



Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# X0700030
Federal Award Date: 03/26/2025

Recipient Information

1. Recipient Name
MISSOURI DEPARTMENT OF HEALTH
PO BOX 570
Jefferson Cty, MO 65102-0570
2. Congressional District of Recipient
03
3. Payment System Identifier (ID)
[REDACTED]
4. Employer Identification Number (EIN)
[REDACTED]
5. Data Universal Numbering System (DUNS)
878092600
6. Recipient's Unique Entity Identifier
UETLXV8NG8F4
7. Project Director or Principal Investigator
Dustin Hampton
dustin.hampton@health.mo.gov
(573)751-6431
8. Authorized Official
Marcia A Mahaney
Director of Administration
Marcia.Mahaney@health.mo.gov
(573)526-0722

Federal Agency Information

9. Awarding Agency Contact Information
Olusola Dada
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
ODada@hrsa.gov
(301) 443-0195
10. Program Official Contact Information
Psyche H Doe
Public Health Analyst
HIV/AIDS Bureau (HAB)
PDoe@hrsa.gov
(301) 945-3942

Federal Award Information

11. Award Number
5 X07HA00030-35-00
12. Unique Federal Award Identification Number (FAIN)
X0700030
13. Statutory Authority
42 U.S.C. § 300ff-21-38
42 U.S.C. § 300ff-101
42 U.S.C. § 300ff-21-31b; 300ff-11-23 et seq.
42 USC § 300ff-21 to § 331b and § 300ff-121
14. Federal Award Project Title
RYAN WHITE CARE ACT TITLE II
15. Assistance Listing Number
93.917
16. Assistance Listing Program Title
HIV Care Formula Grants
17. Award Action Type
Noncompeting Continuation
18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 04/01/2025 - End Date 03/31/2026	
20. Total Amount of Federal Funds Obligated by this Action	\$4,400,099.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	\$0.00
21. Authorized Carryover	\$0.00
22. Offset	\$0.00
23. Total Amount of Federal Funds Obligated this budget period	\$4,400,099.00
24. Total Approved Cost Sharing or Matching, where applicable	\$0.00
25. Total Federal and Non-Federal Approved this Budget Period	\$4,400,099.00
26. Project Period Start Date 04/01/2022 - End Date 03/31/2027	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	\$52,433,292.00

28. Authorized Treatment of Program Income
Addition
29. Grants Management Officer – Signature
Karen Mayo on 03/26/2025

30. Remarks

This award consists of the following amounts:
FY25 Formula: \$1
FY25 ADAP: \$4,400,098
Total Award: \$4,400,099



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Award Number: 5 X07HA00030-35-00
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HIV/AIDS Bureau (HAB)

31. APPROVED BUDGET: (Excludes Direct Assistance) <input checked="" type="checkbox"/> Grant Funds Only <input type="checkbox"/> Total project costs including grant funds and all other financial participation		33. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)																																																						
		<table><tr><th>YEAR</th><th>TOTAL COSTS</th></tr><tr><td>36</td><td>\$13,564,474.00</td></tr></table>					YEAR	TOTAL COSTS	36	\$13,564,474.00																																														
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32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:		35. FORMER GRANT NUMBER BRX070030																																																						
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		37. BHCNIS#																																																						
38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS: a. The program authorizing statute and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.																																																								
39. ACCOUNTING CLASSIFICATION CODES																																																								
FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE																																																		
25 - 377RB31	93.917	25X07HA00030	\$1.00	\$0.00	FRML	25X07HA00030																																																		
25 - 377RB33	93.917	25X07HA00030	\$4,400,098.00	\$0.00	ADAP	25X07HA00030																																																		

