



SECTION 12: Answer Keys

Answer Keys are on the following pages.

- Exercise 1: Daily Attendance Record
- Exercise 2: Meal Count Record
- Exercise 3: Meal Count Consolidation and Center Claim
- Exercise 4: Bad Apple Day Care Menu



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
COMMUNITY FOOD AND NUTRITION ASSISTANCE

DAILY ATTENDANCE RECORD

For use in Child and Adult Care Food Program (CACFP) and Summer Food Service Program (SFSP).

MONTH:
July 20XX

Participant's Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Horner, Jack	C	C	C	C			1	1	1	1	1			1	1	1	1	1			1	1	1	1	1			1	1	1	1	
Lamb, Mary	L	L	L	L			1	1	1	1	1			1	1	1	1	1			1	1	1	1	1			1	1	1	1	
Peep, Little Bo	O	O	O	O				1	1	1				1	1	1	1				1	1	1	1				1	1	1	1	
Piper, Peter	S	S	S	S			1	1	1	1				1	1	1	1	1				1	1	1	1	1						
Porgie, Georgie	E	E	E	E				1	1	1	1				1	1	1	1	1				1	1	1	1						
Simon, Simple	D	D	D	D			1	1		1	1			1	1	1	1	1				1	1	1	1	1				1	1	1



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
 COMMUNITY FOOD AND NUTRITION ASSISTANCE (CFNA)
 CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
MEAL COUNT

Exercise 2 Meal Count Record

Answer Key

CENTER Humpty Dumpty Adult Daycare	WEEK OF July 7-11, 20??	KEY B-Breakfast, 1-1 st Snack, L-Lunch, 2-2 nd Snack, S-Supper
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PARTICIPANT'S NAME	CODE	MONDAY					TUESDAY					WEDNESDAY					THURSDAY					FRIDAY					TOTALS				
		DATE 7/7					DATE 7/8					DATE 7/9					DATE 7/10					DATE 7/11									
		B	1	L	2	S	B	1	L	2	S	B	1	L	2	S	B	1	L	2	S	B	1	L	2	S	B	1	L	2	S
Horner, Jack	X	✓		✓			✓		✓	✓		✓					✓		✓	✓		✓		✓	✓		5		4	3	
Lamb, Mary	X	✓		✓	✓		✓		✓			✓		✓	✓		✓		✓	✓		✓		✓	✓		5		5	4	
Peep, Little Bo	Z						✓		✓	✓		✓		✓	✓		✓		✓	✓							3		3	3	
Piper, Peter	Y	✓		✓	✓		✓					✓		✓	✓		✓		✓								4		3	2	
Porgie, Georgie	Y						✓		✓	✓		✓		✓			✓		✓	✓		✓		✓	✓		4		4	3	
Simon, Simple	Z	✓		✓	✓		✓		✓	✓							✓		✓	✓		✓		✓			4		4	3	
Total Meals Coded X		2		2	1		2		2	1		2		1	1		2		2	2		2		2	2		10		9	7	
Total Meals Coded Y		1		1	1		2		1	1		2		2	1		2		2	1		1		1	1		8		7	5	
Total Meals Coded Z		1		1	1		2		2	2		1		1	1		2		2	2		1		1	0		7		7	6	

Site Claim

975 Example-

July, 20XX

**Example
975-1**

Complete

Revision 0

Original Claim

Center Operating and Enrollment Data (Must reflect the claiming period)

1. Free Enrollment	<input type="text" value="2"/>	Number of Operating Days	<input type="text" value="19"/>
2. Reduced Enrollment	<input type="text" value="2"/>	Total Attendance for Month	<input type="text" value="96"/>
3. Paid Enrollment	<input type="text" value="2"/>	Average Daily Attendance	5.05
4. Total Enrollment	6	License Capacity (from Application)	120

Meal Count Data

	Breakfast	AM Snack	Lunch	PM Snack	Supper	Night Snack
5. Free	<input type="text" value="30"/>	<input type="text" value="0"/>	<input type="text" value="37"/>	<input type="text" value="33"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
6. Reduced	<input type="text" value="17"/>	<input type="text" value="0"/>	<input type="text" value="21"/>	<input type="text" value="16"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
7. Paid	<input type="text" value="29"/>	<input type="text" value="0"/>	<input type="text" value="30"/>	<input type="text" value="20"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
8. Total Meals	76	0	88	69	0	0
9. Average Daily Participation	4.00	0.00	4.63	3.63	0.00	0.00

For-Profit Sites Only

	Total Title XX/XIX Beneficiaries	Free/Reduced-Price Eligible Children	Current Total Enrollment or Licensed Capacity	Eligibility %
10.	<input type="text" value="0"/>	<input type="text" value="4"/>	6	

11. For-Profit Eligibility Certification

Note: Once this button is checked and the claim has been submitted, the claim can only be modified by a state agency representative.

- This organization certifies that 25% of the enrollment or licensed capacity (whichever is less) are Title XX Beneficiaries or Free/Reduced Priced Eligible Children for sites being claimed.
- This organization realizes that the Center does not meet the 25% Eligibility for For-Profit Centers, and that this claim will not be reimbursed and no meals will be reported.

Answer Key

Exercise 4 - Bad Apple Day Care Menu

Problems with the menu include:

Monday (6/8)

Breakfast- Menu is not creditable because the vegetable/fruit component is missing. 2% milk is not creditable. Scrambled eggs could be served in place of toast as a component or may be served as an 'other' item at breakfast.

Lunch – Menu is not creditable since two fruits are being served. Only one fruit or fruit juice and one vegetable OR two vegetables can be served at lunch.

Snack – Menu is creditable. A fruit and a vegetable may be served as the two required components at snack. Ensure full portions are served.

Tuesday (6/9)

Breakfast – Menu is not creditable since the milk component is missing. Ham slice was served in place of the bread component.

Lunch – Menu is not creditable since the vegetable component is missing.

Snack – Menu **is** creditable.

Wednesday (6/10)

Breakfast – Menu **is** creditable.

Lunch – Menu *may* be creditable if the CN label or manufacturer's product statement credits the breading on the chicken nugget as a grain in addition to the meat/meat alternate contribution. Menu lacks variety as items are same color and texture.

Snack – Menu is not creditable since vanilla wafers are not creditable. Another component must be served. Yogurt meets the sugar limits of 6 ounces containing 0 – 23 grams sugar.

Thursday (6/11)

Breakfast – Menu is not creditable since the vegetable/fruit component is missing.

Lunch – Menu is not creditable since the grain component is missing.

Snack – Menu **is** creditable.

Friday (6/12)

Breakfast – Menu is not creditable since the grain component is over the sugar limits for a ready-to-eat cereal. The cereal also could not be credited as a whole grain item.

Lunch – Menu **is** creditable.

Snack – Menu is not creditable since whole chocolate milk is not creditable. Adults and children six years of age and older may be served flavored fat-free (skim) or low-fat (1%) milk.

Overall: Ensure one whole grain (WG) is served daily. Only Wednesday and Thursday had WG served.

Maintain copies of all WG, yogurt and cereal nutrition facts labels. Meat/Alternates can be served up to three times a week for breakfasts, in place of the grain component.