

1. DATE ISSUED MM/DD/YYYY 12/05/2017 | 2. CFDA NO. 93.240 | 3. ASSISTANCE TYPE Cooperative Agreement

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Centers for Disease Control and Prevention**

**CDC Office of Financial Resources**

2920 Brandywine Road  
Atlanta, GA 30341

**NOTICE OF AWARD**

AUTHORIZATION (Legislation/Regulations)  
CERCLA SEC 104(I)(1)(E)(15)SARA42USC9604

1a. SUPERSEDES AWARD NOTICE dated 07/19/2017  
except that any additions or restrictions previously imposed remain  
in effect unless specifically rescinded

4. GRANT NO. 6 NU61TS000273-01-02 Formerly | 5. ACTION TYPE Post Award Amendment

6. PROJECT PERIOD MM/DD/YYYY From 04/01/2017 Through 03/31/2020

7. BUDGET PERIOD MM/DD/YYYY From 04/01/2017 Through 03/31/2018

8. TITLE OF PROJECT (OR PROGRAM) ATSDR Partnership to Promote Localized Efforts to Reduce Environmental Exposure (APPLETREE) Program

9a. GRANTEE NAME AND ADDRESS Missouri Dept. of Health and Senior Services/DSS&R PO BOX 570 MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES Jefferson City, MO 65102-0570

9b. GRANTEE PROJECT DIRECTOR Mr. Jonathan D. Garoutte 920 WILDWOOD DR PO BOX 570 MO DEPT OF HEALTH & SENIOR SERVICES JEFFERSON CITY, MO 65102

10a. GRANTEE AUTHORIZING OFFICIAL Mr. Bret-6 Fischer 920 WILDWOOD DR P.O. Box 570 Missouri Department of Health and Senior Services JEFFERSON CITY, MO 65102-0570 Phone: 573-751-6014

10b. FEDERAL PROJECT OFFICER Mr. Trent LeCoultre 4770 Buford Hwy Atlanta, GA 30341-3717 Phone: 770.488.3799

**ALL AMOUNTS ARE SHOWN IN USD**

|  |                   |
|--|-------------------|
| <b>11. APPROVED BUDGET (Excludes Direct Assistance)</b>                            |                   |
| I Financial Assistance from the Federal Awarding Agency Only                       | <b>I</b>          |
| II Total project costs including grant funds and all other financial participation |                   |
| a. Salaries and Wages .....  | 190,064.00        |
| b. Fringe Benefits .....   | 95,032.00         |
| c. Total Personnel Costs .....   | 285,096.00        |
| d. Equipment .....   | 807.00            |
| e. Supplies .....  | 1,998.00          |
| f. Travel .....  | 15,604.00         |
| g. Construction .....  | 0.00              |
| h. Other .....   | 9,550.00          |
| i. Contractual .....   | 0.00              |
| j. TOTAL DIRECT COSTS →  | 313,055.00        |
| k. INDIRECT COSTS  | 67,283.00         |
| <b>l. TOTAL APPROVED BUDGET</b>  | <b>380,338.00</b> |
| m. Federal Share   | 380,338.00        |
| n. Non-Federal Share   | 0.00              |

|   |   |                   |                    |
|---|---|-------------------|--------------------|
| <b>12. AWARD COMPUTATION</b>  |   |                   |                    |
| a. Amount of Federal Financial Assistance (from item 11m)   | 380,338.00  |                   |                    |
| b. Less Unobligated Balance From Prior Budget Periods   | 0.00  |                   |                    |
| c. Less Cumulative Prior Award(s) This Budget Period  | 380,338.00  |                   |                    |
| <b>d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION</b>  | <b>0.00</b>   |                   |                    |
| <b>13. Total Federal Funds Awarded to Date for Project Period</b>   |   | <b>380,338.00</b> |                    |
| <b>14. RECOMMENDED FUTURE SUPPORT</b><br>(Subject to the availability of funds and satisfactory progress of the project):   |   |                   |                    |
| YEAR  | TOTAL DIRECT COSTS  | YEAR              | TOTAL DIRECT COSTS |
| a. 2  |   | d. 5              |                    |
| b. 3  |   | e. 6              |                    |
| c. 4  |   | f. 7              |                    |
| <b>15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:</b>   |   | <b>b</b>          |                    |
| a.  | DEDUCTION   |                   |                    |
| b.  | ADDITIONAL COSTS  |                   |                    |
| c.  | MATCHING  |                   |                    |
| d.  | OTHER RESEARCH (Add / Deduct Option)  |                   |                    |
| e.  | OTHER (See REMARKS)   |                   |                    |
| <b>16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:</b>  |   |                   |                    |
| a.  | The grant program legislation   |                   |                    |
| b.  | The grant program regulations.  |                   |                    |
| c.  | This award notice including terms and conditions, if any, noted below under REMARKS.                  |                   |                    |
| d.  | Federal administrative requirements, cost principles and audit requirements applicable to this grant. |                   |                    |
| In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system. |   |                   |                    |