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

- 45 CFR Part 75 applies to all federal funds associated with the award. Part 75 has been effective since December 26, 2014. All references to prior OMB Circulars for the administrative and audit requirements and the cost principles that govern Federal monies associated with this award are superseded by the Uniform Guidance 2 CFR Part 200 as codified by HHS at 45 CFR Part 75.
- This Notice of Award is issued based on HRSA's approval of the Non-Competing Continuation (NCC) Progress Report. All post-award requests, such as significant budget revisions or a change in scope, must be submitted as a Prior Approval action via the Electronic Handbooks (EHBs) and approved by HRSA prior to implementation. Grantees under "Expanded Authority," as noted in the Remarks section of the Notice of Award, have different prior approval requirements. See "Prior-Approval Requirements" in the DHHS Grants Policy Statement: <https://www.hhs.gov/sites/default/files/hhs-grants-policy-statement-october-2024.pdf>.
- Resumes/CV for key personnel supported by this grant and not named in the application must be submitted to HRSA through the EHBs Prior Approval Portal for approval by the HRSA HAB project officer prior to appointment to the project.
- Consistent with Departmental guidance, HRSA recipients that purchase, are reimbursed for, or provide reimbursement to other entities for outpatient prescription drugs are expected to secure the best prices available for such products and to maximize results for the recipient organization and its patients. Eligible health care organizations/covered entities that enroll in the 340B Program must comply with all 340B Program requirements and will be subject to audit regarding 340B Program compliance. 340B Program requirements, including eligibility, can be found at www.hrsa.gov/opa
- According to HRSA HAB Policy Notice 07-03: The Use of Ryan White HIV/AIDS Program, Part B (formerly Title II), AIDS Drug Assistance Program (ADAP) Funds for Access, Adherence, and Monitoring Services," recipients may use no more than five percent (5%) of ADAP funds for access, adherence, and monitoring services, unless there are extraordinary circumstances that would warrant up to ten percent (10%) of a ADAP funds being used. Recipients must request and receive approval from HRSA to exceed the five percent (5%). See <https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/use-adap-access-pn-0703.pdf>
Funded services must fall under established RWHAP service categories, as described in HRSA HAB PCN 16-02: "Ryan White HIV/AIDS Program Services: Eligible Individuals and Allowable Uses of Funds." Recipients must identify the specific RWHAP service categories under which proposed services will be provided. See <https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/service-category-pcn-16-02-final.pdf>
- Except for recipients that receive a minimum allotment of RWHAP Part B funds, the recipient may not use more than ten percent (10%) of the current budget period grant funds for direct and indirect costs associated with planning and evaluation activities or more than ten percent (10%) of the current budget period grant funds for direct and/or indirect costs associated with administering the RWHAP Part B award. The aggregate total of administration, and planning and evaluation activities cannot exceed 15% of the RWHAP Part B award.
The recipient must ensure that the aggregate total of subrecipient administrative expenditures, including all indirect costs, does not exceed 10% of the aggregate total of funds awarded to subrecipients. Subrecipient administrative expenses may be individually set and may vary; however, the aggregate total of subrecipients' administrative costs may not exceed the 10% limit. See Policy Clarification Notice 15-01 for additional information on the 10% administrative cap (<https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/pcn-15-01.pdf>).
- If the recipient expends any of the RWHAP Part B award on the AIDS Drug Assistance Program (ADAP), it must comply with data reporting requirements of the ADAP Data Report (ADR) for those funds, and the recipient must mandate compliance by each of its subrecipients. Please refer to the RWHAP ADAP Data Report webpage at <https://ryanwhite.hrsa.gov/grants/manage/reporting-requirements/adr> for additional information.
- In accordance with the RWHAP guidance on determining client eligibility and complying with the payor of last resort requirement, while minimizing administrative burden and enhancing continuity of care and treatment services (HRSA HAB PCN 21-02: Determining Client Eligibility & Payor of Last Resort in the Ryan White HIV/AIDS Program), HRSA HAB expects all RWHAP recipients and subrecipients to establish, implement, and monitor policies and procedures to determine client eligibility based on each of the three factors outlined in PCN 21-02, including documentation requirements. See <https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/pcn-21-02-determining-eligibility-polr.pdf>
- The recipient is required to establish and maintain a process for protecting client confidentiality throughout the project period. Client confidentiality requirements apply to all phases of the project.
- All RWHAP Part A, B, C, and D recipients must adhere to the legislative requirement to establish a clinical quality management (CQM) program. HRSA HIV/AIDS Bureau expectations for clinical quality management are outlined in HRSA HAB PCN 15-02 <https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/pcn-15-02-cqm.pdf>
- Unless a waiver is obtained, not less than 75 percent (75%) of the portion of the grant remaining after reserving amounts for administration, planning and evaluation, and clinical quality management (CQM) will be used to provide core medical services that are needed in the state for individuals with HIV who are identified and eligible under this title (including services regarding the co-occurring conditions of the individuals). The recipient shall not exceed the lesser of 5 percent (5%) of the total grant funds or \$3 million for the required CQM program. Also see HRSA HAB PCN 16-02 Ryan White HIV/AIDS Program Services: Eligible Individuals & Allowable Uses of Funds (<https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/service-category-pcn-16-02-final.pdf>).
- Unless otherwise specified, all Conditions and Reporting Requirements must be electronically submitted through the HRSA Electronic Handbooks (EHBs).
- Funds may not be used for the following: purchasing or construction of real property, international travel, or payments for any item or service to the extent that payment has been made or reasonably can be expected to be made, with respect to that item or service under any state compensation program, insurance policy, federal or state health benefits program or by an entity that provides health services on a prepaid basis (except for a program administered by or providing the services of the Indian

