Guidelines for Vision Screening in Missouri Schools

October 2014
Acknowledgements

The guidelines and recommendations contained within this manual have been developed by the Children’s Vision Commission which was composed of two ophthalmologists, two optometrists, a school nurse, a representative from the Department of Elementary and Secondary Education, and a representative from the Missouri State School Boards Association.

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Colorado School Vision Screening Guidelines
http://www.cde.state.co.us/HealthAndWellness/download/nurVisionGuidelines.pdf

Minnesota School Vision Screening Guidelines
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Introduction

Forward
The Missouri Department of Health and Senior Services is pleased to provide the attached vision screening protocols, preschool through grade 12, for school districts throughout Missouri. The Children's Vision Commission, experts from the ophthalmology, optometry and school nursing professions, along with representatives from the Missouri Department of Elementary and Secondary Education and the Missouri School Boards Association, has established these standardized vision screening guidelines. The recommendations described in this manual represent evidence-based methodology and current best practice in the field of vision screening. They are intended to facilitate the identification of children with common vision problems as early as possible, when treatment is most effective, thus supporting educational achievement.

Purpose
The ability to see greatly impacts a student’s ability to learn. Screening for vision problems is an appropriate and important part of school health services, largely carried out by the school nurse.

The objective of a vision-screening program is to identify children with possible visual defects at the earliest possible stage. This allows ample time to refer children for diagnosis and treatment.

Screening should be done in schools for the following reasons:
* Large numbers of children of many ages are readily accessible
* Can be accomplished in a short period of time with relative ease
* Far less expensive than a comparable service performed in another sector of the health care system
* Allows an ongoing opportunity to observe, assess, and investigate potential areas of concern
* Provides the opportunity to screen children who have been previously identified (Colorado Vision Manual)
Characteristics of Screening Programs
Screening is a brief or limited evaluation of a group of individuals presumed to be normal. The value of early detection of a problem must be weighed against the time and human resources required to conduct the screening. The value of the screening process depends on how well the program is carried out and how the findings are used. Results must be communicated, and follow-up on referrals for those “at risk” must be continued until the problem is resolved in some manner.

Screening program results must be evaluated in terms of:
- Validity – ability to identify those individuals who have the condition and which do not
- Reliability – consistency of results of screening process
- Yield – number of persons identified to be “at-risk”
- Cost – personnel and equipment
- Acceptance – informed parents agree to the value of screening
- Follow-up – communicating results to parents and assuring the family has resources for diagnosis and treatment

Evaluation of Vision Screening Programs
To determine the effectiveness of the vision-screening program, careful evaluation of the planning, implementation, referral process and referral outcomes must be completed with each vision screening. Much of this information is essential for reports to the board of education and the school health advisory committee.

Evaluation is an on-going process. Keeping outcome data about the vision-screening program and referrals helps the school nurse evaluate the effectiveness of the program.

Many questions can be answered from the acquired data. Information that can be gathered in the evaluation process includes the number of students screened, the number of referrals, the types of vision problems identified and utilization of vision insurance.
Screening Schedule and Protocol

Schools develop screening schedules based on a variety of situations; e.g., school board policy, special education plans and tradition.

Detection of visual problems at any age requires observation for signs and symptoms of vision problems and visual acuity screening. Individual children are often referred for vision screening based on signs and symptoms observed by parents and teachers. It is helpful to share the “ABC Checklist for Vision” (Appendix C) or the “Signs and Symptoms” (Appendix C) with school staff and parents. These tools may help others in making observations and referrals for possible vision problems.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Screen</th>
<th>Type of Screening</th>
</tr>
</thead>
<tbody>
<tr>
<td>All students new to district</td>
<td>Recommended</td>
<td>Age appropriate</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>Recommended</td>
<td>Near and distance acuity, Random Dot E</td>
</tr>
<tr>
<td>1st grade</td>
<td>Recommended</td>
<td>Near and distance acuity, Random Dot E</td>
</tr>
<tr>
<td>2nd grade</td>
<td>Recommended</td>
<td>Near and distance acuity, Random Dot E</td>
</tr>
<tr>
<td>3rd grade</td>
<td>Recommended</td>
<td>Near and distance acuity, Random Dot E</td>
</tr>
<tr>
<td>Every other year after 3rd grade</td>
<td>Recommended as time permits</td>
<td>Distance acuity (Near acuity optional)</td>
</tr>
</tbody>
</table>

Color Vision Testing is not a required or recommended screening procedure. Color deficiency is usually non-progressive, cannot be corrected, and usually does not affect visual acuity or visual function. Therefore, failure is not a cause for a referral. However, it is important to inform parents, teachers, counselors so that educational materials may be adjusted.
Screening Vision in School-Age Children

Visual Acuity

Visual acuity refers to the sharpness of one’s eyesight. The size of all letters in a row is smaller than the row above. Beside each row is a fraction. The top half of the fraction (numerator) stands for how many feet the person is standing from the chart (usually 20 feet). The bottom half of the fraction (denominator) shows how far away a person with normal visual acuity can stand from the chart and still read the symbol.

The 20/20 line is the standard for normal vision. A screening result of 20/100 means that the smallest line the person can read at 20 feet could be read by a person with normal vision at 100 feet.

- Numerator – distance from the subject to the chart, e.g., 20 feet
- Denominator – distance a person with normal vision can see the chart, e.g., 100 feet
- Example: 20/40 – At 20 feet, the eye sees at a 20 foot distance what a normal eye sees at 40 feet.

Distance Acuity

Purpose: To screen for clearness of vision when looking in the distance; to detect myopia (nearsightedness), amblyopia (weakness of sight, lazy eye) and astigmatism (blurred vision).

Equipment

- Distance chart for 10 or 20 feet (should include a 20/25 line),
- Appropriate flash cards or chart for young children
- Occluder (e.g., paper cup, paper patch, palm of hand with tissue)
- Antibacterial wipes.

Note: Ten-foot chart is preferred for young children.

Recommended acuity screening tools: Visual acuity charts should be chosen according to the child’s developmental level. Any of the following types of visual acuity charts may be used:

- Letter charts (for example HOTV, Snellen, Sloan, Tumbling E)
- Symbol charts (for example, Lea Symbol, Lighthouse)
Visual Acuity Procedures for Distance Screening

Location and Setup

1. Make sure the room in which you are screening is quiet and has no distractions (e.g. pictures, toys).
2. Utilizing a room that is at least 5 foot longer than the distance required for each visual acuity screening and allowing a minimum of 8 - 10 feet between stations provides less distraction for students and screeners.
3. Make sure that the room is well lit and free from glare. Do not shine a spotlight on the charts. Self-illuminated charts are preferred over non-illuminated charts as yellowing shadows are minimized and the letters are well contrasted. However, clean, white wall charts with clear contrast between the letters and background are acceptable.
4. Mount the chart at the child’s eye level. Adjust the chart height for the size of the person being screened. A suggestion is to place Velcro on the wall and move the chart as needed.
5. Mark off 10 or 20 feet, whichever is appropriate for your chart. The line may be marked with masking tape or paper feet placed on the floor so that the child will be required distance from the chart.
6. The child can be seated or standing but the child’s eyes must be in the direct line above the tape or paper feet.
7. Ask the child to position their heels on the line or other floor marking. Do not allow the child to lean the torso or head forward. If sitting, be sure that the back legs of the chair are on the line.

Procedure

Training Session

Before screening for visual acuity, orient the child to the screening. Let the child use both eyes to look at the 20/100 letters or symbols to make sure the child can identify the letters or symbols. It may save time to demonstrate to several children how to perform the screening, but the screener should review it with each child to be sure the child is able to perform the task. Demonstrate how to use the occluder.

