEPARTMENT OF
**HEALTH &
SENIOR SERVICES**

Division of Cannabis Regulation

Licensee Learning Session



MISSOURI DEPARTMENT OF
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SENIOR SERVICES**

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Welcome and Opening Remarks

**Section for Compliance and Enforcement (SCE)
Directors Office**

Logistics

-  **Q&A Chat**
-  **Break as Needed**
-  **Survey**

Topics

-  **Production Batches**
-  **Virtual Transfers**
-  **The Transfer Hub**



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Production Batches

Track and Trace

Megan Bailey
Bureau of Investigations and Enforcement(BIE)

Production Batch Usage

1

Change in Form

- Physical
- Chemical

3

Multiple Categories Combined

2

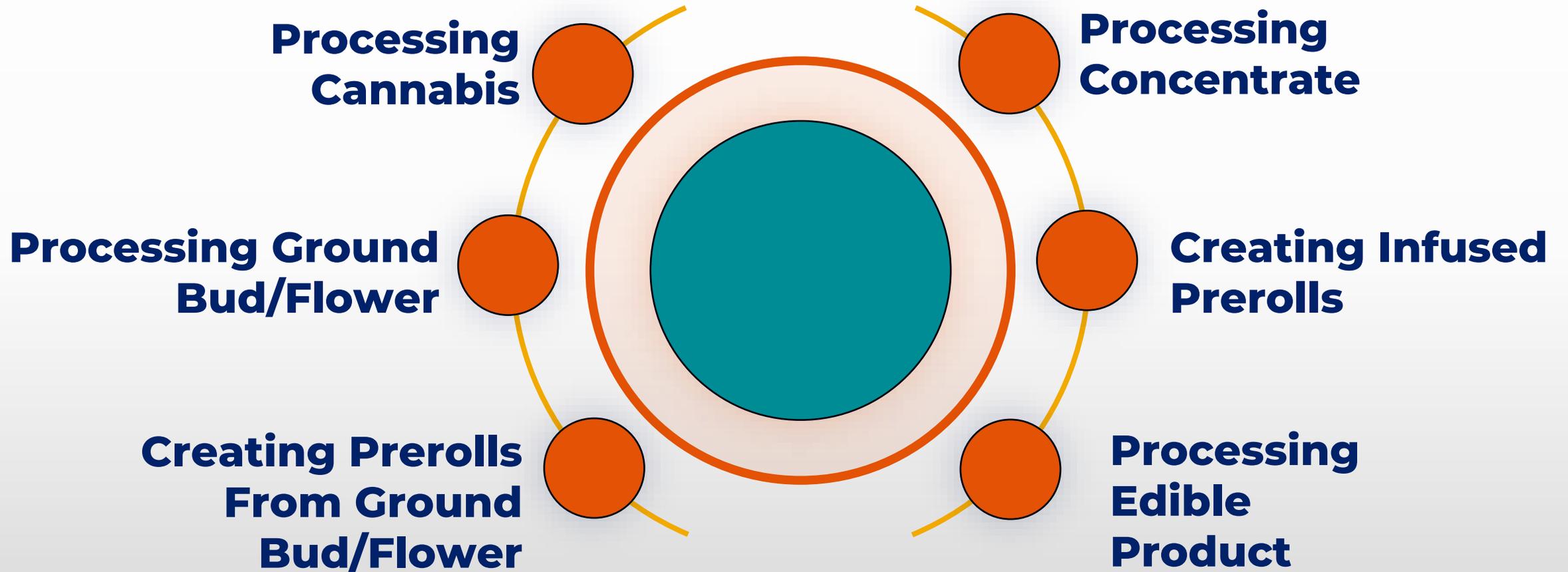
Change in Category

4

Addition Of:

- Additive
- Lipid
- Flavoring
- Terpene

When Should Production Batches Happen?

