

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 2	DATE ISSUED 09/19/2016
GRANT NO. 6 NUE1EH001270-02-01	

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

Missouri Dept. of Health and Senior
Services/DSS&R

6 NUE1EH001270-02-01

1. No Cost Extension Terms and Conditions

Funding Opportunity Announcement (FOA) Number: EH14-1408

Award Number: 6 UE 1EH 0001270-02-01

Award Type: Non Research Cooperative Agreement

Amendment No. 1

Applicable Regulations: 45 Code of Federal Regulations (CFR) Part 75, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards

45 CFR Part 75 supersedes regulations at 45 CFR Part 74 and Part 92

AWARD INFORMATION

NO COST EXTENSION

The purpose of this amended Notice of Award is to provide a 12-month no-cost extension to allow additional time to expend unobligated funds in the amount of **\$166,200.00** as requested in the recipient's correspondence dated April 27, 2016. These funds have been approved for identified activities and must be completed by the end of the budget period. CDC has extended the year 01 budget period to allow for continued drawdown authority in the Payment Management System (PMS). All funds must be obligated no later than the end of the revised budget period end date of **September 29, 2017**.

Budget Category	No Cost Extension Budget
PERSONNEL	\$54,338
FRINGE	\$35,900
EQUIPMENT	\$0
SUPPLIES	\$15,144
TRAVEL	\$1,152
CONTRACTUAL	\$27,500
OTHER	\$10,870
TOTAL DIRECT	\$144,904
INDIRECT	\$21,296
TOTAL BUDGET	\$166,200

Award funds may be withdrawn from the subaccount identified below:

Grant Document Number: 001270TA15

Sub-account title: EH14-1408PPHF15

These funds have been approved to support one-time activities to be completed by the end of the budget period and do not reflect an increase in your on-going funding base.

NEW CONTRACTOR: This revised Notice of Award (NoA) also approves the work of the new contractor, **City of St. Joseph Health Department**. This action is taken in accordance with your request dated May 20, 2016.

Additional Budget Information: By **October 31, 2016** the grantee must submit the additional information requested below. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the

GMS/GMO identified in the Staff Contacts section of this notice before the due date.

Personnel:

Please advise if the Senior Office Support Assistant position has been filled. If the position is still vacant please reduce the proposed 12 months by the expected date of hire and apply the difference to support current activities.

Please be advised that grantee must exercise proper stewardship over Federal funds by ensuring that all costs charged to their cooperative agreement are allowable, allocable, and reasonable.

REPORTING REQUIREMENTS

Annual Federal Financial Report (FFR, SF-425): The Annual Federal Financial Report (FFR) SF-425 for PPHF Activities is required and must be submitted via email and hard copy to the assigned GMS no later than 90 days after the end of the calendar quarter in which the budget period ends. The FFR for this budget period is due to the GMS/GMO by **December 30, 2017**. Reporting timeframe is **September 30, 2015 through September 29, 2017**.

The FFR should only include those funds authorized and disbursed during the timeframe covered by the report. The final FFR must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. There must be no discrepancies between the final FFR expenditure data and the Payment Management System (PMS) cash transaction data. All Federal reporting in PMS is unchanged.

Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, the grantee is required to contact the Grants Officer listed in the contacts section of this notice before the due date.

All award funds must be tracked and reported separately. Funds must be used in support of approved activities in the supplement request.

CLOSEOUT REQUIREMENTS

Grantees must submit closeout reports in a timely manner. Due to PPHF funding legislation and congressionally mandated tracking requirements, the grantee must submit all closeout reports within 90 days after the end of the project period. Reporting timeframe is September 30, 2014 through September 29, 2017 and closeout documents are due no later than December 30, 2017. Failure to submit timely and accurate final reports may affect future funding to the organization or awards under the direction of the same Project Director/Principal Investigator (PD/PI).

All manuscripts published as a result of the work supported in part or whole by the cooperative grant must be submitted with the progress reports.