Screening Session

1. Ask if the child wears glasses. If so, screening should be conducted with glasses. Note on the screening form that the child is wearing glasses.
2. Watch carefully to be sure that the child is not peeking, tilting the head or squinting. If at all possible for young children, have someone stay next to the child and watch closely. Children want to do well on the screening and will often peek, tilt the head, or squint to compensate for vision problems.
3. Do not allow the child to lean the head or torso forward.
4. Begin by screening the right eye, with the left eye occluded.
5. Instruct the child to keep both eyes open and read the selected letter or line of letters with the uncovered eye. Do not use a marking device (pencil/pen) as a pointer to avoid leaving distracting marks on the chart.
6. Start with the 20/50 line and move down to the 20/20 line. If the student is unable to read the 20/50 line, move upward.
7. To receive credit for a line, the child must identify one more than half of the letters/symbols on that line.
8. Do not comment either positively or negatively on the child's responses.
9. If the child is unsuccessful, he or she must be rescreened within 14-21 days prior to referral.
10. It is important to inform the classroom teacher if a child fails the screening so that classroom accommodations can be implemented.
11. Record results - A failed screening followed by a failed rescreening should be referred for further evaluation.

**Referral Criteria**
Beginning in first grade, each eye must see at least the 20/30 line. If not, the student is to be referred. The important exception is a two-line difference between the two eyes. For example: Right 20/20 Left 20/30 should be referred because there is a two-line difference (the second line being the 20/25 line). For younger children, preschool through kindergarten, each eye must see at least the 20/40 line. The important exception is a two-line difference between the two eyes.

Table 1. Referral Criteria Preschool and Kindergarten

<table>
<thead>
<tr>
<th>ONE EYE</th>
<th>OTHER EYE</th>
<th>RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/20</td>
<td>20/20</td>
<td>Pass</td>
</tr>
<tr>
<td>20/25*</td>
<td>20/25</td>
<td>Pass</td>
</tr>
<tr>
<td>20/30</td>
<td>20/30</td>
<td>Pass</td>
</tr>
<tr>
<td>20/20</td>
<td>20/25</td>
<td>Pass</td>
</tr>
<tr>
<td>20/20</td>
<td>20/30</td>
<td>Refer: two-line difference</td>
</tr>
<tr>
<td>20/30</td>
<td>20/40</td>
<td>Pass</td>
</tr>
<tr>
<td>20/40</td>
<td>20/40</td>
<td>Pass</td>
</tr>
<tr>
<td>20/40</td>
<td>20/50</td>
<td>Refer</td>
</tr>
<tr>
<td>20/30</td>
<td>20/50</td>
<td>Refer: two-line difference</td>
</tr>
</tbody>
</table>
Table 2. Referral Criteria Grades 1-12

<table>
<thead>
<tr>
<th>ONE EYE</th>
<th>OTHER EYE</th>
<th>RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/20</td>
<td>20/20</td>
<td>Pass</td>
</tr>
<tr>
<td>20/25*</td>
<td>20/25</td>
<td>Pass</td>
</tr>
<tr>
<td>20/30</td>
<td>20/30</td>
<td>Pass</td>
</tr>
<tr>
<td>20/20</td>
<td>20/25</td>
<td>Pass</td>
</tr>
<tr>
<td>20/20</td>
<td>20/30</td>
<td>Refer: two-line difference</td>
</tr>
<tr>
<td>20/30</td>
<td>20/40</td>
<td>Refer</td>
</tr>
<tr>
<td>20/40</td>
<td>20/40</td>
<td>Refer</td>
</tr>
</tbody>
</table>

**Near Point Acuity Screening**

Purpose: Near vision cards are used to assess near visual acuity; detect excessive hyperopia/hypermetropia (farsightedness).

**Equipment**

1. Near vision chart chosen according to child’s development level
2. Occluder
3. Antibacterial wipes

**Location and Setup**

1. Make sure that the room in which you are screening is quiet and has no distractions (e.g. pictures, toys). Providing a minimum of 8-10 feet between stations provides fewer distractions for the student and screeners.
2. Make sure that the room is well lit and free from glare. Do not shine a spotlight on the chart.

**Procedure**

*Training Session*

Before screening for visual acuity, orient the child to the screening. Let the child use both eyes to look at the 20/100 letters or symbols to make sure the child can identify the letters or symbols. It may save time to demonstrate to several children how to perform the screening but the screener should review it with each child to be sure the child is able to perform the task. Demonstrate how to use the occluder and where to hold the chart.
Screening Session

1. Ask if the child wears glasses. If so, screening should be conducted with glasses. Note on the screening form that the child is wearing glasses.
2. Position the card 14-16 inches from the child or according to the manufacturer’s recommendations.
3. Watch carefully to be sure that the child is not peeking, tilting the head or squinting. If at all possible for young children, have someone stay next to the child and watch closely. Children want to do well on these screenings and will often peek, tilt the head or squint to compensate for vision problems.
4. Do not allow the child to lean the head or torso forward.
5. Begin by screening the right eye, with the left eye occluded.
6. Instruct the child to keep both eyes open and read the selected letter or line of letters with the uncovered eye.
7. Start at the 20/50 line and move down to the 20/20 line. If the student is unable to read the 20/50 line, move upward.
8. To receive credit for a line, the child must identify one more than half of the letters/symbols on that line.
9. Repeat steps 4-6 for the left eye.
10. Do not comment either positively or negatively on the child's responses.
11. If the child is unsuccessful, he or she must be re-screened within 14-21 days prior to referral.
12. It is important to inform the classroom teacher if a child fails the screening so that classroom accommodations can be implemented.
13. Record results - A failed screening followed by a failed rescreening should be referred for further evaluation.

Referral Criteria
Beginning in first grade, each eye must see at least the 20/30 line. If not, the student is to be referred. The important exception is a two-line difference between the two eyes. For example: Right 20/20 Left 20/30 should be referred because there is a two-line difference (the second line being the 20/25 line).
For younger children, preschool through kindergarten, each eye must see at least the 20/40 line. The important exception is a two-line difference between the two eyes.

Binocularity / Stereoscopic Vision
What is Binocular Vision?
Binocular vision has two components; ocular alignment and stereo acuity. Screening binocularity determines how well the two eyes function together.

The purpose of screening binocular vision/stereovision is to determine if the child has adequate binocularity.

Equipment
* Random Dot E (RDE) Stereo test Kit
* Anti-bacterial wipes

RDE Kit includes:

• Model E slide—demonstration plate with a large, embossed letter “E” used for training purposes only.
• Stereo Blank slide—used for training and screening; contains an array of randomly oriented dots; no “E” appears even with the stereo glasses in place.

• Raised/Recessed E slide—used for screening purposes only; contains an array of randomly oriented dots; when stereo glasses are worn, a large letter “E” appears if the child has normal binocular vision.

• Stereo sunglasses

General Procedure for Stereovision Screening

Training Session
1. Show the child the Model E slide. Be sure that the child can identify the “E”.
2. Place the stereo glasses on the child. Do not remove prescription glasses if the child wears them.
3. If the stereo glasses are too large for the child, put a short piece of masking tape on the top of the glasses and use the other end of the tape to hold the glasses on the child’s forehead.
4. Be sure that the child keeps his/her head straight up when viewing the slides. Tilting to one side or allowing the glasses to tilt on the nose will interfere with the test.
5. Show the child the Model E slide and the Stereo Blank slide. Slightly rotate, without tilting, the slides to give optimal viewing.
6. Have the child point to the slide with the “E”.
7. Practice by mixing up the Model E slide and the Stereo Blank slide behind your back and presenting the slides to the child until you feel the child understands.

Screening Session
1. Replace the Model E slide with the Raised/Recessed Stereo E slide.
2. Hold the slides 40” from the child at eye level.
3. Have the child identify the slide with the “E” on it.
4. Continue mixing up the cards behind your back and have the child identify the “E” slide.
5. Repeat this process 5 times.

Referral Criteria
For a pass, the child must locate the Stereo “E” card at least four out of five presentations.

