

UNITED STATES DEPARTMENT OF AGRICULTURE- FOOD AND NUTRITION SERVICE		1. GRANT/AGREEMENT NO. USDA-FNS-WIC CVV/B Increase-MPRO-MO		2. FEDERAL AWARD DATE April 30, 2021	
<b>GRANT/COOPERATIVE AGREEMENT</b>					
7. FEDERAL AWARDDING AGENCY USDA Food and Nutrition Service		8. CFDA NAME WIC Program			
9. RECIPIENT NAME  Bureau of WIC and Nutrition Services Missouri Department of Health & Senior Services 930 Wildwood, Box 570 Jefferson City, Missouri 65102-0570		10. ACCOUNTING AND APPROPRIATION DATA FN.WI.7070.01.0100 W7003 – WIC Cash Value Voucher(O)			
		11. AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION \$7,153,979		12. TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED \$7,153,979	
		13. TOTAL AMOUNT OF THE FEDERAL AWARD \$7,153,979			
14. PLACE OF PERFORMANCE  Missouri		15. BUDGET APPROVED BY AWARDDING AGENCY \$7,153,979			
		16. TOTAL APPROVED COST SHARING/MATCHING (WHERE APPLICABLE) N/A		17. INDIRECT COST RATE FOR THE FEDERAL AWARD (PLEASE INCLUDE IF THE DE MINIMIS RATE IS CHARGED)	
18. MAIL REQUESTS FOR REIMBURSEMENT TO FNS Mountain Plains Regional Office Attn: Grants Management and Administrative Services 1244 Speer Blvd., Suite 903, Denver, CO 80201-3581		19. SPONSOR (SPONSORING FNS PROGRAM) WIC Program			
		20. START DATE 03/11/2021		21. END DATE 09/30/2021	
22. FEDERAL AWARD PROJECT DESCRIPTION Implementation of the cash-value voucher/benefit increase authorized by the American Rescue Plan Act of 2021.					
The Grantee/Cooperator hereby assures and certifies that they will comply with the regulations, policies, guidelines and requirements as they relate to the applications, acceptance, and use of Federal funds for this Federally-assisted project including: 2 CFR Chapter I (Office of Management and Budget Government-wide Guidance for Grants and Agreements) and Chapter II (Office of Management and Budget Guidance) as well as 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards); and any USDA implementing regulations, such as 2 CFR Part 400 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), 2 CFR Part 415 (General Program Administrative Regulations), 2 CFR Part 416 (General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments), and 2 CFR Part 418 (New Restrictions on Lobbying).					
23. REMARKS  The Grantee must submit a final FNS-425 report, via the Food Program Reporting System (FPRS) under the name "PAN-WIC-ARPA-CCV/B Increase". While the total food and administrative expenditures are reported on line 10, the Grantee must report the amount of administrative ARPA WIC CVV/B Increase grant expenditures separately on Line 12 (the Remarks section) of the SF-425.					
<b>SIGNATURE OF GRANTEE/COOPERATOR</b>			<b>UNITED STATES OF AMERICA</b>		
SIGNATURE (Authorized Individual) <i>Hat Bedell for</i>		DATE <i>MAY 06 2021</i>	SIGNATURE (Grant Official) Cheryl Kennedy		DATE
NAME (Type) <i>Marcia Mahaney</i>		NAME (TYPE) Cheryl Kennedy			
TITLE <i>Director, Division of Administration</i>		TITLE Regional Administrator			
TELEPHONE NUMBER <i>(573) 751-6014</i>		TELEPHONE NUMBER 303-844-0300			



Food and  
Nutrition  
Service

April 30, 2021

1244  
Speer  
Boulevard  
Denver,  
CO  
80204

Angela Brenner, Director  
Bureau of WIC and Nutrition Services  
Missouri Department of Health and Senior Services  
930 Wildwood, Box 570  
Jefferson City, Missouri 65102-0570

Dear Ms. Brenner:

On March 11, 2021, President Biden signed Public Law 117-2, the American Rescue Plan Act of 2021 (ARPA), into law. Section 1105 of Subtitle B, Title I of ARPA, provided authority for the U.S. Department of Agriculture to temporarily increase the Cash-Value Voucher/Benefit (CVV/B) for fruit and vegetable purchases for certain food packages to an amount that is less than or equal to \$35 per month during the federally declared COVID-19 public health emergency designated under Section 319 of the Public Health Service Act (42 U.S.C. 247d). ARPA provides a total of \$490 million to support the CVV/B increase across all participating WIC State agencies.

