



Missouri Department of Health and Senior Services

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RELAY MISSOURI for Hearing and Speech Impaired and Voice dial: 711

Paula F. Nickelson
Acting Director



Michael L. Parson
Governor

Notice of 2023 Annual WIC Retailer Training

In compliance with federal regulation 7 CFR 246.12(i), the Missouri Department of Health and Senior Services WIC program must provide annual training regarding the Missouri WIC program to authorized WIC retailers. The regulation requires that at least one representative of the retailer must participate in training annually. The state agency will have sole discretion to designate the date, time and location of all interactive training.

Certain topics must be covered with retailers annually during training to meet the above federal regulation. Some of the topics are eWIC card procedures, minimum varieties and quantities of approved foods that must be stocked, retailer monitoring and WIC customer complaints.

The 2023 Annual WIC Retailer Newsletter is available on the WIC website by clicking on “Annual Training” at <https://health.mo.gov/living/families/wic/wicretailer/training/>. To fulfill WIC’s obligation to conduct annual training and verify that at least one representative has participated, the crossword puzzle on the last page of the newsletter **must be completed and submitted to WIC**. Instructions for submitting the completed crossword puzzle are also on the last page of the newsletter. A score of 80% or higher must be obtained to pass and receive credit for completing the training. WIC staff will be in contact with retailers who do not achieve this passing percentage. **No faxed or electronic copies of the crossword puzzle will be accepted.** The crossword puzzle must be mailed to WIC and Nutrition Services, P.O. Box 570, Jefferson City, MO 65102-0570.

Annual training is a requirement for continued authorization as a retailer in the Missouri WIC program. **Failure to submit and pass the crossword puzzle will result in the termination of the WIC Retailer Agreement effective September 30, 2023.** No additional notices will be provided and no appeals of this decision will be allowed. If you have any questions, please do not hesitate to contact the Retailer Unit at 573-751-6204 or by email at angela.easley@health.mo.gov.

Sincerely,

/s/ Angela Easley

Angie Easley
WIC Retailer Agreement and Training Coordinator
WIC and Nutrition Services

Enclosure

HEALTHY MISSOURIANS FOR LIFE

The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.