

# Missouri Department of Health and Senior Services (DHSS)

Child and Adult Care Food Program (CACFP) Sponsor Login Information – Quick Reference Guide

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## Accessing the Website

Before accessing the desired child nutrition program module in CNPWeb, a user ID and password must be assigned. If you have not been given these login credentials, contact DHSS-CACFP at (800) 733-6251.

### Logging In

- 1) Access the system by typing the URL (<u>https://mo.cnpus.com/cnp/Login</u>) into the address line of your web browser.
- 2) Enter your assigned user ID.
- 3) Enter your password.
- 4) Select Login.

Welcome to Creb	
OF THE ST	Sign In
	Enter User Id:
	Enter Password:
Missouri Department of Health	▲
& Senior Services	Encode United IDA
Community Food and Nutrition Assistance	Forgot User ID? Contact DHSS at (800)-733-6251
	Forgot Password?
	Please be advised that your User ID and Password <u>must NOT be shared with anyone</u> , as stated on the CACFP Network User Access Request Form and/or SFSP Network User Access Request form you completed and signed. Please note the importance of protecting your User ID and Password, as you are responsible for any and all claims submitted under your User ID. You must notify DHSS-CFNA immediately if there are staff changes in order to remove access and grant new access for the new user.
	CACFP
	CACFP@health.mo.gov
	(800)-733-6251
	SFSP
	SFSP@health.mo.gov
	(888)-435-1464
	Logia



#### First Time Logging In?

If this is your first time logging in to CNPWeb, the system will automatically require you to change your password.

#### Forgot Your User ID?

If you have forgotten your CNPWeb user ID, contact DHSS-CACFP at (800) 733-6251.

#### **Forgot Your Password?**

If you have forgotten your CNPWeb password, click the **Forgot Password?** link located on the login page. You will be asked to submit your user ID, and a temporary password will be sent to the email address associated with your CNPWeb account.