Health Services).

14. RWHAP funds may not be used to make cash payments to intended clients of RWHAP-funded services. This prohibition includes cash incentives and cash intended as payment for RWHAP services. Where direct provision of the service is not possible or effective, store gift cards, vouchers, coupons, or tickets that can be exchanged for a specific service or commodity (e.g., food or transportation) must be used. Store gift cards that can be redeemed at one merchant or an affiliated group of merchants for specific goods or services that further the goals and objectives of the RWHAP are also allowable as incentives for eligible program participants. Recipients are advised to administer voucher and store gift card programs in a manner which assures that they cannot be exchanged for cash or used for anything other than the allowable goods or services, and that systems are in place to account for disbursed vouchers and store gift cards. Note: General-use prepaid cards are considered "cash equivalent" and are therefore unallowable. Such cards generally bear the logo of a payment network, such as Visa, MasterCard, or American Express, and are accepted by any merchant that accepts those credit or debit cards as payment. Gift cards that are cobranded with the logo of a payment network and the logo of a merchant or affiliated group of merchants are general-use prepaid cards, not store gift cards, and therefore are also unallowable.
15. Recipients must follow the guidance in all applicable HIV/AIDS Bureau Policy Notices and Program Letters to ensure compliance with programmatic requirements. See <https://ryanwhite.hrsa.gov/grants/policy-notice> and <https://ryanwhite.hrsa.gov/grants/program-letters>.
16. RWHAP Part B recipients are required to use a minimum amount/percentage of the award to provide services to women, infants, children and youth (WICY). The minimum set-aside amounts/percentages for each state/territory must be determined separately for each priority population, and may not be less than the percentage of each population compared to the total number of persons estimated to be living with AIDS within the state/territory.
Waiver: If the recipient can document that one or more WICY priority populations are receiving HIV-related services through the state Medicaid program under Title XIX of the Social Security Act, the Children's Health Program (CHIP) under Title XXI of the same Act, or other qualified federal or state programs in accordance with HRSA guidelines, then the recipient may request a waiver of the minimum WICY expenditure requirement from HRSA. Recipients requesting a waiver may utilize the WICY Expenditure Report to document that all priority populations are receiving HIV/AIDS health services through other funding sources.
17. Maintenance of Effort (MOE) requirement: The recipient must maintain non-federal funding for HIV-related activities at a level which is not less than the level of expenditures by the state for such activities during the one-year period preceding the fiscal year for which the applicant is applying to receive the grant (see Section 2617(b)(7)(E) of the PHS Act).
18. RWHAP Part B recipients are required to meet specific legislative, programmatic, and grant regulations requirements regarding the monitoring of both their grant and their subrecipients. Guidance for compliance is detailed in the National Monitoring Standards for RWHAP recipients. (<https://ryanwhite.hrsa.gov/grants/manage/recipient-resources>).
19. Recipients must submit an annual Non-Competing Continuation (NCC) Progress Report via the HRSA EHBs 90 days prior to the budget period end date. Submission and HRSA approval of this NCC Progress Report triggers the budget period renewal and release of subsequent year funds. The report demonstrates recipient progress on program-specific goals and collects core performance measurement data to measure the progress and impact of the project.
20. This action reflects a new document number. Please refer to this number when contacting the Payment Management System or submitting drawdown requests. Reporting on the Federal Financial Report (FFR) SF-425 Federal Cash Transaction Report (FCTR) should reflect this number for all disbursements related to this project period.
