

## Definitions

**Acknowledgement File** – The file that indicates the disposition to the file sender. A file may be rejected for transmission errors, claim file errors, or accepted for processing. Individual claim detail records may be rejected and the claim amounts for claim files and individual claim detail records accepted for processing may be adjusted.

**Approved Product List (APL)** – Electronic list of Missouri authorized WIC food identified by a unique product identifier such as a Universal Product Code (UPC) or Price Look-Up (PLU) code.

**Auto Reconciliation File (ARF)** – A file created by the eWIC processor that reconciles a retailer's claim file of individual WIC transactions. It provides the retailer the actual amount of claims paid by WIC including detailed payment and adjustment information at the UPC level.

**Beginning Balance Receipt:** This receipt will print at the beginning of the transaction and will list the description and quantity of the food items available to be purchased on the card at the time the receipt is printed. This receipt **must be given** to the WIC customer.

**Certification of Point of Sale (POS) Equipment** – Whether a retailer is operating an integrated or stand-beside register system, the system must pass certification in order for the retailer to become an authorized WIC retailer. The certification consists of a series of testing scripts to test how the system handles transactions and verify the system is using Missouri's APL. The system must also comply with WIC Electronic Benefit Transfer (EBT) operating rules, standards, and technical requirements such as those in the Technical Implementation Guide (TIG) published by the United States Department of Agriculture and available at <https://www.fns.usda.gov/wic/wic-electronic-benefits-transfer-ebt-guidance>.

**Cash Value Benefit (CVB)** – A fixed-dollar benefit amount issued onto the eWIC card for a WIC participant to obtain authorized fruit and vegetables.

**Cash Value Voucher (CVV)** – WIC food instrument issued to a participant to purchase authorized fruit and vegetables.

**Claim File:** A file that is passed to the Missouri WIC program that includes details of individual WIC transactions.

**Electronic Benefit Transfer (EBT)** – A payment method that permits electronic access to WIC food benefits using a card. The Missouri WIC program refers to this as electronic WIC (eWIC).

**EBT (eWIC) Capable** – Retailer demonstrates that their cash register system or payment device can accurately and securely obtain WIC food balances associated with an eWIC card, maintain the necessary files such as the APL, hot card file, and claim file, and successfully complete eWIC purchases.

**Electronic Cash Register (ECR)** – A type of cash register used by retailers with an integrated system to accept eWIC transactions as well as other transaction types, such as cash, credit, or debit.

**electronic WIC (eWIC)** – WIC Smart Card processing using a debit-type card that has a computer chip embedded on the card. The card allows a WIC participant to obtain food benefits by using the card and a personal identification number (PIN) at authorized retailers. All transactions are processed between the Smart Card and the Smart Card reader, or payment terminal, in conjunction with the authorized WIC retailer's Point of Sale (POS) system using Missouri's APL and the food benefits stored on the chip.

**Ending Balance Receipt:** This receipt will print at the end of the WIC transaction and will list the description and quantity of the food items left on the card that are still available to be purchased. This receipt **must be given** to the WIC customer.

**Error File:** The Error File describes problems encountered by the Missouri WIC program while attempting to process a claim file. Once a claim file level error has been detected, the claim file cannot be processed. If the claim file submitted by the retailer contains multiple errors, only the first error that the system encounters will be displayed. The system discontinues processing upon the first error encountered.

**Food Instrument (FI)** – A voucher, check, electronic benefits transfer (EBT) card, coupon, or other document which is used by a participant to obtain supplemental foods.

**Food and Nutrition Service (FNS)** – The division of the United States Department of Agriculture (USDA) responsible for oversight of the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) at the national and regional levels.

**Full Mapping** – The matching (linking) of product identification numbers utilized by an authorized WIC retailer for fresh fruit and vegetables on a one-to-one basis to the list of fresh fruit and vegetables on Missouri's APL.

**Hot Card** – An eWIC card that has been invalidated for any reason including being reported lost or stolen, or a result of an administrative action by the Missouri WIC program.

**Hot Card List (HCL)** – A file containing the primary account number (PAN) of any eWIC card which has been invalidated.

**Integrated POS System** – An all-in-one system that can accept multiple methods of payments and incorporates eWIC functionality into an existing ECR system (i.e., PIN pad, cash register, and back office processing software). This system can ring up WIC approved food and other items together in one transaction and accept multiple payment methods to successfully complete the transaction.

**International Federation for Produce Standards (IFPS)** – A coalition of fruit and vegetable associations from around the globe that joined together in 2001 as equal partners to pursue the task of introducing a global standard for the use of international Price Look-Up (PLU) numbers.

**Mixed Basket Transaction** – An eWIC transaction that includes WIC and non-WIC items and, therefore, requires more than one tender type.

**Not To Exceed (NTE)** – An FNS-approved cost containment methodology whereby authorized WIC retailers are subject to price limitations, and the maximum amount that the Missouri WIC program will pay for a specific food item is identified by its UPC code.

**Participant** – Income eligible pregnant, postpartum, and breastfeeding women, infants, and children up to the age of five (5) years, who are determined to be at nutritional risk who are provided specified nutritious food, breastfeeding education and support, nutrition education, and referral services.

**Personal Identification Number (PIN)** – A four (4)-digit number, selected by the WIC participant, which is required to complete eWIC card transactions.

**Point of Sale (POS) device** – A physical electronic cash register or dedicated point of sale hardware or terminal used for sales transactions.

**Price Look-Up (PLU)** – A four (4) or five (5)-digit number defined by the IFPS to identify fresh produce. PLUs are used by a retailer to identify products that typically are of variable measure such as fresh fruit and vegetables.

**Primary Account Number (PAN)** – A unique identifying number on the front of the Smart Card that identifies the issuing state, program, and the account to whom the card is issued. The Missouri WIC program's PAN is 16 digits.

**Reversal** – To partially or completely reverse a WIC or non-WIC sales transaction and return the food benefit(s) back onto the eWIC card.

**SFTP:** Secure File Transfer Protocol. A standard for transferring files between computers on a network, such as the internet.

**Smart Card** – An eWIC card that has food benefit information stored on an embedded chip.

**Standard Bar Code** – A printed series of lines of varying width on a container or product that is read by an optical scanner to determine product classification and price.

**Stand-Beside POS System** – A system (also known as a stand-alone or single function device) that consists of a terminal, barcode scanner, card readers, PIN pads, and printers that operates independently of the retailer's integrated ECR system.

**Universal Product Code (UPC)** – A product identification number and barcode system that uniquely identifies items sold by retailers. The numbers shown in the barcode are entered on the APL file to identify authorized WIC food items.

**Utilization Receipt:** This receipt will print after items have been totaled and WIC is being tendered. It will show the WIC customer what food items will be decremented from their WIC benefits. This receipt **must be given** to the WIC customer before they are directed to approve (yes/enter) or disapprove (no/cancel) the WIC transaction.

**Void** – The cancellation of a WIC or non-WIC sales transaction before the transaction is completed. A voided transaction shall not be used to return or provide credit for WIC food items.

**Void Receipt:** This receipt will print if the sale is voided. This receipt **must be given** to the WIC customer.