

**ORGAN DONATION ADVISORY COMMITTEE (ODAC)
POWERS AND DUTIES POLICY/AGREEMENT**

I have read and understand the following roles/responsibilities as a member of the Committee as stated in Missouri law (§194.299, §§194.300 and 194.302 RSMo):

- The Committee is established within the Missouri Department of Health and Senior Services; referred to hereafter as Department or DHSS.
- Members are to receive no compensation for their services but may be reimbursed for reasonable and necessary expenses incurred in the performance of their duties out of appropriations made for that purpose. Refer to ODAC Compensation document.
- Members serve for five-year terms and shall serve at the pleasure of the Director.
- The Committee shall assist the DHSS and the Department of Elementary and Secondary Education in the development of organ donor awareness programs to educate the public on the importance of organ donations.
- The Committee shall recommend priorities in the expenditures from the organ donor program fund.
- The Committee shall submit a report of its activities and recommendations to the Department Director, the General Assembly, and the Governor by the 15th day of January each year. This is completed by submitting activities and recommendations through the committee chair. Submitted activities and recommendations will be incorporated into the Annual Report and the report distributed by the Department.
- The Department takes into account Committee recommendations and then makes the final decision on all recommendations, budget priorities, programs, and educational materials.

Organ Donation Advisory Committee members shall review, sign, and submit this document annually by January 15, certifying knowledge of and agreement to comply with this policy. This agreement shall be filed in the Organ Donation Advisory Committee member’s file at the Department. Committee members are encouraged to make and keep a copy for themselves prior to submission.

I have read, understand and accept the responsibilities outlined and referenced in this document.

Printed Name

Signature & Date