Note: A child who is uncooperative or unable to complete the screening should be referred.
### Missouri Vision Screening Protocol

#### Distance Acuity, Near Acuity and Stereopsis

<table>
<thead>
<tr>
<th>Function to be Evaluated</th>
<th>Specific Screening</th>
<th>Recommended Screening Procedure</th>
<th>Passing Criterion</th>
</tr>
</thead>
</table>
| **Distance Visual Acuity** | **Letter Charts**  
Symbol Charts  
The chart includes a 20/25 line. It is Important to choose a developmentally appropriate chart.  
**Screening distance:**  
10 feet or 20 feet (chart determines distance)  
**Conditioning:**  
(performed binocularly)  
**Screening procedure:**  
(performed monocularly) | Preschool 20/40  
Kindergarten: 20/40  
Grades 1-12: 20/30  
To receive credit for a line, the child must identify one more than half of the letters/symbols on that line. |
| **Near Visual Acuity** | **Letter Charts**  
Symbol Charts  
The chart includes a 20/25 line. It is Important to choose a developmentally appropriate chart.  
**Screening distance:**  
(see chart recommendation)  
**Conditioning:**  
(performed binocularly)  
**Screening procedure:**  
(performed monocularly) | Preschool 20/40  
Kindergarten: 20/40  
Grades 1-12: 20/30  
To receive credit for a line, the child must identify one more than half of the letters/symbols on that line. |
| **Stereopsis/ Binocular** | **Random Dot E** | **Screening distance:**  
40 inches all screening, including prescreening, should be done binocularly with the polarized glasses on.  
**Conditioning:**  
Screen the child’s ability to perform the screening by having the child identify the location of the three-dimensional “E” correctly on four out of five presentations.  
**Screening procedure:**  
Screen the child’s ability to identify the location of the Stereo E. Five presentations should be used, varying the location in a random manner. | Child must locate Stereo E on four out of five presentations.  
Done binocularly with the polarized glasses on. |
Referral Criteria
Beginning in first grade, each eye must see at least the 20/30 line. If not, the student is to be referred. The important exception is a two-line difference between the two eyes. For example: Right 20/20 Left 20/30 should be referred because there is a two-line difference (the second line being the 20/25 line). For younger children, preschool through kindergarten, each eye must see at least the 20/40 line. The important exception again is a two-line difference between the two eyes.

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</tr>
<tr>
<td>20/30</td>
<td>20/30</td>
<td>Pass</td>
</tr>
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<td>20/25</td>
<td>Pass</td>
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<tr>
<td>20/20</td>
<td>20/30</td>
<td>Refer: two-line difference</td>
</tr>
<tr>
<td>20/30</td>
<td>20/40</td>
<td>Pass</td>
</tr>
<tr>
<td>20/40</td>
<td>20/40</td>
<td>Pass</td>
</tr>
<tr>
<td>20/40</td>
<td>20/50</td>
<td>Refer</td>
</tr>
<tr>
<td>20/30</td>
<td>20/50</td>
<td>Refer: two-line difference</td>
</tr>
</tbody>
</table>

Table 2. Referral Criteria Grades 1-1

<table>
<thead>
<tr>
<th>ONE EYE</th>
<th>OTHER EYE</th>
<th>RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/20</td>
<td>20/20</td>
<td>Pass</td>
</tr>
<tr>
<td>20/25*</td>
<td>20/25</td>
<td>Pass</td>
</tr>
<tr>
<td>20/30</td>
<td>20/30</td>
<td>Pass</td>
</tr>
<tr>
<td>20/20</td>
<td>20/25</td>
<td>Pass</td>
</tr>
<tr>
<td>20/20</td>
<td>20/30</td>
<td>Refer: two-line difference</td>
</tr>
<tr>
<td>20/30</td>
<td>20/40</td>
<td>Refer</td>
</tr>
<tr>
<td>20/40</td>
<td>20/40</td>
<td>Refer</td>
</tr>
</tbody>
</table>
Rescreening, Referral, and Follow-Up Rescreening

- Rescreening is indicated for any child who fails any part of the initial screening (distance acuity, near point, or binocularity).
- Rescreening is performed to eliminate those children who failed the initial screening due to factors such as fatigue, illness, anxiety, misunderstanding, or distractions during the initial screening.
- The number of students rescreened will typically be about 20% of those initially screened.
- Rescreening should be done within 14-21 days after the initial screening.
- Procedures for rescreening are the same as those for the initial screening.

Referral

- A referral is indicated if the child fails any portion of the rescreening.
- The nurse should notify the parent/guardian in person or by telephone prior to sending a written referral.
- A written referral, using a form that communicates the findings of the screening as well as any additional observations made in the school setting, should be sent to the parent/guardian within one week after the rescreening.
- The referral form should request a written report from the eye care professional with the results of the examination and any recommendations for the school setting.
- A sample referral letter and medical release information form (HIPPA compliant) can be found in Appendix C.
- It is important to notify the classroom teacher if a referral is sent so that classroom accommodations can be implemented.
- To better assist families, the school nurse should be familiar with community resources available for exams and glasses and be able to assist in reminding the parent about follow-up visits, if recommended.
Follow-Up and Tracking

- Most important component of any screening program.
- A tracking system is essential to follow-up those who are referred in order to assure that the child receives the appropriate treatment/services.
- If information about the referral is not received in 3-4 weeks following the referral, a phone call should be made to the parent/guardian.
- The parent/guardian should be contacted periodically until the nurse knows the disposition of the referral.
- The nurse should be aware of community resources for those who need financial assistance.
- All pertinent information regarding the screening results, referral, and results of the professional evaluation as well as recommendations must be documented in the child’s health record.
- It may be determined by the professional examiner that the child does not presently need glasses or other specific treatment. This would not invalidate the referral if a problem were confirmed.
- Following professional diagnosis and treatment, further planning may be needed for the child whose vision cannot be brought to within normal limits. The special education director should be notified so that the student may be evaluated for special programming.

Referral Resources
The school nurse’s role is to identify whether there is a need for financial assistance for those students with incomplete referrals.

**MO HealthNet**
If a parent indicates there is a financial problem, the first step is to determine if the student is financially eligible for assistance through MO HealthNet. MO HealthNet is based on a national child health insurance program for uninsured children. This is a program for medical, dental and vision insurance.

Access to these programs is through the Family Support Division (FSD) of the Department of Social Services. Children eligible for free and reduced lunch programs may often meet the financial criteria. If the parent/guardian does not have a Medicaid card for the student and is interested in exploring their eligibility for MO HealthNet, they should be referred to the county FSD office. The phone numbers are 1-877-543-7669 or 1-877-835-5465; or log on to [http://www.dss.mo.gov/fsd/mchild.htm](http://www.dss.mo.gov/fsd/mchild.htm).

These programs will provide an eye exam every two years, and frames and lenses if needed. New lenses may be obtained on an annual basis if there is a medical necessity. Some schools have personnel who have been trained to facilitate an application for MO HealthNet.

**Prevention of Blindness Program**
A resource available to all citizens in Missouri is the Prevention of Blindness Program (POB). This program is entirely funded by the State of Missouri, and all funds are expended through a coordinator in the state office. All individuals in the state who are legal residents, regardless of age, are provided eye care services when they meet the eligibility requirements.
Eligibility requirements include:

- Financial – dependent upon net monthly income, number of individuals in the household, cash and resources other than the family residence. All income generated in the household is taken into consideration.

- Visual – eligibility is based on a visual acuity of 20/200 or worse without correction in at least one eye, a progressive eye disease, or a malformation or malfunction of the eye. Visual eligibility determination for the Prevention of Blindness Program can be made after a report is filed in the POB office by an eye care professional that has completed an examination of the client. This examination is to determine the existence or nonexistence of disease of the eye, to check for ocular muscle functions, and to determine whether any other ocular problems exist.

The program provides for the purchase of the following:

- Glasses
- Routine and follow-up eye examinations
- Surgery
- Hospitalization
- Anesthetic fees

Other services include:

- Referrals to other agencies (public and private)
- Counseling
- Purchase of some medication

The Prevention of Blindness Program accepts referrals from any source, utilizing a form that may be obtained from the county Family Support Division office. The nurse may need to assist the parent/guardian in completing the form to avoid unnecessary delays in getting approval for care.

**Community-based Programs**

- Lions Clubs

  In many communities, the Lions Club International provides assistance for vision problems. Some clubs sponsor community eye-screening programs and assistance for adults as well as children.

