MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
WIC AND NUTRITION SERVICES

eWIC CARD LOST, STOLEN, OR DAMAGED LOG

Save Print Reset

FORM BEGINNING DATE	AGENCY/SITE NAME
FORM ENDING DATE	AGENCY/SITE NUMBER
	DESIGNATED WIC STAFF NAME

Primary Account Number (PAN)	Lost	Stolen	Damaged	Date Deactivated	Employee Who Deactivated	Notes
A	B	C	D	E	F	G

*The eWIC Card Lost, Stolen, or Damaged Log is used to track cards that are deactivated for any reason other than the participant is no longer receiving benefits. The designated WIC staff member is in charge of maintaining the log. This log should be stored in a central file (electronically or paper copy) at the local agency.

Column A: PAN - Number of card reported lost, stolen, or damaged.
Column B: Checklist - place a check in this column if the card was reported lost.
Column C: Checklist - place a check in this column if the card was reported stolen.
Column D: Checklist - place a check in this column if the card was reported damaged.
Column E: Enter the date the card was deactivated in MOWINS.
Column F: Enter the initials of the employee who deactivated the card. If the card was deactivated by a state employee, enter HD for help desk.
Column G: Enter any notes that are needed.

This institution is an equal opportunity provider.