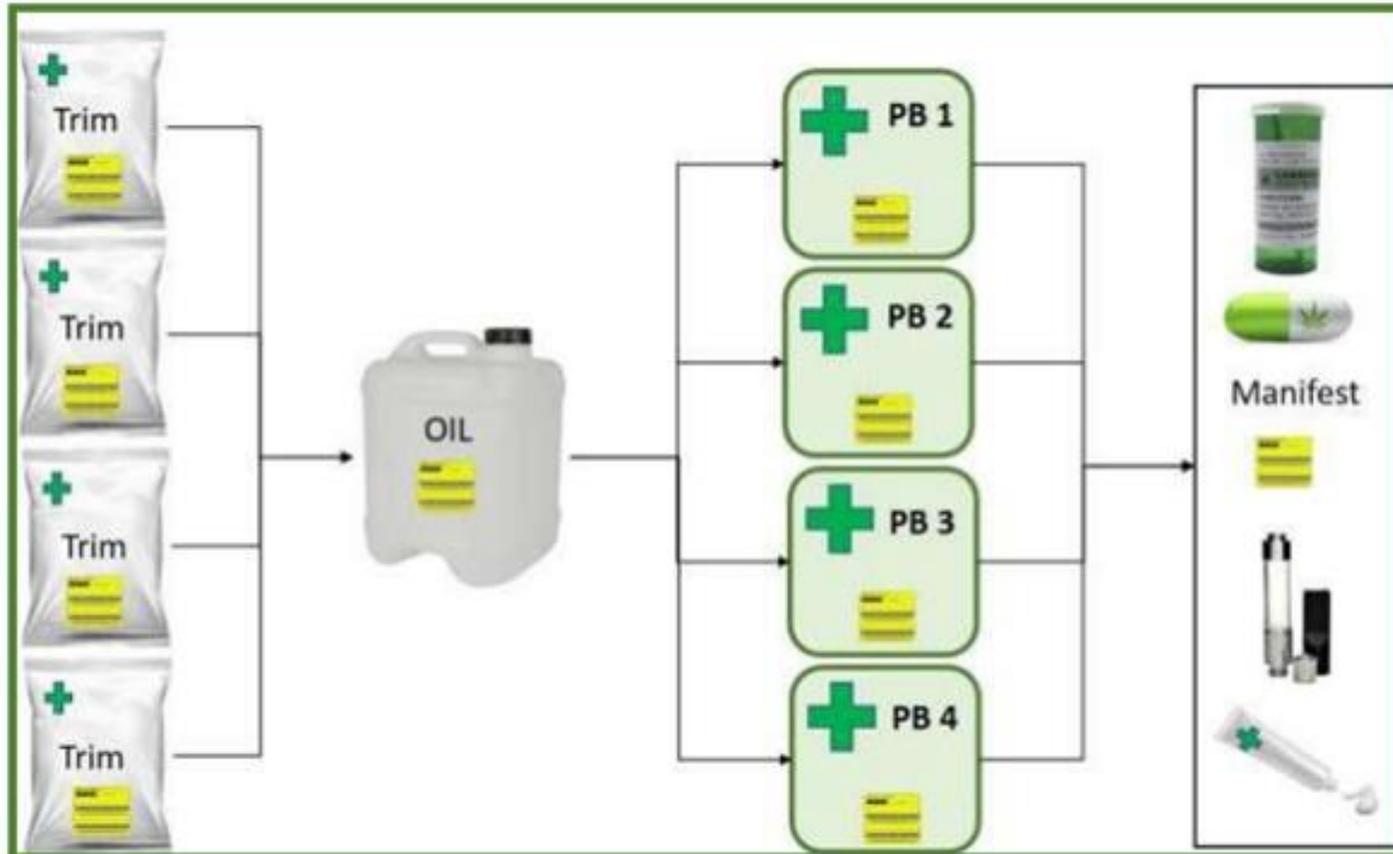




Processing Examples

- Grinding
- Extracting
- Distilling
- Isolating
- Purging
- Formulating
- Creating Prerolls
- Creating Infused Prerolls

Edible/Non-Edible Process



**Actual
Yield**

Packages

Active

On Hold

Inactive

In Transit

Transferred

New Packages

Submit for Testing

Remediate

Create Plantings

Unp

Tag



Src. H's



Src. Pkg's

Active

On Hold

Inactive

In Transit

Transferred

New Packages

Submit for Testing

Remediate

New Transfer

Change Locations

Change Items

Tag	Src. H's	Src. Pkg's	Src. Pj's	Location
▶ 🔍 1A4FF02000002BD000000821	Tasty Tester 11.12.24 1			Package Room
▶ 🔍 1A4FF02000002BD000000826	TT-23172-F201			Package Room
▶ 🔍 1A4FF02000002BD000000828	TT-23172-F201			Package Room

New Package # 1

(clear)