  The nurse has a responsibility to be an advocate for the school-age population and to communicate the need for a resource in the community. If your area has a Lions Club, check with a member to determine if the club has resources available to students in your district and what the procedure is to access the resources.

- National Association of School Nurses / Vision Service Plan

  The National Association of School Nurses (NASN) collaborates with Vision Service Plan (VSP) Sight for Students program for low-income students not eligible for government programs. Members of NASN can obtain materials for providing up to ten “gift certificates” for vision care. In exchange, they agree to ensure the child is financially eligible, assist the family with completing the application, and assure the family keeps the appointment.

  www.nasn.org.
• Informal Community Resources

In addition to these resources, local school health advisory councils often identify informal resources within the community by communicating the need for financial assistance for vision care. School nurses play an important role in collecting the data to identify the needs and advocating for the development of resources.
### APPENDIX A: Screening Vision in Infants and Toddlers

#### A. Health and developmental history related to vision

When assessing infants and toddlers, a thorough health and developmental history especially related to vision is important. Some indicators for potential vision problems are prematurity, family history of "lazy eye" or other visual problems. Infection and high fever may also lead to vision difficulties.

1. **Normal visual development**

   Visual function develops in an orderly sequence as follows:

<table>
<thead>
<tr>
<th>Age</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neonate</td>
<td>Alert with widening of palpebral fissures to visual stimulation by an object or face presented 20 to 30 cm (6-12 inches) from the eyes. Makes momentary eye contact with an adult. Follows a visual stimulus in a horizontal arc 30 degrees on either side of the mid line. Turns head toward a diffused source of light. Blinks at a flashlight shone in the eyes.</td>
</tr>
<tr>
<td>1 month</td>
<td>Follows a visual stimulus in a horizontal arc 60 degrees on either side of the mid line. Follows a visual stimulus vertically 30 degrees above and below the horizontal meridian. Shows “looming” response – blinks at approaching object.</td>
</tr>
<tr>
<td>2 months</td>
<td>Tracks horizontally across midline. Follows a moving person 13 cm (7 inches) away. Makes prolonged eye contact with adult. Smiles in response to a smiling face.</td>
</tr>
<tr>
<td>3 months</td>
<td>Eyes and head follow smoothly through 180 degree arc. Regards own hands. Looks at objects placed in hand; initiation of visual-motor coordination.</td>
</tr>
</tbody>
</table>
| 4 to 5 months | Shows spontaneous social smile in response to familiar adult.  
| | Reaches on sight for a 2.5 cm (1 inch) cube presented 30.5 cm (12 inches) from the infant.  
| | Notices a raisin presented 30.5 cm (12 inches) from the infant. |
| 5 to 6 months | Smiles at mirror image. |
| 7 to 8 months | Picks up a raisin by raking. |
| 8 to 9 months | Pays visual attention to details of objects, e.g., facial features of dolls, or pokes at holes in pegboard. |
| 9 months | Shows neat pincer grasp. |
| 12-14 months | Gains skills in perceptual motor items such as stacking blocks, using form board or placing a peg in a round hole. |

2. Signs of potential vision problems

The following list of alerting signs and blindisms is a useful guide to identify infants in need of a referral to an eye specialist.*

a. Alerting signs suggesting referral to an eye specialist:

1. Failure to pass screening items, such as those listed in “Visual Development”, other developmental items at a similar level are passed
2. Appearance of any strabismus (cross-eyed) after 2 months of age
3. Wandering uncoordinated eye movements
4. Nystagmus (dancing or jerky eyes)
5. Holding items too close (within 6 inches) for visual inspection
6. Cocking head habitually to look at items
7. Turns head, then eyes, to look at people or object
8. Disregard of objects presented in peripheral field
b. Blindisms (self-stimulating behaviors frequently observed in visually impaired children)

1. Prolonged hand watching past developmental age of 5 months (shadowing)
2. Staring at lights in preference to people or objects
3. Poking at eyes
4. Rubbing eyes
5. Flicking finger (stimulus presented peripherally)
6. Rocking
7. Spinning
8. Banging head
9. Smelling, sniffing, “rooting”
10. Prolonged mouthing of objects

After the infancy period, obtain an initial history, or update previous history, including questions about illness, injury, and signs and symptoms of visual problems.

* “Program Planning for the Visually Impaired Child,” by Carol M. Donovan

Knowledge of the sequence of normal visual development will alert the screener to “red flags” in history taking.

B. Gross assessment of vision

In infancy, the screening of vision is usually based on visual fixation and following responses. These are screened by moving an object of visual interest in front of the child and watching to see whether the child’s eyes turn toward the object and follow its movement back and forth in the visual field. The object of visual interest can be a face, a flashlight, or a brightly colored toy.

Although adding sound to the screening might theoretically compromise its purity as a visual stimulus, in practice, a light that rattles or a toy that squeaks is often more effective in gaining an infant’s visual attention. The size of the object and its distance from the face are not critical, since one is not trying to measure quantitative visual acuity.

Full-term, normal infants under ideal circumstances can fix and follow objects at birth, but such responses become more obvious to parents at six weeks to two months of age. If visual fixation and following are not present by four months of age, further eye examination is certainly indicated.

There are a number of screenings that advocate the use of small objects such as cars, animals, etc., but none are standardized screenings. Observing an infant’s or child’s notice of such an object can indicate gross visual acuity. Screenings such as the Denver II incorporate gross vision in the screening where an infant is observed noticing and attempting to pick up a raisin.
The following pages contain specific guidelines for functional assessment of vision in infants and toddlers. Gross vision in children with severe development delays may be assessed using these same techniques.

**Red reflex**

**Ages:** Birth to three years

**Purpose:** To observe for the red reflex in both eyes

**Description:** The demonstration of the red reflex indicates no interruption of the light pathways

**Facilities:** Normal or lowered light level in the room

**Equipment:** Penlight, flashlight or ophthalmoscope

**Procedure:** Move the light beam across the pupil. Observe from a distance of approximately 10 inches. An orange or red glow should reflect from the fundus through the pupil.

- **Pass:** If both pupils reflect the orange or red glow, it is considered normal.
- **Fail:** If a partial white or asymmetrical reflex is observed, the child should be referred. A partial red or black reflex may be abnormal or due to misalignment of the light.

Several conditions may prevent the red reflex, i.e., cataracts, tumors, retinal abnormalities, opacity of the cornea, retrolental fibroplasia, retinoblastoma, or chorioretinitis.

**Note:** A white pupil warrants immediate referral!

**Blink reflex**

**Ages:** Birth to 1 year

**Purpose:** This screening is to determine if the infant or child has visual function and responds to the movement of a hand toward their face.

**Description:** With the blink reflex, blinking occurs automatically when a hand or any object moves toward the face.

**Procedure:** Problems to avoid: Do not create a wind by moving the hand too quickly as the child may blink in response to the wind rather than the visual stimulus.

- **Pass:** The child blinks in response to the hand.
- **Fail:** Child does not blink in response to hand.
- **Refer for evaluation**
Pupillary response

Ages: Birth to three years.

Purpose: To screen to the degree to which the pupils respond to light.

Description: A pupillary response occurs when the pupil of the eye changes shape or size when the light is presented.

Facilities: Normal or lowered light in room.

Equipment: Bright penlight or flashlight.

Procedure: Observe the condition of the pupil without stimulation. Remove glasses if the child is wearing them (for screener’s benefit). Direct a penlight into the child’s eyes from approximately 12-16 inches away and notice whether the pupils constrict or remain unaffected.

If no response, use a brighter light source (flashlight) or turn off room lights to provide greater contrast.

Pass: Both pupils should react by constricting when light is presented and dilating when the light is removed.

Fail: If one/both pupils do not respond as expected, or if one pupil is slower to respond than the other on two occasions.

If repeat screening is consistent, refer child for evaluation.

Tracking

Ages: 4 months to 3 years (Informal assessment can be done as early as 4 months of age when the child should be developmentally able to fixate and follow an object. By 12 months of age, child should be able to follow an object with both eyes horizontally and vertically, without moving or turning head.)