In accordance with ARPA, the CVV/B provided to participants via WIC food packages III, IV, V, VI, and VII, as defined under WIC Regulations at 7 CFR 246.10(e), qualifies for an increase at State agency option. Because your agency chose to implement this option, the USDA, Food and Nutrition Service (FNS) is authorizing an increase in the CVV/B for all participants receiving these food packages, up to the \$35 maximum monthly benefit permitted under ARPA. This increase may only be provided to participants as Fiscal Year (FY) 2021 food benefits for the period and amount specified in your agency's notification to FNS through the [SM.FN.WIC.CVV.Increase@usda.gov](mailto:SM.FN.WIC.CVV.Increase@usda.gov) mailbox.

Enclosed is the FNS-529 Grant/Cooperative Agreement award document which provides funding for the above-referenced project, as detailed below:

FNS Program Area: WIC  
Total Amount of Federal Award: \$7,153,979  
Award Start Date: March 11, 2021  
Award End Date: September 30, 2021

Enclosed is a copy of the FNS Award Terms and Conditions for this award. These Terms and Conditions will remain in full force and effect throughout the award.


ARPA WIC CVV/B Increase grant expenditures must be reported on a final FNS-425 report, via the Food Programs Reporting System (FPRS) under the name "**PAN-WICARPA- CVV/B Increase**". While the total food and administrative expenditures are reported on Line 10, the Grantee must report the amount of administrative ARPA WIC CVV/B Increase grant expenditures separately on Line 12 (the Remarks section) of the SF-425.

The final SF-425 report must be submitted within 120 days of the termination date of the grant agreement. Prior to submitting the final (closeout) report, the State agency must complete a final reconciliation to ensure all costs associated with the CVV/B increase are reflected in the ARPA closeout report and are not included on the FNS-798 closeout report.

Once we have received your signed FNS-529 award document, we will sign and return one copy of the fully executed award to you. Please note that your fully executed FNS-529 award, signed by both FNS and your organization, serves as the “official award document” and should be maintained in your files.

If you have any questions, please contact Cindy Archuleta, Regional Grants Management and Administrative Services Division Director at (720) 357-2129, or via e-mail at [Cynthia.Archuleta@usda.gov](mailto:Cynthia.Archuleta@usda.gov). We look forward to working with you and your staff on this important federal award.

Sincerely,

CHERYL KENNEDY  Digitally signed by  
CHERYL KENNEDY  
Date: 2021.04.30  
15:52:40 -06'00'

CHERYL KENNEDY  
Regional Administrator

Enclosures:  
FNS-529  
Terms and Conditions

cc: Pamela Sandbothe, Grants and Funds Accountant

**THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA)  
FOOD AND NUTRITION SERVICE (FNS)  
TERMS AND CONDITIONS FOR THE  
FISCAL YEAR (FY) 2021  
SPECIAL SUPPLEMENTAL NUTRITION PROGRAM FOR WOMEN,  
INFANTS, AND CHILDREN (WIC)  
AMERICAN RESCUE PLAN ACT (ARPA) CASH -VALUE VOUCHER/  
BENEFIT (CVV/B) INCREASE GRANT**

The USDA Food and Nutrition Service (hereinafter referred to as “FNS”) awards funding to the Grantee (hereinafter referred to as “Grantee or Recipient”). By acceptance of this award, the Grantee agrees to comply with all terms and conditions of the award listed below.

**AUTHORITY**

Under section 1105 of Subtitle B, Title I of ARPA, the USDA may temporarily increase the CVV/B for fruit and vegetable purchases for certain food packages to an amount that is less than or equal to \$35 per month during the federally declared COVID-19 public health emergency under Section 319 of the Public Health Service Act (42 U.S.C. 247d). ARPA provides \$490 million to support the CVV/B increase across all participating WIC State agencies. Per ARPA, the CVV/B provided to participants via WIC food packages III, IV, V, VI, and VII, as defined under WIC regulations at 7 CFR 246.10(e), would qualify for an increase at State agency option. For those State agencies that choose to implement this option, FNS will authorize an increase in the CVV/B for all participants receiving these food packages up to the \$35 maximum monthly benefit permitted under ARPA. Under this authority, FNS is directing all regional offices to extend FY 2021 American Rescue Plan Act CVV/B Grant Awards to all WIC State agencies that opt in to increase the CVV/B.

A State agency may provide the increase in the CVV/B amount for an applicable period of up to four (4) consecutive months. **The last month for which the CVV/B increase may be provided is September 2021.** When selecting the period for the CVV/B increase, State agencies should ensure adequate implementation time to update their Management Information Systems and communicate the CVV/B increase to their participants and vendors.