New Tag 1A4FF030000025B000000009

Location Package Room

Item M00000009001: Bulk Distillate

Same Item

Quantity 611 Grams

Note 4000g Process Waste - Wasted c

Package Date 11/14/2024

Production Batch

Prod. Batch No. DIS11142024 00009

Remediate Product

Mini-template

Quantity ex. 100.23 Grams

Package # 1 1A4FF02000002BD000000828

Item: Tasty Tester

Current Lab Testing State: Not Submitted

Quantity 3500 Grams

Packaging - new total will be 0 g

Finish Package

Package # 2 1A4FF02000002BD000000821

Item: Tasty Tester

Current Lab Testing State: Not Submitted

Quantity 600 Grams

Packaging - new total will be 0 g

Finish Package

Quick Entry Quick entry packages

(contents)

1

Create Packages

Cancel

1. Raw Product

2. Package Being Created

3. Production Batch Number

4. Check For Accuracy

5. Create Package Button

Verify

Tag	Src. H's	Src. Pkg's	Src. Pj's	Location	Item	Category	Item Strain	Quantity	P.B. No.	LT Status
Q 1A4FF030000025B000000009	(multi-harvest)	(multi-package)		Package Room	M00000009001: Bulk Distillate	Concentrate		611 g	DIS11142024 00009	NotSubmitted

Source Harvests Lab Test Batches Lab Results **History**

Description	Employee	Date	Reported
<p>Packaged 611 Grams of M00000009001: Bulk Distillate from 2 different Packages</p> <ul style="list-style-type: none">- Took 3,500 Grams of Tasty Tester from Package 1A4FF02000002BD0000000828- Took 600 Grams of Tasty Tester from Package 1A4FF02000002BD0000000821- Package Type: Product- Location: Package Room- Location Type: Default Location Type- Production Batch No: DIS11142024 00009- Note: 4000g Process Waste - Wasted on 11.14	Megan Bailey (AGT000●●●)	11/14/2024	11/14/2024 01:12 pm

Lab Testing Status

Tag	Src. H's	Src. Pkg's	Src. P'l's	Location	Item	Category	Item Strain	Quantity	P.B. No.	LT Status
Q ■ 1A4FF030000025B000000009	(multi-harvest)	(multi-package)		Package Room	M00000009001: Bulk Distillate	Concentrate		611 g	DIS11142024 00009	NotSubmitted



- Source Harvests
- Lab Test Batches
- Lab Results
- History

Description	Employee	Date	Reported
Packaged 611 Grams of M00000009001: Bulk Distillate from 2 different Packages - Took 3,500 Grams of Tasty Tester from Package 1A4FF02000002BD000000828 Took 600 Grams of Tasty Tester from Package 1A4FF030000025B000000009			