Purpose: To determine if an infant’s or child’s eye muscles are working together

Description: Tracking is evidenced when a child follows a moving light or object with his or her eyes or head

Equipment: Penlight, flashlight or brightly colored object

Procedure: Hold light or object 14-16 inches from eye. Move the light or object horizontally 18 inches to the left from the center, then 18 inches to the right from the center. If the child does not follow at 14-16 inches, move closer. Screener may lightly hold child’s head in place while screening.

Move light vertically, about 18 inches above, then 18 inches below eye level. Move light in a circle, at least 2 feet in diameter. With each screening, observe for full, smooth eye movements.
Pass: Child follows light with eyes completely to right and left, and above and below.
Fail: If a cooperative child does not visually follow an object in all directions with smooth eye movements, referral should be made for evaluation.

**Corneal light reflex (Hirschberg)**

**Ages:** Six months to three years

**Purpose:** To detect constant eye deviations

**Description:** By noting the similarity or dissimilarity in position of light being reflected in the pupils, the observer is able to detect a constant eye deviation of a lesser degree than possible in the observation screening. This screening is easily done while checking for pupillary reaction.

**Facilities:** Normal or lowered light level in room – minimum number of light sources (windows, overhead lights, etc.)

**Equipment:** Bright penlight or flashlight

**Procedure:** Screen with glasses if child has them (glasses may already be correcting problem).

Position the child so the penlight is held at arm’s length (12-16 inches), directly in front of the child’s eyes, and the light is directed at the bridge of the nose.

Instruct the child to look toward the light. The screener observes the pupils for the position of the light reflex in each eye.

**Pass:** The reflection of the penlight appears to be in a similar position in the pupil of each eye (see illustration).

**Fail:** The reflection of the penlight does not appear to be in a similar position in the pupil of each eye (see illustration).

If a repeat screening is consistent, the child should be referred for evaluation. Even a slight difference may indicate the presence of strabismus (cross-eyed).
The position of the light on the cornea or pupil may be used to detect strabismus.

a. Since light reflexes are symmetrical in both eyes, no strabismus is present.

b. An esotropia exists in the left eye since it is turned inward. The light reflex is on the outer half of the right pupil.

c. An exaggeration of the degree of esotropia in the left eye is shown by the farther position of the light reflex.

This screening is useful in detecting pseudostrabismus where epicanthal folds may give a child the appearance of crossed eyes.
APPENDIX B: Screening Students for Dual Sensory Loss

Children who are born deaf or who have a profound hearing loss should be screened for the possibility of a genetic disorder, Usher Syndrome. This condition is of very low incidence, but a young person with Usher Syndrome develops retinitis pigmentosa (RP), usually in adolescence. RP is a condition that results in progressive loss of vision and ultimately, total blindness. It is important to identify these students as soon as possible in order to prepare them for the future.

Deaf students may function well using sign language or lip reading, but when they lose their vision, they must have other means of communication. Students identified with Usher Syndrome are often referred to special centers where they learn communication skills and mobility before they totally become blind.

The first screening is done by completing a screening checklist on any student who has a history of congenital deafness or has a significant hearing loss. This will rule out more than 99 percent of the students who should be screened further for vestibular dysfunction, or balance, dark adaptation, and loss of peripheral vision (see page 25).

**Screening for balance**

Screening for balance is easy to do. Ask the student to stand with feet together, arms outstretched to the side, and then close their eyes. In this position, younger students may have problems maintaining balance, but older students may only wobble a little.

Next, ask the student to stand with the heel of one foot immediately in front of the other foot, with arms outstretched. They may have some problem with their eyes open, but when asked to close their eyes, they will fall over immediately. It is important to support the sides of their torso until they get their balance, and be ready to catch them if they fall.

If the student fails the balance screening, parents should be contacted to get further history and to ask questions about their observations of the student’s balance and vision. Look particularly for signs of night blindness. The student may have excellent central visual acuity in well-lighted conditions but have difficulty in dim light, twilight or at night.

**Screening for dark adaptation**

Put some red, white and blue objects (poker chips work well) in a jumbled heap on a dark table or carpet. Ask several students to participate. Turn out the lights, leaving just a tiny amount of light in the room. Ask the students to pick up a white object and note how long it takes each one to do it. Next, ask one student to sort the red and blue objects. After the first one completes the task, mix them up again and ask the next student to sort them. Use yourself as a comparison, but be aware that older people may have a longer adaptation time.

Some students with RP may not show any clinical signs of vision loss at night or during the day until mid-adolescence, so night vision should be checked periodically.
Screening visual fields

In students over age eight, screen for visual fields. In the early stages of cone dysfunction (a result of retinitis pigmentosa), students can see well at the extreme periphery but then lose sight of the object closer-in while maintaining normal vision centrally. Face the student, asking him to keep looking at your nose. Hold your hands out at three and nine o’clock, then at six and 12 o’clock and in between these two positions. Keep your arms completely still and wiggle just the fingers on one or the other hand, varying the side in an unpredictable pattern. Ask the student to point to the one which is wiggling. If the student is unable to see the wiggling fingers, he may be losing peripheral vision.

Referral

Students who meet the referral criteria should be referred to a pediatric ophthalmologist or retinal specialist. The provider should be given any history that indicates the possibility of Usher Syndrome, results of observations, balance screening, dark adaptation and visual fields.

If a student is identified as having Usher Syndrome, please call the Missouri Deafblind Project (see page 24 for a description of services).

What is Usher Syndrome?

Usher Syndrome is a genetic disorder involving the loss of both sight and hearing. Hearing loss occurs at birth or shortly thereafter. A progressive loss of vision due to retinitis pigmentosa (degeneration of the eye’s retinas) begins later in life, but usually before adolescence. There is no way of knowing the time of onset or rapidity of vision loss, but in almost all cases, the result is legal blindness.

A person with Usher Syndrome has inherited the Usher gene from both parents. Usher Syndrome is an autosomal recessive gene, and both parents must pass the gene to their child in order for the child to have the condition. When both parents have the gene, the chances each child will have Usher Syndrome is one in four. While only approximately three per 100,000 people will have Usher Syndrome, it is estimated that three percent to six percent of people who are congenitally deaf have the condition.

Usher Syndrome accounts for over 50 percent of all cases of deaf-blindness, with approximately 10,000 known cases in the United States. In the general population, anywhere from one in 100 to one in 300 carry the Usher gene.

The two major types of Usher Syndrome are Type I and Type II. The most common is Type I (almost 90 percent of all Usher Syndrome cases) and is deafness with retinitis pigmentosa (RP) symptoms before adolescence. In Type II (almost 10 percent of cases), moderate to severe congenital hearing loss is paired with RP symptoms after adolescence.
Why is it important to diagnose Usher Syndrome as soon as possible?

Identifying Usher Syndrome as early as possible is important because:

- The gradual decrease in vision may go unnoticed by an individual who may continue activities, e.g., driving or working in hazardous conditions that cannot be safely done anymore.
- The individual, parents and teachers can plan for educational and vocational experiences and guidance that take into account the eventual visual difficulties. Resources are available for experiences such as mobility training, use of Braille and tactual communication.
- A diagnosis of Usher Syndrome in an older child allows parents to consider genetic counseling.
- People who have Usher Syndrome may also want to consider genetic counseling.

How is an individual identified as having Usher Syndrome?

Several screenings are used to determine whether a person has retinitis pigmentosa, and that is how a person who has a hearing loss is identified as having Usher Syndrome. These screenings include a visual field screening to assess peripheral vision and screening to evaluate color vision and dark adaptation. However, the definitive screening of retinitis pigmentosa is electroretinography (ERG), which has been found to be 95 percent accurate. ERG is the measurement of the electricity given off by nerve impulses in the retina. This painless screening is done by having the patient wear special contact lenses while looking at flashing lights.

The following is provided by the Missouri Deafblind Project in cooperation with the Missouri School for the Blind and the Missouri School for the Deaf.

