### 1. Date Issued
09/06/2018

#### 2. CFDA No.
93.240

**3. Assistance Type**
Cooperative Agreement

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### 1a. Supercedes Award Notice
06/14/2018
except that any additions or restrictions previously imposed remain in effect unless specifically rescinded

---

### 4. Grant No.
6 NU61TS000273-02-03

#### Formerly

---

### 5. Action Type
Post Award Amendment

---

### 6. Project Period

<table>
<thead>
<tr>
<th>From</th>
<th>Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/01/2017</td>
<td>03/31/2020</td>
</tr>
</tbody>
</table>

### 7. Budget Period

<table>
<thead>
<tr>
<th>From</th>
<th>Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/01/2018</td>
<td>03/31/2019</td>
</tr>
</tbody>
</table>

---

### 8. Title of Project (or Program)
ATSDR Partnership to Promote Localized Efforts to Reduce Environmental Exposure (APPLETREE) Program

---

### 9a. Grantee Name and Address
**Health and Senior Services, Missouri Department of**

**Alternate Name:** Missouri State Dept/Health & Senior Srv

920 Wildwood Dr

Jefferson City, MO 65109-5796

---

### 9b. Grantee Project Director
Mr. Jeff Wenzel

930 Wildwood Dr

Jefferson City, MO 65109-5796

Phone: 573-526-4911

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### 10a. Grantee Authorizing Official
Ms. Tonya R Loucks

920 Wildwood Dr

Jefferson City, MO 65109-5796

Phone: 573-751-6014

---

### 10b. Federal Project Officer
Mr. Trent LeCoultre

4770 Buford Hwy

Atlanta, GA 30341-3717

Phone: 770.488.3799

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### 11. Approved Budget (Excludes Direct Assistance)

#### I. Financial Assistance from the Federal Awarding Agency Only

- a. Salaries and Wages ................. 190,633.00
- b. Fringe Benefits ................. 101,035.00
- c. Total Personnel Costs ................. 291,668.00
- d. Equipment ......................... 0.00
- e. Supplies ......................... 21,449.00
- f. Travel ......................... 14,125.00
- g. Construction ......................... 0.00
- h. Other ......................... 41,470.00
- i. Contractual ......................... 0.00
- j. Total Direct Costs ......................... 368,712.00
- k. Indirect Costs ......................... 62,417.00

#### II. Total Approved Budget

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>a. Federal Share</td>
<td>431,129.00</td>
</tr>
<tr>
<td>b. Non-Federal Share</td>
<td>0.00</td>
</tr>
</tbody>
</table>

---

### 12. Award Computation

- a. Amount of Federal Financial Assistance (from item 11m) 431,129.00
- b. Less Unobligated Balance From Prior Budget Periods 50,791.00
- c. Less Cumulative Prior Award(s) This Budget Period 380,338.00
- d. Amount of Financial Assistance This Action 0.00

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### 13. Total Federal Funds Awarded to Date for Project Period
760,876.00

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### 14. Recommended Future Support

(Subject to the availability of funds and satisfactory progress of the project):

- a. 3
- b. 4
- c. 5
- d. 6
- e. 7
- f. 8

---

### 15. Program Income Shall Be Used in Accord With One of the Following Alternatives:

- a. Deduction
- b. Additional Costs
- c. Matching
- d. Other Research (Add / Deduct Option)
- e. Other (See Remarks)

---

### 16. This Award is Based on an Application Submitted to, and as Approved by, the Federal Awarding Agency on the Above Titled Project and is Subject to the Terms and Conditions Incorporated Either Directly or By Reference in the Following:

- a. The grant program legislation
- b. The grant program regulations
- c. The award notice including terms and conditions, if any, noted below under REMARKS

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### 17. Obj Class
41.51

### 18a. Vendor Code

### 18b. EIN

### 19. DUNS
878092600

### 20. Cong. Dist.
03

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### GRANTS MANAGEMENT OFFICER
Ralph U Robinson

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### All Amounts Are Shown in USD

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### Remarks
(Other Terms and Conditions Attached - Yes No)

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### Notice of Award
CERCLA Sec. 104 (f) (1) (B) (15) SARA42USC9604

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### DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention
CDC Office of Financial Resources
2920 Brandywine Road
Atlanta, GA 30341

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### NOTICE OF AWARD

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### ATSDR Partnership to Promote Localized Efforts to Reduce Environmental Exposure (APPLETREE) Program
### Direct Assistance

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
<th>PREVIOUS AMOUNT (A)</th>
<th>AMOUNT THIS ACTION (B)</th>
<th>TOTAL (A + B)</th>
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</thead>
<tbody>
<tr>
<td>Personnel</td>
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<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>Fringe Benefits</td>
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<tr>
<td>Travel</td>
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<td>$0.00</td>
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<tr>
<td>Equipment</td>
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<tr>
<td>Other</td>
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<tr>
<td>Total</td>
<td>$0.00</td>
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### Federal Financial Report Cycle