Know Mandatory Testing Requirements





Creating A Production Batch



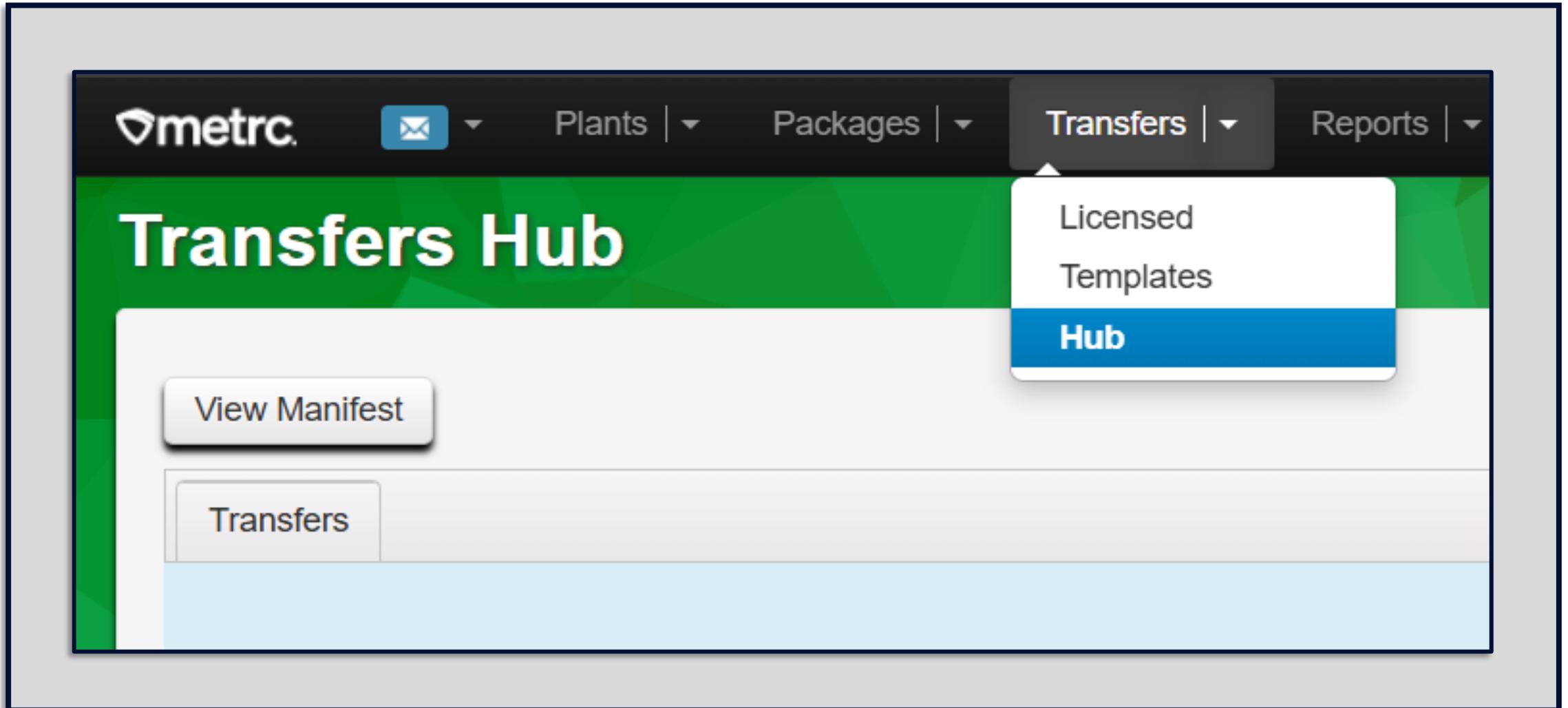
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Facility Compliance

Bruce Dooley
Bureau of Facility Compliance (BFC)

Virtual Transfers and the Transfer Hub





Virtual Transfers

19 CSR 100-1.130(1)(M) requires licensees ensure the accuracy of information entered into the state-wide track and trace system, but sometimes errors occur, and we need to take measures to correct them. One of these measures is a Virtual Transfer.

Virtual Transfer Example:

A dispensary accepted a package with quantity of 20 each during intake, but only physically received 10 each. The dispensary would need to request a virtual transfer to return the 10 to the originating license, to reflect the amount received in physical inventory.

metrc		METRC®	
MARIJUANA TRANSPORTATION MANIFEST			
All sales transactions are to be completed prior to transportation of any MARIJUANA. The receiving entity may reject product delivered, but amount delivered must be limited to amount agreed upon in prior sales transaction.			
Manifest No.	000009201	Date Created	11/14/2024 3:29 PM
Originating Entity	Comprehensive Dispensary	For Agency Use Only	
Originating License Number	CD0001		
Address of Originating Entity			
Phone No. of Originating Entity			
1. Destination	Comprehensive Manufacturing	Destination Phone No.	
Invoice Number	VT 000111		
Destination License Number	CP0001	Date and Approx. Time of Departure	11/14/2024 12:26 PM
Address of Destination		Date and Approx. Time of Arrival	11/14/2024 12:28 PM
		Date/Time Received	
		Notes: details for extenuating circumstances (e.g., road closure, flat tire, etc.)	
Route to be Traveled	VT - Returning 10ea that were accepted by accident - 20ea on Manifest, 10ea physically received		
1. Outbound Transporter	ABC Transport	No Layover Scheduled	
Transporter License Number	TRA000002		
Address of Transporter	930 WILDWOOD DR JEFFERSON CTY, MO 65109 County: Cole		
Contact Phone No. for Inquiries: 5735558888			
Name of Person Transporting	Donnie Darko	Employee ID of Driver	AGT00001
State Driver's License No.	IF852516	Signature of Person Transporting	
Make, Model, License Plate No.	Ford Mustang MM67411	Leg of Layover Trip	
1. Package Shipped	Production Batch No.	Item Name	Quantity
1A4FF0300002BE000000022 Lab Test: TestPassed		M00000004701: Brownie 100MG (Infused Edible (Final Packaging))	Shp: 10 ea GWT: 2.0000 lb
Item Details	CBD: 0.0001 g CBD Dose: 0.0001 g THC: 100 mg THC Dose: 10 mg Wgt: 5 g Serving: 1		
Source Package(s)	1A4FF03000002BE000000015		
Source Production Batch	10/4/2024		
PRODUCT REJECTION (if only a portion of shipment is rejected, circle that portion above)			
Name of Person Receiving or Rejecting Product			
I confirm that the contents of this shipment match weight records entered above, and I agree to take custody of those portions of this shipment <i>not</i> circled above. Those portions circled were returned to the individual delivering this shipment.			
Signature		Date	
Signature of individual taking receipt of rejected portion of this shipment			

