Resuming MO HealthNet Annual Renewals

Overview

The Family Support Division is required to resume checking the eligibility of all MO HealthNet participants as of April 1, 2023, despite the ongoing federal Public Health Emergency. More than 1.4 million Missourians currently have healthcare coverage through MO HealthNet and will be impacted by this change.

At some point between April 2023 and April 2024, MO HealthNet participants will be required to complete an annual renewal. This will typically take place around the anniversary of when a participant's coverage began. Missouri will begin with individuals who are due for an annual renewal in **June 2023**.

FSD will use the contact information we have to contact participants. If a participant's address has changed, they should notify FSD as soon as possible. They can update their contact information by:

- Visiting mydss.mo.gov and selecting "Report a Change"
- Calling **855-373-4636**
- Visiting their local resource center

Sample Annual Renewal Process

The process below would be an example for an annual renewal that is due in June 2023.









March 2023

FSD will check cases for updates against the US Postal Service National Change of Address & make updates

April 2023

FSD will start the exparte process to see if we can automatically determine a participant's eligibility

May 2023

FSD will mail participants a decision letter OR a prepopulated form if we need more information

June 30, 2023

Participants must return pre-populated forms & any documents required by the deadline

Decision Letters

Once FSD determines if a participant is eligible or not, they will get one of the following decision letters:

| No Change | We have determined they are still eligible for MO HealthNet coverage. Nothing will change, and there is nothing more they need to do. | | |
|--------------------|--|--|--|
| Change in Coverage | The participant is still eligible, but a different type of coverage is a better fit. This letter will let them know their new MO HealthNet coverage category and will provide instructions if there is anything they need to do. | | |
| Adverse Action | The participant is no longer eligible for MO HealthNet coverage. If they disagree with this decision, they will need to take action by the date listed in the letter. | | |

Annual Renewal Timeline

The table below shows the estimated timeline for the annual renewal process.

| Month Annual Renewal is Due | FSD will check cases against U.S. Postal Service NCOA* | FSD will start ex- parte process** | FSD will send pre- populated annual renewal form OR decision letter | Participant must return information by the deadline (if required) | |
|--|--|---------------------------------------|--|--|--|
| June 2023 | March 2023 | April 2023 | May 2023 | June 30, 2023 | |
| July 2023 | April 2023 | May 2023 | June 2023 | July 31, 2023 | |
| August 2023 | May 2023 | June 2023 | July 2023 | August 31, 2023 | |
| September 2023 | June 2023 | July 2023 | August 2023 | September 30, 2023 | |
| October 2023 | July 2023 | August 2023 | September 2023 | October 31, 2023 | |
| November 2023 | August 2023 | September 2023 | October 2023 | November 30, 2023 | |
| December 2023 | September 2023 | October 2023 | November 2023 | December 31, 2023 | |
| January 2024 | October 2023 | November 2023 | December 2023 | January 31, 2024 | |
| February 2024 | November 2023 | December 2023 | January 2024 | February 29, 2024 | |
| March 2024 | December 2023 | January 2024 | February 2024 | March 31, 2024 | |
| April 2024 | January 2024 | February 2024 | March 2024 | April 30, 2024 | |
| May 2024 | February 2024 | March 2024 | April 2024 | May 31, 2024 | |
| New cycle will begin with June 2024 annual renewals. | | | | | |

^{*}Household addresses will be updated with information available from U.S. Postal Service National Change of Address

Helpful Resources

DSS has established a website dedicated to annual renewals and helping Missourians understand the process: **mydss.mo.gov/renew**.

This website also provides helpful tools and resources, including:

- Frequently Asked Questions
- Annual Renewal Communications Toolkit
- Outreach Materials
- Graphics and posts for sharing on social media



^{**}Ex-parte process: The Family Support Division will check case information through the electronic sources available (ex. SNAP, HUB, Insights Engine, DOLIR, etc.) to see if we can automatically determine eligibility for MO HealthNet.