## NOTICE OF AWARD

**Authorization (Legislation/Regulations):** Sect 301 and 307 PHS Act (42 USC Sec 241 and 247), amended

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### 9a. GRANTEE NAME AND ADDRESS

**Health and Senior Services, Missouri Department of**

Alternate Name: Missouri State Dept/ Health & Senior SRV

PO Box 570

MO: 65109-5796

Phone: 573-751-6014

**Jeofferson City, MO 65109-5796**

**Mr. Jeff Wenzel**

930 Wildwood Dr

Jefferson City, MO 65109-5796

Phone: 573-526-4911

**Missouri Department of Health and Senior Services**

NCEH

Atlanta, GA 30341-3717

Phone: 404.498.1826

### 9b. GRANTEE PROJECT DIRECTOR

**Mr. Jeff Wenzel**

930 Wildwood Dr

Jefferson City, MO 65109-5796

Phone: 573-526-4911

**Monica L Leonard**

4770 Buford Hwy

NCEH

Atlanta, GA 30341-3717

Phone: 404.498.1826

### 11. APPROVED BUDGET (Excludes Direct Assistance)

<table>
<thead>
<tr>
<th>Description</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>salaries and wages</td>
<td>338,955.00</td>
</tr>
<tr>
<td>fringe benefits</td>
<td>169,478.00</td>
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<tr>
<td>total personnel costs</td>
<td>508,433.00</td>
</tr>
<tr>
<td>equipment</td>
<td>0.00</td>
</tr>
<tr>
<td>supplies</td>
<td>13,520.00</td>
</tr>
<tr>
<td>travel</td>
<td>16,634.00</td>
</tr>
<tr>
<td>construction</td>
<td>0.00</td>
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<tr>
<td>other</td>
<td>18,539.00</td>
</tr>
<tr>
<td>contractual</td>
<td>55,000.00</td>
</tr>
<tr>
<td>total direct costs</td>
<td>612,126.00</td>
</tr>
<tr>
<td>indirect costs</td>
<td>119,990.00</td>
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<tr>
<td>total approved budget</td>
<td>732,116.00</td>
</tr>
</tbody>
</table>

### 12. AWARD COMPUTATION

- **Amount of Federal Financial Assistance:** 732,116.00
- **Less Unobligated Balance From Prior Budget Periods:** 0.00
- **Less Cumulative Prior Award(s) This Budget Period:** 732,116.00
- **Amount of Financial Assistance This Action:** 0.00

### 13. Total Federal Funds Awarded to Date for Project Period

1,464,232.00

### 15. Program Income shall be Used in Accord with One of the Following Alternatives:

- Deduction
- Additional Costs
- Matching
- Other Research (Add / Deduct Option)
- Other (See Remarks)

**Remarks**

(Other Terms and Conditions Attached - Yes No)
**Direct Assistance**

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
<th>PREVIOUS AMOUNT (A)</th>
<th>AMOUNT THIS ACTION (B)</th>
<th>TOTAL (A + B)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>Fringe Benefits</td>
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<tr>
<td>Travel</td>
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<tr>
<td>Construction</td>
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<tr>
<td>Other</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
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<td><strong>$0.00</strong></td>
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</tr>
<tr>
<td>Reporting Period Start Date</td>
<td>Reporting Period End Date</td>
<td>Reporting Type</td>
<td>Reporting Period Due Date</td>
</tr>
<tr>
<td>----------------------------</td>
<td>---------------------------</td>
<td>----------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>09/30/2015</td>
<td>09/29/2017</td>
<td>Annual</td>
<td>12/28/2017</td>
</tr>
<tr>
<td>09/30/2016</td>
<td>09/29/2018</td>
<td>Annual</td>
<td>12/28/2018</td>
</tr>
</tbody>
</table>
1. Revised Terms
ADDITIONAL TERMS AND CONDITIONS OF AWARD

The purpose of this amendment is to approve the Authorizing Official Representative change to Ms. Tonya R. Loucks. This is in response to the request submitted by your organization dated May 23, 2018.

Please be advised that recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to their cooperative agreement are allowable, allocable, and reasonable.

All other terms and conditions issued with this award remain in effect, unless otherwise changed, in writing, by the Grants Management Officer.