21. RWHAP funds cannot pay for pre-exposure prophylaxis (PrEP) or non-occupational Post-Exposure Prophylaxis (nPEP) as the person using PrEP is not an individual living with HIV and the person using nPEP is not diagnosed with HIV prior to the exposure and therefore are not eligible for RWHAP funded medications or medical services. (See the HIV/AIDS Bureau June 22, 2016 Program Letter available online at <https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/prep-letter-06-22-2016.pdf>.)
22. Recipients are required to track and report all sources of service reimbursement as program income on the annual Federal Financial Report (FFR) and in annual data reports. All program income earned must be used to further the objectives of the RWHAP. Program income may be used to satisfy all or part of the state matching requirements. For additional information, see HRSA HAB PCN 15-03: Clarifications Regarding the Ryan White HIV/AIDS Program and Program Income, available online at <https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/pcn-15-03-program-income.pdf>
23. In accordance with HRSA HAB PCN 15-04: Utilization and Reporting of Pharmaceutical Rebates, recipients that collect rebates on ADAP medication purchases must adhere to outlined provisions. See <https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/pcn-15-04-pharmaceutical-rebates.pdf>
24. The recipient must comply with data requirements of the RWHAP Services Report (RSR) and mandate compliance by each of its subrecipients. The RSR captures information necessary to demonstrate program performance and accountability. All RWHAP core medical and support service providers, including those funded through drug rebates (Part B only) and/or program income, are required to submit client-level data as instructed in the RSR manual. See <https://ryanwhite.hrsa.gov/grants/manage/reporting-requirements/rsr>.
25. If applicable, recipients must submit the Tangible Personal Property Report (TPPR) (SF-428) and any related forms. The report must be submitted within 90 days after the project period ends. Recipients are required to report all equipment with an acquisition cost of \$10,000 or more per unit acquired by the recipient with award funds. TPPRs must be submitted electronically through HRSA EHBs.
26. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards, 45 CFR § 75.352, requires recipients to monitor the activities of subrecipients to ensure funding is used only for authorized purposes, in compliance with federal statutes, regulations, and the terms and conditions of the subaward, as well as to ensure that performance goals are achieved. To meet the monitoring requirements, RWHAP Parts A and B recipients must conduct annual subrecipient site visits. Recipients must ensure that drug rebates and program income earned as a result of the RWHAP award are used only for allowable activities and only for purposes of the RWHAP award. See section 2616(g) of the Public Health Service Act and 45 CFR 75.307(e)(2). Therefore, recipients must monitor awards funded through drug rebates and/or program income.
27. Some aspects of Syringe Services Programs are allowable with HRSA's prior approval and in compliance with HHS and HRSA policy. See <https://www.hiv.gov/federal-response/policies-issues/syringe-services-programs>.
28. Funds may not be used by recipients for the purchase of vehicles without written prior approval from the Division of Grants Management Operations (DGMO).
29. HRSA HAB requires that ADAPs clearly demonstrate to HRSA HAB the need for a waiting list, and have comprehensive written waiting list policies and procedures, prior to establishing one. The policies and procedures should include: eligibility assessment, prioritization criteria, time-frame for reassessment of eligibility and prioritization, and a mechanism for transferring clients onto ADAP as soon as funding is available to do so. Once a waiting list is established, ADAPs are required to report data regarding the waiting list to HRSA HAB, as determined by HRSA HAB.
30. The recipient must comply with statutory requirements regarding the timeframe for obligation and expenditure of funds, and must comply with any cancellation of unobligated funds.
31. The Ryan White HIV/AIDS Program (RWHAP) legislation requires, to the maximum extent practicable, that core medical and support services will be provided without