**DO NOT use
Package
Adjustments when
a Virtual Transfer
is required.**

Adjust Packages [x]

Package # 1 [clear]

Package [Q]

Quantity Grams

Adj. Quantity - Select - [v]

New Quantity Grams

Reason [v]

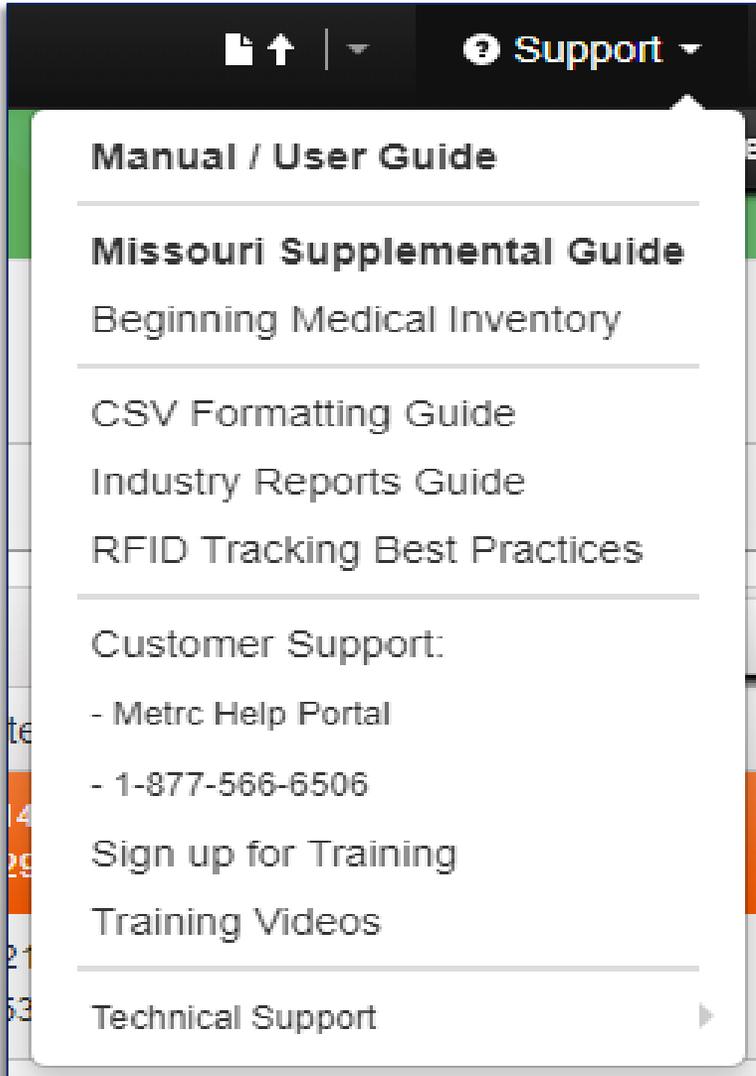
Optional Note

Adj. Date [today]

[+]

STOP

Managing Identified Discrepancies



Notify Metrc at support@metrc.com and a ticket will be generated.



Metrc will refer you to the state for approval.



Email CannabisCompliance@health.mo.gov and your Compliance Officer.

Include: Metrc support ticket information and manifest number in your email.



Explain how/why the issue occurred resulting in the need for the Virtual Transfer as well as the steps implemented to avoid this issue in the future.

Inventory Control

Follow through on inventory control solutions to prevent future discrepancies.



