

Category 4 - Food Protection Task Force (or Advisory Council)

Missouri Department of Health and Senior Services
 Org ID: 81 | FDA Unique ID: 17
 G-FPTF-2009-08645 | \$3,000.00 | Grant Year: Year 8 - 2021
 Food Safety Task Force Meeting

FDA AWARD LETTER COMMENTS

To the grantee--below are comments from the FDA about the award.

Your grant has been changed from a Category 4-Food Protection Task Force to Category 1-Small Project Verification of 2 or More Standards as it better fits the description of your project goals. The grant amount remains the same at \$3000.

▼ ADDITIONAL INFORMATION REQUESTED

To the grantee--please respond to additional requests for clarification as noted below.

Responses from Applicant:

ORGANIZATION INFORMATION

Organization :	Missouri Department of Health and Senior Services
Primary Contact:	Pam Sandbothe
Jurisdictional Level:	State

AUTHORIZING OFFICIAL INFORMATION

The Authorizing Official is the person in your organization who provides supervisory oversight for this grant opportunity (often an organization's Financial or Grants Management Official).

Authorizing Official Title:	Director, Division of Administration
Authorizing Official First Name:	Marcia
Authorizing Official Last Name:	Mahaney
Authorizing Official Email:	grants@health.mo.gov
Authorizing Official Phone:	573-751-6014

PROJECT INFORMATION

Which Standard(s) will this project help you meet? Select all that apply.

Standards: Standard No. 7 - Industry and Community Relations

TASK FORCE INFORMATION

These funds are intended for travel and training to existing food protection Task Force meetings or other Task Force sponsored events. Task Forces also include food advisory councils or committees that have the same or similar missions of a Food Protection Task Force and include states, locals, industry, and consumers in their membership.

Name the Task Force meeting or other sponsored event you want to attend.

Please note the Task Force (or Advisory Council) Meeting Name or Event has a limit of 255 characters. The system will automatically truncate text longer than this amount.

Meeting Name or Event: Food Safety Task Force Meeting

REQUIRED
 The beginning and end dates for your project must fall between
 Jan 1, 2021 - Dec 31, 2021.

Project Start Date: 1/1/2021
Project End Date: 12/31/2021
Amount Requested: \$3,000.00
 (Minimum: \$500 / Maximum: \$3,000)

Topic Summary:

The Missouri Department of Health and Senior Services (DHSS) staff have been the planners and hosts of the Food Safety Task Force (FSTF) meetings. In 2021, DHSS is planning to develop best practices documents that will enable task force members to understand and apply standards for virtual inspections, inspect mobile and temporary food establishments, conduct plan reviews, and provide guidance to individuals producing food under our cottage food law. These guidance documents are needed to ensure a better understanding of food code basic requirements, and respond to how our inspection techniques have evolved during this pandemic. With this funding DHSS will be able print copies of the best practices documents, make them available on the web site and develop virtual trainings that can be used in conjunction with these documents.

Meeting Participants:

The planning for FSTF has been done primarily by DHSS staff. Staff involved include:
 Nancy Beyer, Retail Food Program Manager is on staff with the Missouri Department of Health and Senior Services. Ms. Beyer has 38 years of food safety experience. Her experience includes conducting routine food safety inspections for both local health agencies and as a state employee. Ms. Beyer has worked as the recall coordinator prior to becoming the program manager. Additional help with planning will be provided by Logan Lea who is the Recall Coordinator for DHSS. He has seven years of experience working in food safety from the industry side as well as governmental work. He has performed inspections at restaurants, retail stores, campgrounds, pools, warehouses, and food manufacturing plants. In 2020, he started work for the Missouri Department of Health and Senior Services as a Recall Coordinator. In this position he is responsible for tracking recalled product and ensuring its removal from commerce as well as other food safety duties. Mark Jenkerson has 19 years of experience in environmental health. Most recently, he has worked for DHSS in various environmental health capacities and is currently the program manager for the manufactured food program.
 Ms. Beyer with the help of additional staff have been planning and hosting the meetings in Missouri. This year due to ongoing Covid 19 issues the Task Force activities will be virtual to provide best practices and training.

Outcomes:

This funding will be used to support educational functions for task force members. An outcome of this funding in Category 4 would be an increase access to educational materials by industry, consumer groups, or local public health agencies. Funding in support of this project will help the agency meet Standard 7.

BUDGET INFORMATION

Budget Worksheets

Budget Period	Budget	Actual	Variance
Retail Program Standards Support: 1/1/2021 to 12/31/2021	3,000	0	3,000
Total	3,000	0	3,000

Budget Snapshot

	Retail Program Standards Support 1/1/2021 to 12/31/2021	
	Budget	Actual
Airfare		
Rental Car		
Gas		
Mileage		
Hotel / Lodging		
Federal Per Diem / Meals		
Taxi / Shuttle		
Other Transportation		
Registration / Training Fees		
Custom: Software	2,000	
Custom: Brochures	1,000	
Custom: 3		
Total	3,000	0

Budget Narrative (Maximum of 1,500 Characters):

Adobe software licenses for two staff to design educational brochures. 2 licenses x 1,000 each = \$2,000.

Brochures-materials to be uses to educate industry and the public on the functions of the task force = \$1,000.

VERIFICATIONS

You must create and save a **Budget Worksheet** before you can submit the form. After saving the Budget Worksheet:

1. Click the checkbox below to verify you completed the **Budget Worksheet**.
2. A pop-up box will appear.
3. Optional: the pop-up box has a Note field. Leaving a note here is optional.
4. Click the **Save** button to save your checkmark--*once checked, these cannot be unchecked*.

I confirm that I have completed the Budget Worksheet.



DOCUMENTS

REQUEST DOCUMENTS

INSTRUCTIONS

Click on the **Edit** button to edit the form. Click the **Save** button to ensure your data will not be lost before navigating away from the form. When you have completed the form, click **Submit**.