As noted in WIC Policy Memo 2021-3, in addition to the food costs associated with the CVV/B increase, State agencies may charge the administrative costs to implement the

CVV/B increase to its ARPA WIC CVV/B Increase grant, including the costs of notifying participants and vendors of the CVV/B increase. All costs charged to the ARPA WIC CVV/B Increase grant must comply with the Uniform Guidance and be supported by documentation.

## **PERIOD OF PERFORMANCE**

The period of performance for the ARPA WIC CVV/B Increase grant is March 11, 2021 through September 30, 2021 and is listed on the Grant/Cooperative Agreement Form FNS-529, Box 20 and 21. The Grantee may only incur allowable costs during the period of performance. No obligations may be made after September 30, 2021.

Due to general principles of Federal grants management, as well as appropriations law, grant funds are only available for allowable costs incurred during the performance period of the award. The performance period of an award cannot begin before its authorization and supporting appropriation are enacted.

The Grantee must complete all activities under this Agreement by September 30, 2021. The closeout of the agreement must occur within 120 days of the expiration date, and all obligations incurred under the agreement must be liquidated by this date. Any unobligated and unexpended funds must be returned to FNS.

## **SPECIFIC REQUIREMENTS**

### Grantee Requirements/Provisions

Required Forms and other Documentation: The Grantee must sign and return the Grant/Cooperative Agreement Form (FNS-529) to the FNS Regional Office. Each Federal grant award will have a period of performance with an effective date of March 11, 2021, and an end date of September 30, 2021. The FNS-529 form must be returned electronically in a .pdf format (a scanned document is acceptable) and contain a wet signature. FNS cannot accept electronic signatures at this time as those signatures cannot be validated.

The Grantee will participate in conference calls as determined necessary by either party to the agreement.

### FNS Requirements/Provisions

FNS Regional Offices will be responsible for ensuring the grantee submits a final FNS-425, PAN-WIC-ARPA-CVV/B Increase, Federal Financial Report by no later than January 31, 2022.

FNS staff will provide technical advice, guidance, and assistance on all aspects of the award to enhance the Grantee's understanding of the award process and delivery.

FNS staff will participate in conference calls as determined necessary by either party to the agreement.

## **STANDARD TERMS OF THE AWARD**

### **GENERAL**

**Project Funding:** FNS will provide funds to the Grantee in the amount stated on the Grant/Cooperative Agreement Form FNS-529, Box 11, and as specified in the grant award letter, for use in accordance with this agreement. Funds will be provided at FNS discretion through the Letter-of-Credit upon receipt of a properly executed Grant/Agreement Form FNS-529.

State Agency Matching Requirement: There are no matching requirements associated with this funding.

### **REPORTING**

**Financial Reporting:** FNS Regional Offices will be responsible for ensuring the Grantee submits a *final financial report*, and other administrative aspects of the award such as closing out the Grant.

The Grantee must submit a *final* FNS-425 report, via the Food Programs Reporting System (FPRS) under the name "PAN-WIC-ARPA-CVV/B Increase". While the total food and administrative expenditures are reported on Line 10, the Grantee must report the amount of administrative ARPA WIC CVV/B Increase grant expenditures separately on Line 12 (the Remarks section) of the SF-425. The *final financial report* must be submitted within 120 days of the termination date of the grant agreement. The FNS-425 report due date is as follows:

Final: January 31, 2022

Please note if the report date falls on a weekend or holiday FPRS automatically accounts for those instances.

**Other Reporting Requirements:** The Grantee must report immediately, in writing, any problems, delays, or adverse conditions that impair the Grantee's ability to meet the agreement objectives to their Regional Office contact identified herein, as soon as possible. The notification must include information on action taken or contemplated in response to the problem.

## **REGULATORY AND STATUTORY REQUIREMENTS**

**Office of Management and Budget (OMB) Guidance:** This Federal financial assistance award is subject to rules and regulations related to the Grantee's organizational entity type as noted below.

### **Government-wide Regulations**

- 2 CFR Part 25: "Universal Identifier and System for Award Management"
  - 2 CFR Part 170: "Reporting Sub-award and Executive Compensation Information"
  - 2 CFR Part 175: "Award Term for Trafficking in Persons"
  - 2 CFR Part 180: "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-Procurement)"
  - 2 CFR Part 200: "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards"
  - 2 CFR Part 400: "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards"
  - 2 CFR Part 415: USDA "General Program Administrative Regulations"
  - 2 CFR Part 416: USDA "General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments"
  - 2 CFR Part 417: USDA "Non-Procurement Debarment and Suspension"
  - 2 CFR Part 418 USDA "New Restrictions on Lobbying"
  - 2 CFR Part 421: USDA "Requirements for Drug-Free Workplace (Financial Assistance)"
  - 7 CFR Part 3: "Debt Management"
  - 7 CFR Part 16: "Equal Opportunity for Religious Organizations"
  - 41 U.S.C. Section 22 "Interest of Member of Congress"
- Privacy Act. The Cooperator/Grantee shall follow the rules and procedures of disclosure set forth in the Privacy Act of 1974, 5 U.S.C. 552a, and implementing regulations and policies, with respect to systems of records determined to be subject to the Privacy Act.