The final and other programmatic reports required by the Terms and Conditions of the NoA are the following. Final Performance Report: An original and two copies are required. At a minimum, the report should include the following:

- Statement of progress made toward the achievement of originally stated aims.
- Description of results (positive or negative) considered significant.

- List of publications resulting from the project, with plans, if any, for further publication.

Final Federal Financial Report (FFR, SF-425): The FFR should only include those funds authorized and actually expended during the timeframe covered by the report. The Final FFR, SF-425 is required and must be submitted to the assigned GMS no later than 90 days after the end of the project period. This report must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. Should the amount not match with the final expenditures reported to the Department of Health and Human Services' Payment Management Services (PMS), you will be required to update your reports to PMS accordingly. Remaining unobligated funds will be de-obligated and returned to the U.S. Treasury.

If the final reports (FFR and Final Progress Report) cannot be submitted within 90 days after the end of the project period, in accordance with 2 CFR Parts 200.343 (Closeout), 225 and 230, the Page 16 of 17 CDC NGA D | Version: 358 - 03/04/2014 22:36:00 | Generated on: 09/23/2014 00:10:34 grantee must submit a letter requesting an extension that includes the justification for the delay and state the expected date the CDC Procurement and Grants Office will receive the reports. All required documents must be mailed to the business contact identified in Staff Contacts.

Reporting timeframe for Document number **001270LP14: September 30, 2014 – September 29, 2016**

Reporting timeframe for Document number **001270TA15: September 30, 2015 – September 29, 2017**

Reporting timeframe for Document number **16EH001270: September 30, 2016 – September 29, 2017**

Equipment Inventory Report: An original and two copies of a complete inventory must be submitted for all major equipment acquired or furnished under this project with a unit acquisition cost of \$5,000 or more. The inventory list must include the description of the item, manufacturer serial and/or identification number, acquisition date and cost, percentage of Federal funds used in the acquisition of the item. The grantee should also identify each item of equipment that it wishes to retain for continued use in accordance with 2 CFR Parts 200, 215.37 or 2 CFR Part 215.71.

These requirements do apply to equipment purchased with non-federal funds for this program. The awarding agency may exercise its rights to require the transfer of equipment purchased under the assistance award referenced in the cover letter. CDC will notify the grantee if transfer to title will be required and provide disposition instruction on all major equipment. Equipment with a unit acquisition cost of less than \$5,000 that is no longer to be used in projects or programs currently or previously sponsored by the Federal Government may be retained, sold, or otherwise disposed of, with no further obligation to the Federal Government. If no equipment was acquired under this award, a negative report is required.

Final Invention Statement: An original and two copies of a Final Invention Statement are required. Electronic versions of the form can be downloaded by visiting <http://www.hhs.gov/forms/hhs568.pdf>. If no inventions were conceived under this assistance award, a negative report is required. This statement may be included in a cover letter.

All other terms and conditions issued with this award remain in effect, unless otherwise changed, in writing, by the Grants Management Officer.

CDC CONTACTS:

GMO Contact:

Grants Management Officer: Ralph U Robinson

Center for Disease Control and Prevention

Office of Grants Services

2960 Brandywine Road, Mail Stop E-01

Atlanta, GA 30341
Email: inp2@cdc.gov
Phone: 770-488-2441
Fax: 770-488-2670

GMS Contact:

Grants Management Specialist: Tiffany Mannings
Center for Disease Control and Prevention
Office of Grants Services
2960 Brandywine Road, Mail Stop E-01
Atlanta, GA 30341
Email: TMannings@cdc.gov
Phone: 770-488-2515
Fax: 770-488-2670

Programmatic Contact:

Kimball Credle, **Project Officer**
Division of Emergency and Environmental Health Services
National Center for Environmental Health
Centers for Disease Control and Prevention (CDC)
4770 Buford Highway - Mailstop F58
Atlanta, Georgia 30341
Phone: 770.488.0050
E-mail address: vts8@cdc.gov