

Application Process – Bureau of Ambulatory Care

Effective April 1, 2019 you will be able to pay your application fees online.

All Initial **Ambulatory Surgery Center** licensure applications, renewal applications, and Change of Ownership (C.H.O.W.) application fees may be paid by taking follow these steps:

www.health.mo.gov

Scroll to bottom of page

Useful Links

Click **Site A to Z**

Click **Online payments** (Under the letter **O**)

Scroll to the bottom of the page

Click on **Pay Online**

Yes

Make a one-time payment

Payment Category: **Ambulatory Care**

Payment Type: **Surgery Center Renewal**

Fill in your facility information

Click on **Next Step: Payment Information**

An **initial application** will be considered as a brand new ASC with the Bureau of Ambulatory Care.

A **renewal application** will be the annual license renewal and a reminder letter will still be sent prior to the expiration date.

C.H.O.Ws (Change of Ownership) applications are any changes in owner or a 50% or more change in stock options.

When using the Online Payment option to pay application fees, the **receipt will need to accompany the application** for processing. The application may be sent by mail or email when using Online Payments.

We still accept hard copy applications and checks at the mailing address of:

Fee Receipts

Bureau of Ambulatory Care

P.O. Box 570

Jefferson City, MO 65102-0570

For questions, contact the Bureau of Ambulatory Care at (573) 751-1588.