Freedom of Information Act (FOIA). Public access to Federal Financial Assistance records shall not be limited, except when such records must be kept confidential and would have been excepted from disclosure pursuant to the “Freedom of Information” regulation (5 U.S.C. 552)

## **RECORD RETENTION AND ACCESS**

Evaluation and Access to Records: The Grantee will cooperate with any evaluation of the program by providing the FNS requested data and access to records. The Recipient will cooperate with any, as needed, on-site financial and/or technical reviews and audits at any time during the term of the agreement. In addition, the Grantee shall make all records pertaining to activities under the grant available for audit purposes.

The Recipient will require any sub-recipient or contractors to comply with the requirements of this agreement and ensure that FNS has access to any sub-recipient or contractors for purposes of evaluating, monitoring or reviewing other operations or records as they relate to this grant. When entering a sub-award, the Recipient shall ensure that the sub-recipient agreement contains any clause required by Federal Statute or Executive Order and their implementing regulations.

Records pertaining to this grant shall be retained by the Grantee for a period of three years from the date of the submission of the annual financial status report, as required under 7 CFR 253.5(h).

## **NONCOMPLIANCE AND TERMINATION**

Noncompliance: As provided in 2 CFR 200.338, FNS may unilaterally terminate this grant agreement or recover, withhold, or disallow costs of up to 100 percent of the funds made available under the agreement if the Recipient fails to comply with any term of the agreement. FNS will consider failure to comply with the reporting requirements of this agreement to be a material failure to comply with the agreement and a basis for termination. If FNS decides to take action against the Grantee for noncompliance under this agreement, FNS will provide the recipient written notice of the basis for its determination.

In the event that an award is suspended and corrective action is not taken within 90 days of the suspension effective date, FNS may issue a notice of termination. No costs that are incurred during the suspension period or after the effective date of termination will be



allowable, except those that are specifically authorized by the suspension or termination notice or those that, in the opinion of FNS, could not have been reasonably avoided. Within 30 days of the termination date, the Grantee shall furnish to the FNS a summary of progress achieved under the award, an itemized accounting of charges incurred against award funds and cost sharing prior to the effective date of the suspension or termination, and a separate accounting and justification for any costs that may have been incurred after this date.

## **OTHER REQUIREMENTS**

USDA/FNS acknowledgement: Unless otherwise advised by FNS, the Recipient will acknowledge the support of USDA FNS whenever publicizing the work under this grant. To this end, the Grantee must include in any publication resulting from work performed under this grant an acknowledgment in substantially the form set below:

“This project has been funded at least in part with Federal funds from the U.S. Department of Agriculture. The contents of this publication do not necessarily reflect the view or policies of the U.S. Department of Agriculture, nor does mention of trade names, commercial products, or organizations imply endorsement by the U.S. Government.”

Liabilities: The Grantee may not seek any financial recourse from FNS as a result of any liabilities the Recipient may incur for bodily injury or personal property damage resulting from negligent acts, errors, or omissions of the Recipient, their officers, agents or employees, or if applicable its sub-Recipients or their officers, agents, or employees, in performing this agreement. Liabilities of the United States are governed by the Federal Tort Claims Act, 28 U.S.C. 2671 et seq.

## **POST CLOSEOUT ADJUSTMENTS AND COLLECTIONS**

Post-closeout adjustments: The closeout of a Federal award does not affect:

- a. The right of FNS to disallow costs and recover funds on the basis of an audit or later review;
- b. The obligation of a non-Federal entity to return funds as a result of later cost adjustments;
- c. Audits requirements;
- d. Property management and disposition requirements; and
- e. Record retention requirements.

Collections: Any funds paid in excess of the amount in which the non-Federal entity is finally determined to be entitled will constitute a debt to the Federal Government. If these funds are not repaid within 120 days, FNS may: make an administrative offset; withhold advance payments or take other necessary actions. In addition, interest will accrue on this overdue debt in accordance with the Federal Claims Collections Standards (31 CFR Parts 900 through 999).