- regard to an individual's ability to pay, or to the current or past health condition of the individual to be served. Consequently, HRSA expects that RWHAP recipients and subrecipients utilize a grievance process, articulated in writing, to investigate complaints for denial of services.
32. HRSA is operating under a Continuing Resolution; therefore, this award provides partial funding based on the continuation of program requirements, funding levels, and specialized reporting requirements. Additions and revisions to these Terms and Conditions may be necessary once HRSA receives a final appropriation. A revised NoA will be issued to reflect any changes to funding amounts, Terms and Conditions, and/or reporting requirements.
33. Prior approval for rebudgeting is required when cumulative transfers among direct cost budget categories (i.e., Personnel, Fringe, Travel, Equipment, Supplies, Contractual, etc.) for the current budget period exceed 25% of the total approved budget (which includes direct and indirect costs) for that budget period or \$250,000, whichever is less; or substantial changes are made to the approved work plan or project scope (e.g., changing the model of care, transferring substantive work from personnel to contractual); or the recipient wants to purchase a piece of equipment that exceeds \$10,000 and was not included in the approved project budget/application. Any of the aforementioned post-award changes in Part B and/or Minority AIDS Initiative (MAI) grant allocations must be submitted to the project officer via prior approval.
34. During each budget period, recipients must include in their program budget travel support for recipient staff members to attend meetings/conferences identified by HRSA HAB as essential to RWHAP administration and implementation. HRSA HAB meetings may include, but are not limited to, the biennial National Ryan White Conference on HIV Care and Treatment, grant-specific administrative reverse site visits (ARSV), or targeted technical assistance events. Meetings are generally held in the Washington, D.C. metropolitan area. If no essential meetings are held during the budget period, recipients can reallocate funds for other allowable grant expenses. Recipients must comply with 45 CFR part 75.474 and all other applicable HHS and federal policies governing travel supported under federal assistance awards.
35. Funding beyond this budget period is contingent upon the availability of appropriated funds for this program, recipient satisfactory performance, program authority, compliance with the Terms and Conditions of the award, and a decision that continued funding is in the best interest of the Federal government. This award action is based on HRSA's approval of the recipient's application and any modifications at the time of this award. Continued support for this award may be subject to other programmatic considerations to the extent permitted by law, including, but not limited to, Administration priorities and court orders. Should additional federal funds not be available and/or shifting priorities affect the programmatic objectives of this award, the recipient will work with HRSA to revise any workplan tasks and budget in accordance with 45 CFR 75.308 (Revision of budget and program plans).

Standard Term(s)

1. Your organization must have policies, procedures, and financial controls to follow all the [General Terms and Conditions](#). HRSA awards are based on the application submitted and approved by HRSA. All awards are subject to the General Terms and Conditions, in addition to those included in the Notice of Award or referenced in documents and attachments.

Reporting Requirement(s)

1. **Due Date: 06/29/2026**
The recipient must submit, within 90 days after the budget period end date, an annual Federal Financial Report (FFR). The report should reflect cumulative reporting within the project period of the document number. **All FFRs must be submitted through the Payment Management System (PMS).** Technical questions regarding the FFR, including system access should be directed to the PMS Help Desk by submitting a ticket through the self-service web portal ([PMS Self-Service Web Portal](#)), or calling 877-614-5533.
2. **Due Date: 06/29/2026**
The recipient must submit a Final FY 2025 RWHAP Part B Annual Progress Report via the HRSA EHBs, consistent with reporting guidelines and instructions provided. This report must include the recipient's Report on Expenditures for Women, Infants, Children, and Youth (WICY) which documents the following:
a. The amounts and percentages of RWHAP Part B service-related expenditures to provide services to each WICY population separately; and,
b. That the reported amounts are, at a minimum, not less than the percentage constituted by the ratio of each population with AIDS to the general population with AIDS living within the state. Updated WICY Guidelines and Reporting Instructions will be provided in EHBs (See Program Term No. 6 for Waiver Information).
3. **Due Date: 06/29/2026**
The recipient must submit an annual expenditures report via the Program Terms Report (PTR) web application, consistent with reporting guidelines, instructions, and reporting templates provided in the PTR web application.
4. **Due Date: 01/31/2026**
FY25 X07 RWHAP Part B Estimated UOB and Estimated Carryover Request
The recipient must submit an estimate of their FY 2025 Unobligated Balances (UOB) and an estimated carryover request consistent with reporting guidelines and instructions provided via the HRSA's EHBs.

Failure to comply with these reporting requirements will result in deferral or additional restrictions of future funding decisions.

Contacts

NoA Email Address(es):

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Dustin Hampton	Program Director, Point of Contact	dustin.hampton@health.mo.gov

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (<https://pms.psc.gov/>).