Missouri Deafblind Project

Purpose

The purpose of the Missouri Deafblind Project is to develop partnerships, coordinate service networking and provide systematic training. Technical assistance, training and resources are available for the students identified as deaf and blind on the Missouri Deafblind Census, their families and service providers. Leadership and support is provided by the Missouri School for the Blind Outreach Team. Services are coordinated with local education agencies, adult service providers and Deafblind task forces to enhance networking and build expertise in the community.

Services

- On-site technical assistance and consultation from the outreach team
- In-service training on specific content areas
- Active state and local Deafblind task forces
- Transition assistance including personal futures planning
• Missouri Deafblind Census
• Parent training including a home program for children, birth through five years
• Family workshops including Family Learning Vacation and Families Together, Inc.
• Early childhood training, such as VIISA and INSITE workshops
• Deafblind coursework, such as Hand-in-Hand
• Mentor program
• Usher screening resources
• Loan library of resources on effective practices
• Deafblind newsletter

All services are free. For additional information regarding the Missouri Deafblind Project, contact:

Director, Outreach Services
Missouri School for the Blind
3815 Magnolia Avenue
St. Louis, MO 63110
314-776-4320, ext. 250
http://msb.dese.mo.gov/deafblind.htm
### USHER Screening Check List

**Name_________________________**  **Birthdate_________**  **Date_________**

<table>
<thead>
<tr>
<th>GENERAL QUESTIONS</th>
<th>Yes (stop)</th>
<th>No (go on)</th>
<th>?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Are multiple organ systems affected?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Does a family history of deafness exist, with multiple generations affected?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Is the individual mentally retarded?</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HEARING QUESTIONS</th>
<th>Yes</th>
<th>No</th>
<th>?</th>
</tr>
</thead>
<tbody>
<tr>
<td>4a. Is the individual hard of hearing?</td>
<td>screen</td>
<td>go on</td>
<td></td>
</tr>
<tr>
<td>4b. Is the individual prelingually deaf?</td>
<td>screening</td>
<td>stop</td>
<td></td>
</tr>
<tr>
<td>5. Is the audiogram <em>atypical</em> of Usher Syndrome?</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BALANCE QUESTIONS</th>
<th>Yes</th>
<th>No</th>
<th>?</th>
</tr>
</thead>
<tbody>
<tr>
<td>6. Is screening balance abnormal in deaf individual?</td>
<td>screen</td>
<td>stop</td>
<td></td>
</tr>
<tr>
<td>7. Was individual late to walk (&gt;15 months)?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Is Individual considered clumsy?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Does individual lose balance easily in dark?</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>VISION QUESTIONS</th>
<th>Yes</th>
<th>No</th>
<th>?</th>
</tr>
</thead>
<tbody>
<tr>
<td>10. Is there a history of night blindness?</td>
<td>refer</td>
<td>go on</td>
<td></td>
</tr>
<tr>
<td>11. Abnormal dark adaptation screening?</td>
<td>refer</td>
<td>go on</td>
<td></td>
</tr>
<tr>
<td>12. Abnormal confrontational visual fields?</td>
<td>refer</td>
<td>go on</td>
<td></td>
</tr>
<tr>
<td>13. Other concerns about vision?</td>
<td>refer</td>
<td>recheck*</td>
<td></td>
</tr>
</tbody>
</table>

* Recheck later means to gather more history, enlisting parents and teachers to complete expanded questionnaires, do more observations and/or repeat the screening next year. If the “?” column is checked, the screening should be repeated mid-year. It is better to err on the side of over referral than under referral.
APPENDIX C: Sample Forms

REPORT TO PARENTS

Your child, ________________________________________ has participated in the Vision Screening Program in our school on __________________________, of this year. At this time, he/she has no apparent visual problems. As your child grows and develops, this ability to see may change.

Please contact us if you have questions about your child’s vision.

School Administrator

REPORT TO PARENTS

Your child, ________________________________________ has participated in the Vision Screening Program in our school on __________________________, of this year. At this time, he/she has no apparent visual problems. As your child grows and develops, this ability to see may change.

Please contact us if you have questions about your child’s vision.

School Administrator
ABC CHECKLIST FOR VISION

NAME_________________________GRADE____ DATE________

SCHOOL________________________ TEACHER________________

OBSERVATION AND HISTORY

Please check appropriate items and return to the school nurse for review and determination of action to be taken.

Appearance: Do eyes look normal?

___ Eyes turn in or out
___ Crusty or red eyelids
___ Different sizes - pupils or eyes
___ Swelling of eyelids
___ Conjunctivitis (pink eye)
___ Drooping lids
___ Other ______________________________________

Behavior: Teacher or parent observation

___ Tilts head, covers or closes one eye for critical seeing
___ Difficulty in keeping place while reading - a “finger” reader
___ Disinterested in activities involving critical seeing
___ Excessive stumbling, awkwardness or daydreaming
___ Holds printed materials in unusual position
___ Other ______________________________________

Complaints: Student’s statements

___ Eyes hurt or blur while reading
___ Headaches when reading
___ Words move or jump about when reading
___ Double vision
___ Eye problems following blow to head
___ Can’t see the chalkboard
___ Other ______________________________________
Signs or Symptoms of Eye Problems

School personnel should be provided with a list of symptoms and student complaints that might indicate a vision problem, as a basis for referral for screening.

Appearance of eyes:

_____ One eye turns in or out at any time
_____ Drooping lids
_____ Reddened eyes or lids
_____ Eyes tear excessively
_____ Encrusted eyelids
_____ Frequent sties or swollen lids

Behavioral signs of vision problems:

1. Eye movement abilities (ocular motility)

_____ Head turns as student reads across page
_____ Loses place often during reading
_____ Needs finger or marker to keep place
_____ Displays short attention span in reading or copying
_____ Too frequently omits words
_____ Repeatedly omits small words
_____ Writes up or down hill on paper
_____ Rereads or skips lines unknowingly
_____ Orients drawings poorly on page

2. Eye-teaming abilities (binocularity/stereoscopic vision)

_____ Complains of seeing double (diplopia)
_____ Repeats letters within words
_____ Omits letters, numbers or phrases
____ Misaligns digits in number columns
____ Squints, closes or covers one eye
____ Tilts head extremely while working at desk
____ Consistently shows gross postural deviations at desk activities

3. Eye-hand coordination abilities
____ Must feel things to assist in any interpretation required
____ Eyes not used to “steer” hand movements (extreme lack of orientation, placement of words or drawings on page)
____ Writes crookedly, poorly spaced; cannot stay on ruled lines
____ Miss-aligns both horizontal and vertical series of numbers
____ Uses hands or fingers to keep place on page
____ Uses other hand or fingers to keep place on page
____ Uses other hand as “spacer” to control spacing and alignment on page
____ Repeatedly confuses left-right directions

4. Visual form perception (visual comparison, visual imagery, visualization)
____ Mistakes words with same or similar beginnings
____ Fails to recognize the same word in the next sentence
____ Reverses letters and/or words in writing and copying
____ Confuses the same word in the same sentence
____ Repeatedly confuses similar beginnings and endings of words
____ Fails to visualize what is read either silently or orally
____ Whispers to self for reinforcement while reading silently

5. Refractive status (nearsightedness, farsightedness, focus problems, etc.).
____ Comprehension reduces as reading continues; loses interest too quickly
____ Mispronounces similar words as reading continues
Blinks excessively at desk tasks and/or reading, not elsewhere
Holds book too closely; face too close to desk surface
Avoids all possible near-centered tasks
Complains of discomfort in tasks that demand visual interpretation
Closes or covers one eye when reading or doing deskwork
Makes errors in copying from chalkboard to paper on desk
Makes errors in copying from reference book to notebook
Squints to see chalkboard or requests to move nearer
Rubs eyes during or after short periods of visual activity
Fatigues easily; blinks to make chalkboard clear up after desk tasks

This list was excerpted from “Learning Related Visual Problems,” ERIC Clearinghouse on Handicapped and Gifted Children, 1920 Association Drive, Reston, VA.

