



SHOWME WORLD CARE

HIV Disposition Codes

Last updated: October 17, 2025

HIV Disposition Codes

The following guidance should be used when assigning an HIV Disposition Code on the Partner Services Field Record.

1 – Previous Positive

The person had a confirmed previous positive test. This disposition is also used on the reactor field record (FR) when a partner tests positive as a result of the investigation and is closed as a new positive on the partner field record. Disposition date should be the interview date or the day the FR was initiated.

2 – Previous Negative, New Positive

The person had a negative test prior to the most recent testing and now is a confirmed positive. Information about the previous negative test must be documented in the diagnostic area of the condition if confirmed or in the notes if it is not confirmed (per patient history). Disposition date should be the date of the interview or the date of the last action by the Disease Intervention Specialist (DIS) (if unable to locate).

3 – Previous Negative, Still Negative

The person had a negative test prior to the initiation of the field record and tested negative after the field record was opened. The test conducted prior to the field record should be entered in the test/treatments area of the field record if confirmed and not already in ShowMe WorldCare or in the field record notes if the test was not confirmed (per patient history). Disposition date should be the date of the negative test completed after initiation of the FR.

4 – Previous Negative, Not Retested

The person had a negative test prior to initiation of the field record and did not receive another test after the field record was initiated. The previous negative test must be documented. Disposition date should be the date of refusal or the date of last action by the DIS (if unable to locate).

5 – Not Previously Tested, New Positive

The person has not been tested for HIV or is not able to share specific details (approximate date, provider) of previous testing and is now a new positive. Disposition date should be the date of the interview or the date of the last action by the DIS (if unable to locate).

6 – Not Previously Tested, New Negative

The person has not been tested for HIV or is not able to share specific details (approximate date, provider) of previous testing and had a negative test conducted after the field record was initiated. Disposition date should be the date of the negative test.

7 – Not Previously Tested, Not Tested Now

The person has not been tested for HIV or is not able to share specific details (approximate date, provider) of previous testing and did not receive a test after the field record was initiated. Disposition date should be the date the client refused testing or the date of the last action by the DIS (if unable to locate).

G – Insufficient Information to Begin Investigation

An investigation was not started due to lack of information. This is an administrative disposition and should not be used if any investigative effort is expended. It requires approval from the DIS Program Coordinator.

H – Unable to Locate

The person was not found after a thorough DIS investigation. If the person is newly diagnosed, please use the new positive dispositions based on what test history is known (dispositions 2 or 5). Then open an interview record with interviewed as “no” and reason “unable to locate.” This disposition should not be used.

I – Successful Interview/Recounsel

This disposition should not be used.

J – Located, Not Examined, Not Interviewed

The person is located but refused to be told why they are being contacted. For newly diagnosed HIV-positive individuals who are not interviewed, please use the new positive dispositions based on what test history is known (disposition 2 or 5). Then open a field record with interviewed as “no” and reason “refused.” For partners/clusters who are notified about the exposure and do not get tested, please use the not tested dispositions based on what test history is known (disposition 4 or 7). This disposition should not be used.

K – Sent Out of Jurisdiction

This disposition is used when a person lives out of state and the information is forwarded to the appropriate jurisdiction where the patient now resides. For partners/clusters, the disposition should only be entered after the receiving jurisdiction does not respond to requests for dispositions over 60 days old. This disposition is not used for in-state, out of jurisdiction transfers. Disposition date should be the date the FR was sent to BDMI to be transferred out of state

L – Other

This disposition is only used when none of the other dispositions apply and with the approval of the DIS Program Coordinator. The follow-up question “Specify other HIV disposition” must be completed if this status is selected.

Q – Administrative Closure

Though a field record was initiated through the course of the investigation, it was determined that the field record should be closed administratively. This disposition is only used with the approval of the DIS Program Coordinator.

V – Domestic Violence Risk

No follow-up was completed because contacting the partner or cluster could pose the risk of domestic violence to the index patient, partner or cluster. This disposition is only used with the approval of the DIS Program Coordinator.

X – Patient Deceased

The person is determined to be deceased through investigative efforts.

How to Request Assistance with ShowMe WorldCare

- The ShowMe WorldCare Help Desk is available from 8:00 AM – 5:00 PM on State workdays. To contact the Help Desk, submit a ticket at https://moexperience.qualtrics.com/jfe/form/SV_737JeAAdftM2q1M.
- Help Desk office hours are provided daily on State workdays from 9:00 – 10:00 AM to allow for more personalized assistance from the Help Desk. [Join the meeting now](#): Meeting ID: 288 552 720 449; Passcode: rAFt9z
- The ShowMe WorldCare End User Manual, recorded webinars, and FAQ Archives are available at <https://health.mo.gov/living/healthcondiseases/communicable/novel-coronavirus-lpha/smwc/resources.php>.
- While the Help Desk can assist with account issues such as log-in problems and password resets, as well as basic functionality of ShowMe WorldCare, these staff are not specialists in the specific conditions. More detailed questions about how to handle cases or how to complete the condition-specific forms will need to be directed to the condition point of contacts, such as the District Epidemiologists. These types of questions can be submitted on Help Desk tickets for convenience, but the Help Desk will likely need to route these questions to the appropriate program.

Version History

Revision Date	Revisions
October 17, 2025	Document created