

Administration Volume
Retailer Responsibilities Section

Conflict of Interest (3.08800)

ER# 3.08800

Authority 7CFR 246.12(h)(3)(xix) & (q)
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POLICY:

- Any member of a governing council who makes decisions regarding the Local Agency (LA), who is also a WIC authorized retailer or is interested in becoming an authorized WIC retailer, shall not vote on any WIC retailer-related issue.
- The LA shall inform the state Vendor Coordinator which store(s) in their service area are owned or co-owned by a member of their own governing council.

PROCEDURES:

- A. Voting on any WIC retailer-related issues may not be done by any member of a LA Board of Trustees, County Court Commission or City Council, if that individual is either of the following:
 1. A WIC authorized retailer.
 2. Interested in becoming an authorized WIC retailer.
- B. Failure of a LA to provide information to the State Agency regarding a governing council member, who is interested in becoming an authorized retailer or is the owner or co-owner of an authorized retailer, will result in sanctions as deemed appropriate by the State Agency.
- C. The State Agency will terminate the WIC Retailer Agreement if the State Agency identifies a conflict of interest, as defined by applicable State laws, regulations, and policies, between the authorized retailer and the LA.