If a student exhibits any of the above symptoms over a period, refer the student even if all other vision-screening procedures are normal.
Dear Parent:

Your child’s eyes were screened by the school nurse as one of the health services provided by this school. The results of the screening test indicate the need for a more complete eye examination. The nurse’s findings are attached to this letter.

Since poor vision can affect learning, it is important to complete this referral.

Please complete ONE of the options below:

Option A: I will take my child for an exam. Take the attached form with you when you take your child for the examination. Return this letter, the attached form, and the eye exam results to me at the school.

Option B: My child is already receiving eye care. If your child is already receiving eye care from a doctor, please let me know the date your child was last seen.

Option C: I/We disagree with the need and do not wish my/our child to have an eye exam. If you wish to not have your child examined by an eye doctor, please make a note of that on this form and return the form to me at the school.

If finances are a concern and you do NOT have insurance, or need help in getting the eye exam, please call me at ____________. Financial assistance may be available through various agencies.

THANKS FOR KEEPING YOUR CHILD HEALTHY

Parent(s) Signature ____________________________ Date ________
ABC PUBLIC SCHOOLS

HIPAA-Compliant Authorization for Exchange of Health & Education Information

<table>
<thead>
<tr>
<th>Patient/Student Name:</th>
<th>Date of Birth:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I hereby authorize [insert health care provider name & title]

and [insert name & title of school official] to exchange

health and education information/records for the purpose listed below.

[insert address & telephone of school/school district]

[insert address and telephone of health care provider]

Description:
The health information to be disclosed consists of:

The education information to be disclosed consists of:

Purpose: This information will be used for the following purpose(s):
1. Educational evaluation and program planning
2. Health assessment and planning for health care services and treatment in school
3. Medical evaluation and treatment
4. Other: __________________________________________________________________________

AUTHORIZATION
This authorization is valid for one calendar year. It will expire on [insert date]. I understand that I may revoke this authorization at any time by submitting written notice of the withdrawal of my consent. I recognize that health records, once received by the school district, may not be protected by the HIPAA Privacy Rule, but will become education records protected by the Family Educational Rights and Privacy Act. I also understand that if I refuse to sign, such refusal will not interfere with my child’s ability to obtain health care.

<table>
<thead>
<tr>
<th>Parent Signature</th>
<th>Date</th>
</tr>
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<tbody>
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<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Student Signature*</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If a minor student is authorized to consent to health care without parental consent under federal or state law, only the student shall sign this authorization form. In Connecticut, a competent minor, depending on age, can consent to outpatient mental health care, alcohol and drug abuse treatment, testing for HIV/AIDS, and reproductive health care services.

Copies: Parent or student*
Physician or other health care provider releasing the protected health information
School official requesting/receiving the protected health information

PSA - Rev. 4/15/03

By CT State Department of Education, Nadine Schwab, & CT Chapter, American Academy of Pediatrics; adapted format from Ohio.
## SCHOOL VISION SCREENING FORM

### IDENTIFYING INFORMATION
- **STUDENT NAME:**
- **GRADE:**
- **SCHOOL YEAR:**

### REASON FOR SCREENING
- ○ TEACHER REFERRAL
- ○ ROUTINE SCREENING
- ○ TODAY’S DATE

### OBSERVATIONS

<table>
<thead>
<tr>
<th>APPEARANCE</th>
<th>BEHAVIOR</th>
<th>COMPLAINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>○ RED EYES</td>
<td>○ BLINKING</td>
<td>○ CAN’T SEE BLACKBOARD</td>
</tr>
<tr>
<td>○ GRANULATED LIDS</td>
<td>○ WATERING EYES</td>
<td>○ PRINT BLURS</td>
</tr>
<tr>
<td>○ STYES</td>
<td>○ SENSITIVE TO LIGHT</td>
<td>○ DOUBLE VISION</td>
</tr>
<tr>
<td>○ DISCHARGE</td>
<td>○ RUB EYES</td>
<td>○ HEADACHE</td>
</tr>
<tr>
<td>○ SWELLING ABOUT EYES</td>
<td>○ EXCESSIVE FROWNING</td>
<td>○ NAUSEA</td>
</tr>
<tr>
<td>○ HEAD TILT</td>
<td>○ IRRITABILITY WHEN USING EYES</td>
<td>○ DIZZINESS</td>
</tr>
<tr>
<td>○ DROOPY LIDS</td>
<td>○ SQUINTS OR SQUEEZES LIDS</td>
<td>○ OTHER</td>
</tr>
<tr>
<td>○ EYES OUT OF LINE</td>
<td>○ HOLDS BOOK VERY CLOSE</td>
<td>○ OTHER</td>
</tr>
<tr>
<td>○ STUMBLES, TRIPS OVER SMALL OBJECTS</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>

### SCREENING DATE
- ○ Wearing Glasses
- ○ Glasses Broken/Lost
- ○ Glasses At Home
- ○ Does Not Wear Glasses

<table>
<thead>
<tr>
<th>DISTANCE ACUITY</th>
<th>NEAR ACUITY</th>
<th>BINOCULARITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>RIGHT 20/</td>
<td>LEFT 20/</td>
<td>TYPE OF TEST</td>
</tr>
<tr>
<td>CHART USED</td>
<td>CHART USED</td>
<td>○ PASS ○ FAIL</td>
</tr>
</tbody>
</table>

### RE-SCREENING DATE
- ○ Wearing Glasses
- ○ Glasses Broken/Lost
- ○ Glasses At Home
- ○ Does Not Wear Glasses

<table>
<thead>
<tr>
<th>DISTANCE ACUITY</th>
<th>NEAR ACUITY</th>
<th>BINOCULARITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>RIGHT 20/</td>
<td>LEFT 20/</td>
<td>TYPE OF TEST</td>
</tr>
<tr>
<td>CHART USED</td>
<td>CHART USED</td>
<td>○ PASS ○ FAIL</td>
</tr>
</tbody>
</table>

### PASS ○ REFER ○ DATE OF REFERRAL DATE EYE EXAM REPORT RECEIVED

If unable to complete vision screening, please conduct a functional vision assessment.
SCHOOL FUNCTIONAL VISION ASSESSMENT FORM

<table>
<thead>
<tr>
<th>IDENTIFYING INFORMATION</th>
<th>REASON FOR ASSESSMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>STUDENT NAME</td>
<td>TEACHER REFERRAL</td>
</tr>
<tr>
<td>GRADE</td>
<td>ROUTINE SCREENING</td>
</tr>
<tr>
<td>SCHOOL YEAR</td>
<td>TODAY'S DATE</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OBSERVATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUPILLARY REACTION</td>
</tr>
<tr>
<td>FIXATES ON 4&quot; OBJECT AT 12-18 INCHES</td>
</tr>
<tr>
<td>FIXATES ON 4&quot; OBJECT AT 10 FEET</td>
</tr>
<tr>
<td>CONVERGES</td>
</tr>
<tr>
<td>SHIFTS GAZE</td>
</tr>
<tr>
<td>REACHES ON VISUAL CUE</td>
</tr>
<tr>
<td>TRACKS LIGHT HORIZONTALLY</td>
</tr>
<tr>
<td>TRACKS LIGHT VERTICALLY</td>
</tr>
<tr>
<td>TRACKS OBJECT HORIZONTALLY</td>
</tr>
<tr>
<td>TRACKS OBJECT VERTICALLY</td>
</tr>
<tr>
<td>PERIPHERAL AWARENESS</td>
</tr>
<tr>
<td>RIGHT EYE</td>
</tr>
<tr>
<td>LEFT EYE</td>
</tr>
</tbody>
</table>

COMMENTS:

PICKS UP OR TRACKS OBJECT LESS THAN 1" IN SIZE (LIST RESULTS BELOW):

<table>
<thead>
<tr>
<th>OBJECT</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>EYE PREFERENCE</td>
<td>RIGHT</td>
<td>LEFT</td>
</tr>
</tbody>
</table>

PASS | REFER

DATE OF REFERRAL   DATE EYE EXAM REPORT RECEIVED
APPENDIX D: Resources
Numerous companies market vision screening equipment. Possible sources for charts, card screeners, and vision screening equipment include:

- Good-Lite Company 1-800-562-5200 www.schoolhealth.com
- School Health 1-800-323-1305 www.macgill.com
- MacGill School Health 1-800-323-2841 www.schoollnursesupplyinc.com
- School Nurse Supply 1-800-485-2737 www.mooremedical.com
- Moore Medical 1-800.234.1464 www.schoolkidshealthcare.com
- School Kids Healthcare 1-866-558-0686

Additional informational Websites:
- Professional information regarding screening programs:
  http://www.aea11.k12.ia.us/nurseweb/vision.htm
- Information for parents, teachers, and students:
  www.kidshealth.org
- At risk students:
  www.kidsource.com/NICHCY/visual.html

Primary vision information Websites:
- Healthy People 2020 Vision Objectives
  www.healthypeople.gov

Links to national organizations concerned with the eye and vision:
- National Eye
  Institute www.nei.nih.gov/

For information about eye conditions, research results, and vision education resources. Free materials are available upon request.

