

Which User Access Do I Need?

Click on [Quick Link Healthcare Provider Login](#) and click on 'Request User Account'.

To help you select the correct access in the "Access Requested" drop down, view the table below.

If you are the:	Type of Access in drop down:	You will have access to:
Primary Vaccine Coordinator handles vaccine orders, transfers, returns, adds immunizations administered, and enters clinic/staff contact changes, etc. at a VFC clinic.	Primary Vaccine Coordinator (Inventory/Ordering)	<ul style="list-style-type: none"> • Patient Management • Inventory Management • Clinic Tools • Reports
Backup Vaccine Coordinator handles primary vaccine coordinator duties when the primary is absent.	Backup Vaccine Coordinator (Inventory/Ordering)	<ul style="list-style-type: none"> • Patient Management • Inventory Management • Clinic Tools • Reports
Clinic Staff searches for patient immunization records, views the recommender, enters immunizations, runs reports such as reminder/recall, inactivates patients at clinic/jurisdiction, print official immunization records, etc.	Clinic Access (Patient Management/Reports)	<ul style="list-style-type: none"> • Patient Management • Reports
School RN searches for student immunization records, views the recommender, prints official immunization records, and manages student rosters.	School Read-Only	<ul style="list-style-type: none"> • Patient Management (Read-Only) • Reports
Medical Director/Physician Signing the Agreement as the only staff permitted to sign the provider profile/ agreement (VFC, COVID-19 etc). Enters clinic/staff contact changes throughout the year, searches for patient immunization records and runs reports.	Chief Medical Officer/ Physician Signing Agreement	<ul style="list-style-type: none"> • Patient Management • Clinic Tools • Reports
Chief Executive Officer/Chief Fiduciary Officer as the responsible Officer who is accountable for compliance with the conditions specified in the CDC COVID-19 Vaccination Program Agreement.	Chief Executive or Fiduciary Officer Signing Agreement	<ul style="list-style-type: none"> • Patient Management • Clinic Tools • Reports
State Immunization Program Missouri Department of Public Health	DHSS (State Only)	<ul style="list-style-type: none"> • Dependent on role
Health Department Administrator/Director searches for patient immunization records, views the recommender, prints official immunization records, and runs reports.	Health Dept/Director Read-Only	<ul style="list-style-type: none"> • Patient Management (Read-Only) • Reports