CLOSEOUT REQUIREMENTS

Recipients must submit closeout reports in a timely manner. Unless the Grants Management Specialist/Grants Management Officer (GMS/GMO) approves a deadline extension the recipient must submit all closeout reports within 90 days of the period of performance end date. Reporting timeframe is 09/30/2014 through 09/29/2018. Failure to submit timely and accurate final reports may affect future funding to the organization or awards under the direction of the same Project Director/Principal Investigator (PD/PI).

All manuscripts published as a result of the work supported in part or whole by the cooperative grant must be submitted with the performance progress reports.

The final and other programmatic reports required by the terms and conditions of the NoA are the following.

Final Performance Progress and Evaluation Report (PPER): This report should include the information specified in the NOFO and is submitted after solicitation from the GMS/GMO via www.grantsolutions.gov. At a minimum, the report will include the following:

- Statement of progress made toward the achievement of originally stated aims.
- Description of results (positive or negative) considered significant.
- List of publications resulting from the project, with plans, if any, for further publication.

Information collection initiated under this grant/cooperative agreement has been approved by the Office of Management and Budget under OMB Number 0920-1132, “Performance Progress and Monitoring Report”, Expiration Date 8/31/2019.

Final Federal Financial Report (FFR, SF-425): The FFR should only include those funds authorized and actually expended during the timeframe covered by the report. The Final FFR, SF-425 is required and must be submitted to the GMO/GMS no later than 90 days after the period of performance end date. To submit the FFR, login to www.grantsolutions.gov, select “Reports” from the menu bar and then click on Federal Financial Reports.

Reporting timeframe for Document number 16EH001270PPHF17: September 30, 2017 – September 29, 2018

This report must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. Should the amount not match with the final expenditures reported to the Department of Health and Human Services’ Payment Management Services (PMS), you will be required to update your reports to PMS accordingly. Remaining unobligated funds will be de-obligated and returned to the U.S. Treasury. If the final reports (FFR and PPER) cannot be submitted within 90 days after the end of the period of performance, in accordance with 45 CFR Part 75.381 (Closeout), the recipient must submit a letter requesting an extension that includes the justification for the delay and state the expected date the CDC Office of Grants Services will receive the reports. All required documents must be submitted to the business contact identified in CDC Staff Contacts.

Equipment Inventory Report: A complete inventory must be submitted with final PPER documents for all major
equipment acquired or furnished under this project with a unit acquisition cost of $5,000 or more. The inventory list must include the description of the item, manufacturer serial and/or identification number, acquisition date and cost, percentage of Federal funds used in the acquisition of the item. The recipient should also identify each item of equipment that it wishes to retain for continued use in accordance with 45 CFR Part 75. These requirements do apply to equipment purchased with non-federal funds for this program. The awarding agency may exercise its rights to require the transfer of equipment purchased under the assistance award referenced in the cover letter. CDC will notify the recipient if transfer to title will be required and provide disposition instruction on all major equipment. Equipment with a unit acquisition cost of less than $5,000 that is no longer to be used in projects or programs currently or previously sponsored by the Federal Government may be retained, sold, or otherwise disposed of, with no further obligation to the Federal Government. If no equipment was acquired under this award, a negative report is required.

**Final Invention Statement:** A Final Invention Statement must be submitted with the final PPER documents. Electronic versions of the form can be downloaded by visiting [http://grants1.nih.gov/grants/hhs568.pdf](http://grants1.nih.gov/grants/hhs568.pdf). If no inventions were conceived under this assistance award, a negative report is required. This statement may be included in a cover letter.

### CDC CONTACTS

**GMO Contact:**
**Grants Management Officer:** Tiffany Mannings  
Centers for Disease Control and Prevention (CDC)  
Office of Grants Services  
2960 Brandywine Road, Mail Stop E-01  
Atlanta, GA 30341  
**Email:** TMannings@cdc.gov  
**Phone:** 770-488-2515  
**Fax:** 770-488-2670

**GMS Contact:**
Victoria McBee, Grants Management Specialist  
Centers for Disease Control and Prevention (CDC)  
Office of Grants Services  
2960 Brandywine Road, Mail Stop E-01  
Atlanta, GA 30341  
**Telephone:** 770-488-2825  
**Email:**vig9@cdc.gov

**Programmatic Contact:**
Monica Leonard, Project Officer  
Division of Emergency and Environmental Health Services  
National Center for Environmental Health  
Centers for Disease Control and Prevention (CDC)  
4770 Buford Highway - Mailstop F58  
Atlanta, Georgia 30341  
**Phone:** 404-498-1826  
**E-mail address:** Zgf7@cdc.gov