REMARKS (Other Terms and Conditions Attached -  Yes  No)

GRANTS MANAGEMENT OFFICIAL: **Ralph U Robinson**

|                     |                   |           |                     |                     |
|---------------------|-------------------|-----------|---------------------|---------------------|
| 17. OBJ CLASS 41.51 | 18a. VENDOR CODE  | 18b. EIN  | 19. DUNS 878092600  | 20. CONG. DIST. 04  |
| FY-ACCOUNT NO.      | DOCUMENT NO.      | CFDA      | ADMINISTRATIVE CODE | AMT ACTION FIN ASST |
| 21. a. 7-939ZUPY    | b. 17NU61TS000273 | c. 93.240 | d. TS               | e. \$0.00           |
| 22. a.              | b.                | c.        | d.                  | e.                  |
| 23. a.              | b.                | c.        | d.                  | e.                  |

NOTICE OF AWARD (Continuation Sheet)

|                                |                           |
|--------------------------------|---------------------------|
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| GRANT NO. 6 NU61TS000273-01-02 |                           |

**Direct Assistance**

| BUDGET CATEGORIES | PREVIOUS AMOUNT (A) | AMOUNT THIS ACTION (B) | TOTAL (A + B) |
|-------------------|---------------------|------------------------|---------------|
| Personnel         | \$0.00              | \$0.00                 | \$0.00        |
| Fringe Benefits   | \$0.00              | \$0.00                 | \$0.00        |
| Travel            | \$0.00              | \$0.00                 | \$0.00        |
| Equipment         | \$0.00              | \$0.00                 | \$0.00        |
| Supplies          | \$0.00              | \$0.00                 | \$0.00        |
| Contractual       | \$0.00              | \$0.00                 | \$0.00        |
| Construction      | \$0.00              | \$0.00                 | \$0.00        |
| Other             | \$0.00              | \$0.00                 | \$0.00        |
| Total             | \$0.00              | \$0.00                 | \$0.00        |

NOTICE OF AWARD (Continuation Sheet)

|                                |                           |
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| Federal Financial Report Cycle |                           |                |                           |
|--------------------------------|---------------------------|----------------|---------------------------|
| Reporting Period Start Date    | Reporting Period End Date | Reporting Type | Reporting Period Due Date |
| 04/01/2017                     | 03/31/2018                | Annual         | 06/29/2018                |
| 04/01/2018                     | 03/31/2019                | Annual         | 06/29/2019                |
| 04/01/2019                     | 03/31/2020                | Annual         | 06/29/2020                |

# AWARD ATTACHMENTS

Missouri Dept. of Health and Senior  
Services/DSS&R

6 NU61TS000273-01-02

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1. TERMS AND CONDITIONS

Notice of Funding Opportunity (NOFO) Number: **TS17-1701**  
Award Number: **6 NU61TS000273-01-02**  
Award Type: Cooperative Agreement  
Applicable Regulations: 45 Code of Federal Regulations (CFR) Part 75, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards

#### **45 CFR Part 75 supersedes regulations at 45 CF2R Part 74 and Part 92**

#### **AWARD INFORMATION**

**Revised Budget / Redirection:** The purpose of this amended Notice of Award is to approve the **revised budget / redirection request** submitted by your organization dated **November 8, 2017**. Funds have been distributed as indicated in the approved budget of this Notice of Award.