- Prevent Blindness America
  www.preventblindness.org

Formerly the National Society for the Prevention of Blindness - Provided community vision education, certified vision screening training, service programs, and national and state research.

Websites for general vision information:
- American Optometric Association
  www.aoa.org

Public vision education and availability of eye care.

- Missouri Optometric Association
  www.moeyecare.org
American Academy of Pediatrics
www.aap.org

Position statements for professionals and guidelines for child vision care.

Center for Health and Health Care in Schools
http://www.healthinschools.org/

Information on child health issues for school health professionals; operated by The George Washington University, School of Public Health and Health Services, Graduate School of Education and Human Development, Washington, D.C.

Medicaid and Medicaid Services
www.medicaid.gov

Information about Medicaid eligibility and current Federal Poverty Guidelines.

Children’s Health Matters
www.childrenshealthmatters.org/

Website to assist with access to Medicaid and the State Children’s Health Insurance Program (SCHIP).

Eye Resources on the Internet
http://webeye.ophth.uiowa.edu/eye-health


The Foundation of the American Academy of Ophthalmology
www.aao.org

Resources for vision education, eye care and community outreach.

Vision Connection
http://www.lighthouse.org/about-low-vision-blindness/childrens-vision/

Information about educational, governmental, or rehabilitative vision resources worldwide, with the capability of searching for local resources.

Resources for children with visual impairments:

American Foundation for the Blind
www.afb.org

Vision Impairment and Blindness (National Library of Medicine and NIH)
APPENDIX E: Glossary

**Amblyopia** – An ocular condition in an otherwise healthy eye, in which there is an abnormality of cortical response in the occipital lobe of the brain due to insufficient or inadequate stimulation of the fovea, neural pathway and cortex that may result in unilateral vision loss if untreated. (Also known as lazy eye or weakness of sight)

**Astigmatism** – A refractive error of the eye in which, with accommodation suspended, the refracting power of the eye is not uniform in all directions such as that incoming rays of light in a single eye do not come together to focus at a single point but rather are focused at two or more points that usually results in blurred or partially blurred vision.

**Binocularity** – The characteristic of the eyes when binocular vision is intact. Used interchangeably with *binocular vision* and requires both ocular alignment and stereoacuity.

**Denominator** – The bottom half of the fraction that shows how far away a person with normal visual acuity can stand from the chart and still read the symbol.

**Diplopia** – Double vision or the perception of two images, one by each fovea, experienced when the eyes are intentionally crossed or out of alignment due to imbalance of the extraocular muscles.

**Distance vision** – The ability of the eye to see images clearly at a distance (often a great distance). The inability to see a distant object clearly is called *myopia*.

**Esophoria** – A type of heterophoria in which the eye deviates inward or nasally when covered, that is, when fusion is suspended.

**Esotropia** – A type of strabismus in which one or both eyes deviate inward toward the nose from a parallel axis of vision. (Also called *convergent strabismus*)

**Exophoria** – A type of heterophoria in which the eye deviates outward or laterally when covered, that is, when fusion is suspended.

**Exotropia** – A type of strabismus in which one or both eyes deviate outward away from the nose from a parallel axis of vision. (Also called *divergent strabismus*)

**Heterophoria** – A latent alignment disorder in which the eyes are not parallel during monocular vision, that is, when only one eye is seeing and binocularity and fusion are disrupted. (Also referred to as *phoria*)

**Heterotropia** – A manifest alignment disorder, or *strabismus*, in which one or both eyes deviate from parallelism when attempting to focus on a target while both eyes are open. (Also referred to as *tropia*)


**Hypermetropia** – A refractive error in which the light rays from an incoming visual image have not converged by the time they reach the retina. Used interchangeably with the term *hyperopia*. (Formerly called...
“farsightedness,” a sometimes confusing term no longer used.

**Hyperopia** – A refractive error in which the light rays from an incoming visual image have not converged by the time they reach the retina. Used interchangeably with the term *hypermetropia*. (Formerly called “farsightedness,” a sometimes confusing term no longer used.)

**Hypophoria** – A type of heterophoria in which the eye deviates downward, when covered, while fusion is suspended.

**Hypotropia** – A type of strabismus in which one or both eyes deviate downward from a parallel axis of vision.

**Legal blindness** – Is defined as the best-corrected central vision of 20/200 or less, and peripheral vision of 20 degrees or less.

**Myopia** – The most common of the refractive errors in which light rays from an incoming visual image converge before they reach the retina, or preretinally. (Formerly called “nearsightedness,” a confusing term no longer used.)

**Near vision** – The ability of the human eye to see objects with clarity at close range, also termed *near point acuity* or *near acuity*. Optimal near vision requires both accommodation and convergence.

**Nearsightedness** – See Myopia.

**Numerator** – The top half of the fraction that stands for the distance the examinee is away from the chart.

**Nystagmus** – An involuntary, jerky movement of one or both eyes suggestive of primary ocular or systemic disease. (Also known as dancing eye or jerky eye)

**Occluder** – An object that temporarily obstructs vision during vision screening, preventing an eye from visualizing a focal target (e.g., paper cup, paper patch, palm of hand with tissue).

**Ocular alignment** – A positioning of both eyes by the extra ocular muscles so they are targeting the same focal object simultaneously with the result that two images, one from each eye, fall on the respective foveae. The eyes are said to be *orthotropic* or *parallel*.

**Ocular motility** – The ability of the eyes to move together smoothly and fluidly, in all directions, at will.

**Ocular tracking** – The movement of the eyes together, at will, following a target in any direction. Also termed *tracking*.

**Sensitivity** – The ability of a screening to correctly identify those who actually have a disease, health problem, or condition.

**Sloan letters chart** – A vision acuity chart named after ophthalmologist, Dr. Louise Sloan, composed of ten letters of the Roman alphabet intentionally selected, placed and ordered on the chart. Sloan letters are sans (without) serif and employ uniform fonts in all charts, and for this reason are now the preferred charts.
Snellen chart – The most common and well known of the vision acuity charts, it is named after its nineteenth century developer, Dr. Hermann Snellen. Modern version presents nine letters of the Roman alphabet in a font with serifs. Many charts in use are erroneously called “Snellen charts.” Snellen charts are no longer recommended because of the confusion with the discrimination of the serifs on the letters. (See Sloan chart)

Specificity – The ability of a screening to correctly identify all those who do not have a disease, health problem, or condition.

Stereopsis – Depth perception or three-dimensionality possible only when both eyes are in alignment and perceive the same image clearly.

Strabismus – A manifest deviation of one or both eyes from the visual axis of the other so they are not simultaneously directed to the same object. (Also referred to as heterotropia or tropia)

Visual acuity – The state, condition or effectiveness of central vision.
Missouri Department of Health and Senior Services

Division of Community and Public Health
Section for Community Health Services & Initiatives
Bureau of Community Health and Wellness
School Health Program
P.O. Box 570
Jefferson City, MO 65102-0570
(573) 522-2822

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