Inventory
Control

Transfers Hub

Per 19 CSR 100-1.140(2)(D), Each licensee involved in a transfer is responsible for accurate inventory information:

- Originating licensees are responsible for the initial inventory and manifest
- Transporting licensees must compare inventory and manifest before accepting for transport
- Receiving licensees must:
 - Compare inventory and manifest before accepting
 - Reject and return packages that differ from the manifest

Transfers Hub

Licensed

Templates

Hub

View Manifest

Transfers

Transfers Hub

(Continued)

The Transfers Hub is required to accurately record information on the completed manifest, including the following:

Prior to transport:

- The name of facility agent(s) transporting the marijuana product
- The date and approximate time of departure
- The date and approximate time of arrival
- The anticipated route of transportation

During transport:

- The actual date and time of departure

After transport :

- The actual date and time of arrival
- The actual route taken

The date and time received (destination licensee)

metrc		METRC®	
MARIJUANA TRANSPORTATION MANIFEST			
All sales transactions are to be completed prior to transportation of any MARIJUANA. The receiving entity may reject product delivered, but amount delivered must be limited to amount agreed upon in prior sales transaction.			
Manifest No.	0000004801	Date Created	7/24/2023 2:18 PM
Originating Entity	Comprehensive Dispensary	For Agency Use Only	
Originating License Number	CD0001		
Address of Originating Entity			
Phone No. of Originating Entity			
1. Destination	MO Microbusiness Dispensary	Destination Phone No.	
Invoice Number			
Destination License Number	MBD10002	Date and Approx. Time of Departure	7/24/2023 2:17 PM
Address of Destination	1234 Example Dr Jefferson City, Missouri 65102	Actual Date/Time of Departure	7/24/2023 2:19 PM
		Date and Approx. Time of Arrival	7/24/2023 2:18 PM
		Actual Date/Time of Arrival	7/24/2023 2:19 PM
		Date/Time Received	7/28/2023 12:01 PM
Route to be Traveled f0fgfdgd	Notes: details for extenuating circumstances (e.g., road closure, flat tire, etc.)		
1. Outbound Transporter	ABC Transport	No Layover Scheduled	
Transporter License Number	TRA000002		
Address of Transporter	830 WILDWOOD DR JEFFERSON CTY, MO 65109 County: Cole		
Contact Phone No. for Inquiries:	4578378754		
Name of Person Transporting	fgdf	Employee ID of Driver	adsdfda
State Driver's License No.	adsdfasdf	Signature of Person Transporting	
Make, Model, License Plate No.	asdfsda sdfsadfsad fadsfsadf	Leg of Layover Trip	
1. Package Accepted	Production Batch No.	Item Name	Quantity
1A4FF010000012D000000226 Lab Test: NotRequired		Anne of Green Gables for your Tables (Infused Edible)	Shp: 40 ea Rcv: 40.0000 ea
Item Details			
Source Package(s)	1A4FF010000012D000000223		
PRODUCT REJECTION (if only a portion of shipment is rejected, circle that portion above)			
Name of Person Receiving or Rejecting Product			
I confirm that the contents of this shipment match weight records entered above, and I agree to take custody of those portions of this shipment not circled above. Those portions circled were returned to the individual delivering this shipment.			
Signature		Date	
Signature of individual taking receipt of rejected portion of this shipment			

Resources



**DCR Guidance
Document 3/06/2023**
Topic: Inventory Errors
and Discrepancies

DHSS Home » Licensing
& Regulations » Cannabis
» Facility Information »
[Facility Communications
& Guidance](#)



**Metrc Support Bulletin
MO_IB_0015**

[https://www.metrc.com/wp-
content/uploads/2022/07/M
O-Bulletin-15-Transfer-
Hub.pdf](https://www.metrc.com/wp-content/uploads/2022/07/MO-Bulletin-15-Transfer-Hub.pdf)



Metrc Training Video

[https://www.youtube.
com/watch?v=75HCm
BicF0o](https://www.youtube.com/watch?v=75HCmBicF0o)

If you need further assistance using Transfers Hub, please contact Metrc Support to help you navigate through this feature and use it properly at support@metrc.com or 877-566-6506



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Division of Cannabis
Regulation

Closing Remarks



[Cannabis.Mo.Gov](https://cannabis.mo.gov)



Cannabisdevelopment@health.mo.gov