

**AGREEMENT TO FURNISH FOOD SERVICE  
FOR THE SUMMER FOOD SERVICE PROGRAM**

THIS AGREEMENT is made and entered into between (school) \_\_\_\_\_  
\_\_\_\_\_ and (sponsor) \_\_\_\_\_  
\_\_\_\_\_.

WHEREAS the (school) \_\_\_\_\_ agrees to supply unitized meals  
(inclusive/exclusive) of milk and juice to (sponsor) \_\_\_\_\_ with and for  
the rates herein listed:

Breakfast ..... \$ \_\_\_\_\_ each    Lunch ..... \$ \_\_\_\_\_ each  
Snacks ..... \$ \_\_\_\_\_ each    Supper ..... \$ \_\_\_\_\_ each

It is further agreed that (school) \_\_\_\_\_, pursuant to the provisions of the  
Summer Food Service Program regulations, attached copy of which is part of this agreement,  
will assure that said meals meet the minimum meal pattern requirements as to components and  
portion sizes, and will maintain full and accurate records that the (sponsor) \_\_\_\_\_  
\_\_\_\_\_ will need to meet its responsibility including menu  
records containing the amount of food prepared and daily number of meals delivered by type.

These records must be reported to the (sponsor) \_\_\_\_\_ promptly at the  
end of the month. (School) \_\_\_\_\_ agrees also to retain  
records required under the preceding clause for a period of 3 years from the date of receipt of  
final payment under this agreement (or longer, if an audit is in progress); and upon request, to  
make all accounts and records pertaining to the Program available to representatives of the U.S.  
Department of Agriculture and the General Accounting Office for audit or administrative review  
at a reasonable time and place.

This agreement shall be effective as of (date) \_\_\_\_\_. It may be terminated by  
notice in writing given by either party hereto to the other, at least 30 days prior to the date of  
termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates  
indicated below:

_____	_____
School Official	Sponsor
_____	_____
Title                                  Date	Title                                  Date

Location of food preparation center(s):