Please be advised that the *Grantee* must exercise proper stewardship over Federal funds by ensuring that all costs charged to their award are allowable, allocable, necessary and reasonable.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the *Grants Management Officer (GMS)*.

#### **CDC Staff Contacts and Responsibilities**

**Roles and Responsibilities:** Grants Management Specialists/Officers (GMO/GMS) and Program/Project Officers (PO) work together to award and manage CDC grants and cooperative agreements. From the pre-planning stage to closeout of an award, grants management and program staff have specific roles and responsibilities for each phase of the grant cycle. The GMS/GMO is responsible for the business management and administrative functions. The PO is responsible for the programmatic, scientific, and/or technical aspects. The purpose of this factsheet is to distinguish between the roles and responsibilities of the GMO/GMS and the PO to provide a description of their respective duties.

**Grants Management Specialist:** The GMS is the federal staff member responsible for the day-to-day management of grants and cooperative agreements. The GMS is the primary contact of recipients for business and administrative matters pertinent to grant awards. Many of the functions described in the GMO section are performed by the GMS, on behalf of the GMO.

#### **GMS Contact:**

**Jenise A. Yawn, Grants Management Specialist**

Centers for Disease Control and Prevention

OD, Environmental, Occupational Health and Injury Prevention Services Branch

University Office Park Campus/Stanford Building/2<sup>nd</sup> Floor/#2032.B

2920 Brandywine Road, MS-E01

Atlanta, GA 30341

**Telephone:** 770.488.2720

**Email:** [koy5@cdc.gov](mailto:koy5@cdc.gov)

**Program/Project Officer:** The PO is the federal official responsible for the programmatic, scientific, and/or technical aspects of grants and cooperative agreements including:

- The development of programs and NOFOs to meet the CDC's mission
- Providing technical assistance to applicants in developing their applications e.g. explanation of programmatic requirements, regulations, evaluation criteria, and guidance to applicants on possible linkages with other resources
- Providing technical assistance to recipients in the performance of their project
- Post-award monitoring of recipient performance such as review of progress reports, review of prior approval requests, conducting site visits, and other activities complementary to those of the GMO/GMS

**Programmatic Contact:****Trent D. LeCoultré, Project Officer**

Center for Disease Control and Prevention (CDC)  
ATSDR, Division of Community Health Investigations  
Chamblee/Building 106/5<sup>th</sup> Floor/RM. 5129  
4770 Buford Highway, MS F59  
Atlanta, GA 30341  
**Phone:** 770.488.3799  
**Email:** [tl17@cdc.gov](mailto:tl17@cdc.gov)

**Grants Management Officer:** The GMO is the federal official responsible for the business and other non-programmatic aspects of grant awards including:

- Determining the appropriate award instrument, i.e.; grant or cooperative agreement
- Determining if an application meets the requirements of the NOFO
- Ensuring objective reviews are conducted in an above-the-board manner and according to guidelines set forth in grants policy
- Ensuring recipient compliance with applicable laws, regulations, and policies
- Negotiating awards, including budgets
- Responding to recipient inquiries regarding the business and administrative aspects of an award
- Providing recipients with guidance on the closeout process and administering the closeout of grants
- Receiving and processing reports and prior approval requests such as changes in funding, carryover, budget redirection, or changes to the terms and conditions of an award
- Maintaining the official grant file and program book

The GMO is the only official authorized to obligate federal funds and is responsible for signing the NoA, including revisions to the NoA that change the terms and conditions. The GMO serves as the counterpart to the business officer of the recipient organization.

**GMO Contact:****Ralph Robinson, Grants Management Officer**

Center for Disease Control and Prevention (CDC)  
OD, Environmental, Occupational Health and Injury Prevention Services Branch  
University Office Park Campus/Stanford Building/2<sup>nd</sup> Floor/Room 2036  
2960 Brandywine Road, MS-E01  
Atlanta, GA 30341  
**Phone:** 770.488.2441  
**Email:** [inp2@cdc.gov](mailto:inp2@cdc.gov)