MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
COMMUNITY FOOD AND NUTRITION ASSISTANCE (CFNA)
SUMMER FOOD SERVICE PROGRAM (SFSP)
MEAL COUNT RECORD FOR CAMPS

Sponsor Name	Site	Site Supervisor

Week of:	**Key:** **B**=Breakfast **L**=Lunch **Su**=Supper **Sn**=Snack **1**=First Meals **2**=Second Meals

Participant's Name	Monday Date:				Tuesday Date:				Wednesday Date:				Thursday Date:				Friday Date:				Saturday Date:				Sunday Date:			
	B	L	Su	Sn	B	L	Su	Sn	B	L	Su	Sn	B	L	Su	Sn	B	L	Su	Sn	B	L	Su	Sn	B	L	Su	Sn
	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2	1/2
Number of Program Adult Meals Served																												
Number of Non-Program Adult Meals Served																												
Number of Meals Served to Non-Eligible Children																												
Number of Meals Served to Eligible Children																												
Total Meals Served																												

SFSP-672

Instructions for Completing the Meal Count Record for Camps

Enter the sponsor name, site name, and supervisor.

⇒ Enter the date.

⇒ List all of the children enrolled in the camp program in the *Participant's Name* column (preferably in alphabetical order). All children should be listed, including those who do not qualify for free meals, so that there is no overt identification of the children who do qualify for free meals.

⇒ For each meal served, place a check mark under the appropriate meal type for each child. If a child is not served a particular meal, the box should be left blank.

⇒ Enter the total number of meals served to eligible children. This number will be the sum of the check marks under each meal type each day for the children who qualify for free meals.

⇒ Enter the total number of program adult meals served and the total number of non-program adult meals served at each meal service.

⇒ Enter the total number of meals served to non-eligible children (those who do not qualify for free meals).

⇒ Add the total number of meals served. This includes meals served to eligible children, meals served to program adults, non-program adults, and non-eligible children.

Note: The meal count record for camps must be completed at the time of the meal service. Sponsor personnel must physically count the children eating at each meal.