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<tr>
<th>Reporting Period Start Date</th>
<th>Reporting Period End Date</th>
<th>Reporting Type</th>
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<td>03/31/2018</td>
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<td>06/29/2018</td>
</tr>
<tr>
<td>04/01/2018</td>
<td>03/31/2019</td>
<td>Annual</td>
<td>06/29/2019</td>
</tr>
<tr>
<td>04/01/2019</td>
<td>03/31/2020</td>
<td>Annual</td>
<td>06/29/2020</td>
</tr>
</tbody>
</table>
AWARD ATTACHMENTS

MISSOURI STATE DEPT/ HEALTH & SENIOR SRV

6 NU61TS000273-02-03

1. TERMS AND CONDITIONS_TS273
**AWARD INFORMATION**

**Carryover:** The purpose of this amended *Notice of Award* is to approve carryover of unobligated funds in the amount of $50,791.97 from budget period **YR01** to budget period **YR02**. This is in response to a request submitted by your organization dated **August 14, 2018**. These funds have been distributed as indicated in the approved budget of this Notice of Award.

Unobligated funds in the amount of $50,791 have been applied to this award. Please note that if the actual amount of available unobligated funds is less than the amount used in this action, the total approved budget may be reduced by the difference in a subsequent award action, thus reducing the amount of the current award.

These funds are approved for the current year budget period only with no commitment for continued support in future budget periods.

Please be advised that the *Recipient* must exercise proper stewardship over Federal funds by ensuring that all costs charged to their award are allowable, allocable, necessary and reasonable.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the *Grants Management Officer (GMO)*.

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**CDC STAFF CONTACTS AND RESPONSIBILITIES**

**Roles and Responsibilities:** Grants Management Specialists/Officers (GMO/GMS) and Program/Project Officers (PO) work together to award and manage CDC grants and cooperative agreements. From the pre-planning stage to closeout of an award, grants management and program staff have specific roles and responsibilities for each phase of the grant cycle. The GMS/GMO is responsible for the business management and administrative functions. The PO is responsible for the programmatic, scientific, and/or technical aspects. The purpose of this factsheet is to distinguish between the roles and responsibilities of the GMS/GMO and the PO to provide a description of their respective duties.

**Grants Management Specialist:** The GMS is the federal staff member responsible for the day-to-day management of grants and cooperative agreements. The GMS is the primary contact of recipients for business and administrative matters pertinent to grant awards. Many of the functions described in the GMO section are performed by the GMS, on behalf of the GMO.

**GMS Contact:**

*Jenise A. Yawn, Grants Management Specialist*

Centers for Disease Control and Prevention  
OD, Environmental, Occupational Health and Injury Prevention Services Branch  
University Office Park Campus/Stanford Building/2nd Floor/#2032.B  
2920 Brandywine Road, MS-E01  
Atlanta, GA 30341  
**Telephone:** 770.488.2720  
**Email:** koy5@cdc.gov

**Program/Project Officer:** The PO is the federal official responsible for the programmatic, scientific, and/or
technical aspects of grants and cooperative agreements including:

- The development of programs and NOFOs to meet the CDC’s mission
- Providing technical assistance to applicants in developing their applications e.g. explanation of programmatic requirements, regulations, evaluation criteria, and guidance to applicants on possible linkages with other resources
- Providing technical assistance to recipients in the performance of their project
- Post-award monitoring of recipient performance such as review of progress reports, review of prior approval requests, conducting site visits, and other activities complementary to those of the GMO/GMS

**Programmatic Contact:***
**Trent D. LeCoultre, Project Officer**
Centers for Disease Control and Prevention
ATSDR, Division of Community Health Investigations
Chamblee/Building 106/5th Floor/RM.5129
4770 Buford Highway, MS-F59
Atlanta, GA 30341
Telephone: (770) 488.3799
Email: tll7@cdc.gov

**Grants Management Officer:** The GMO is the federal official responsible for the business and other non-programmatic aspects of grant awards including:

- Determining the appropriate award instrument, i.e.; grant or cooperative agreement
- Determining if an application meets the requirements of the NOFO
- Ensuring objective reviews are conducted in an above-the-board manner and according to guidelines set forth in grants policy
- Ensuring recipient compliance with applicable laws, regulations, and policies
- Negotiating awards, including budgets
- Responding to recipient inquiries regarding the business and administrative aspects of an award
- Providing recipients with guidance on the closeout process and administering the closeout of grants
- Receiving and processing reports and prior approval requests such as changes in funding, carryover, budget redirection, or changes to the terms and conditions of an award
- Maintaining the official grant file and program book

The GMO is the only official authorized to obligate federal funds and is responsible for signing the NoA, including revisions to the NoA that change the terms and conditions. The GMO serves as the counterpart to the business officer of the recipient organization.

**GMO Contact:**
**Ralph Robinson, Grants Management Officer**
Centers for Disease Control and Prevention
OD, Environmental, Occupational Health and Injury Prevention Services Branch
University Office Park/Stanford Building/2nd Floor/RM. 2056
2920 Brandywine Road, MS-E01
Atlanta, GA 30341
Telephone: (770) 488.2441
Email: inp2@cdc.gov