

## Missouri Department of Health and Senior Services Announces PPE Resource Request Process

- DHSS will begin receiving orders for PPE from our state cache assets effective Monday, March 16, 2020.
- The state cache asset has limited types of items, as well as limited models and sizes. The **SNS Ordering Form** delineates the types of items available from the state cache asset. See the top section on page 1 entitled “State Cache Assets”.
- All PPE resource requests must be submitted through your respective healthcare coalition. The information for submitting those requests to the healthcare coalition is in both the attached **SNS Ordering Form** and on page 2 of the **Personal Protective Equipment Resource Request Process**.
- Any orders sent directly to DHSS will be returned with no action and the requestor will be required to resubmit through the appropriate process.
- It is not a requirement that your facility or organization is involved with your respective healthcare coalition to place an order to receive PPE from the state cache assets.
- If you do not know which of the Missouri healthcare coalitions your facility or organization aligns with, please see the Healthcare Coalition Map.
- Attached are four documents, all of which you will be needed in order to place an order from the state cache assets.
  - **Personal Protective Equipment Resource Request Process**
  - **SNS Ordering Form** (Note: Do not be confused by the name, this is the ordering form you should use for resources from the state cache assets.)
  - **Instructions for Completing SNS Ordering Form**
  - **DHSS COVID-19 Personal Protective Equipment Resource Request Approval Decision Process**
  - **Map of Missouri’s Healthcare Coalitions with points of contact**
- **Questions about the process may be directed to your healthcare coalition or to the SNS work station in the DHSS Emergency Response Center at 573-526-5519. Please read the documents thoroughly before placing a phone call to ask a question.**