Grant Number: 5U18FD006422-02 REVISED
FAIN: U18FD006422

Principal Investigator:
Eric Hueste, BS

Project Title: MFRPS-to achieve & maintain full conformance, RRT-Improve food safety in Missouri, FPTF-To organize Food Protection Task Force meetings.

Ms. Bedell, Pat
Deputy Director
920 Wildwood Drive
P.O. Box 570
Jefferson City, MO 651020570

Award e-mailed to: grants@health.mo.gov

Budget Period: 07/01/2019 – 06/30/2020
Project Period: 09/01/2018 – 06/30/2023

Dear Business Official:

The Food and Drug Administration hereby revises this award (see “Award Calculation” in Section I and “Terms and Conditions” in Section III) to MISSOURI STATE DEPT/ HEALTH & SENIOR SRV in support of the above referenced project. This award is pursuant to the authority of PHS Act,Sec 1706,42 USC 300u-5,as amended;Sec2(d),PL 98-551 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the “Terms and Conditions” is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the Grants Management Specialist and the Project Officer listed in the terms and conditions.

Sincerely yours,

Kimberly Pendleton
Grants Management Officer
Office of Acquisitions & Grants Services
Division of Acquisition Support and Grants
Grants & Assistance Team
FOOD AND DRUG ADMINISTRATION

See additional information below

SECTION I – AWARD DATA – 5U18FD006422-02 REVISED

Award Calculation (U.S. Dollars)

Salaries and Wages	$205,684
Fringe Benefits	$136,722
Personnel Costs (Subtotal)	$342,406
Equipment	$37,797
Supplies	$8,069
Travel Costs	$23,882
Other Costs	$14,964
Federal Direct Costs	$427,118
Federal F&A Costs	$72,932
Approved Budget	$500,050
Federal Share	$500,050
Less Unobligated Balance	$40,050
TOTAL FEDERAL AWARD AMOUNT	$460,000
AMOUNT OF THIS ACTION (FEDERAL SHARE)	$0

SUMMARY TOTALS FOR ALL YEARS		
YR	**THIS AWARD**	**CUMULATIVE TOTALS**
2	$460,000	$460,000
3	$460,000	$460,000
4	$460,000	$460,000
5	$460,000	$460,000

* Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number:	93.367
EIN:	[redacted]
Document Number:	UFD006422A
PMS AccountType	P(Subaccount)
Fiscal Year:	2019

IC	CAN	2019	2020	2021	2022
FD	6990914	$460,000	$460,000	$460,000	$460,000

* Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

FDA Administrative Data:
PCC: ORA20 / **OC**: 4141 / **Processed**: FDAKPU 01/31/2020

SECTION II – PAYMENT/HOTLINE INFORMATION – 5U18FD006422-02 REVISED

Grant payments will be made available through the DHHS Payment Management System (PMS). PMS is administered by the Division of Payment Management, Program Support Center (PSC), DHHS, Office of the Deputy Assistant Secretary, Finance. Requests for downloadable forms and inquiries regarding payment should be directed to:

Regular Mailing Address:

Division of Payment Management
P.O. Box 6021
Rockville, MD 20852
Telephone: (301) 443-1660

Included are the following Links & Instructions for drawing down funds, reporting expenditures, required forms, and the help desk info:

Homepage: http://www.dpm.psc.gov/Default.aspx

Grant Recipient Information:
http://www.dpm.psc.gov/grant_recipient/grant_recipient.aspx?explorer.event=true

Grant Recipient Forms:
http://www.dpm.psc.gov/grant_recipient/grantee_forms.aspx?explorer.event=true

PMS Help Desk: http://www.dpm.psc.gov/help/help.aspx?explorer.event=true

The ONE-DHHS Help Desk for PMS Support is now available Monday – Friday from 7 a.m. to 9 p.m. EST (except Federal Holidays). Phone (877) 614-5533; Email PMSSupport@psc.gov

SECTION III – TERMS AND CONDITIONS – 5U18FD006422-02 REVISED

This award is based on the application submitted to, and as approved by, FDA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

a. The grant program legislation and program regulation cited in this Notice of Grant Award.
b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
c. 45 CFR Part 75.
d. The HHS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
e. Federal Award Performance Goals: As required by the periodic report in the RPPR or in the final progress report when applicable.
f. A required Federal Financial Report (FFR) SF-425 must be submitted annually. FDA now requires all annual financial expenditure reports to be submitted electronically using the Federal Financial Report (FFR) system located in the eRA Commons. Annual FFRs must be submitted for each budget period no later than 90 days after the end of the calendar quarter in which the budget period ended. The reporting period for an annual FFR will be that of the budget period for the particular grant; however, the actual submission date is based on the calendar quarter. Failure to submit timely reports may affect future funding
g. Closeout Requirements (when applicable): A Final Program Progress Activity Report, Final Federal Financial Report SF-425, Final Invention Statement HHS-568 (if applicable), Tangible Personal Property Report SF-428, and Statement of Disposition of Equipment (if applicable) must be submitted within 90 days after the expiration date of the project period.
h. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

This award has been assigned the Federal Award Identification Number (FAIN) U18FD006422. Recipients must document the assigned FAIN on each consortium/subaward issued under this award.

Treatment of Program Income:
Additional Costs

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than $10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – FD Special Terms and Condition – 5U18FD006422-02 REVISED

1/30/2020 - The Notice of Grant Award revision approves the grantee's request to carryover funds from the -01 year to the -02 year in the amount of $40,050, as requested in accordance with the purpose of the request dated from 9/30/2019. In the event that the estimate unobligated balance from year -01 is less than the estimated amount on the Federal Financial Report (FFR), no additional Federal Funds will be made available to offset a deficit. The carryover will support approved equipment pruchaes and supplies.

Expanded Authorities do not apply to this award

Terms and Conditions

The administrative and funding instrument used for this program is the cooperative agreement, an assistance instrument (rather than an acquisition instrument), in which substantial FDA programmatic involvement with the awardees is anticipated during the performance of the activities. Under the cooperative agreement, FDA's objective is to support and stimulate the recipient's activities by involvement in and otherwise working jointly with the award recipient in a partnership role; it is not to assume direction, prime responsibility, or a dominant role of activities. Consistent with this concept, the dominant role and prime responsibility resides with the awardee for the project although specific tasks and activities may be shared between the awardee and the FDA as defined below.

a) Cooperative Agreement--Project Director/Principal Investigator Rights and Responsibilities:
The Project Director/Principal Investigator (PD/PI) retains the primary responsibility and dominant role for planning, directing, and executing the proposed project, with FDA/ORA staff being substantially involved as a partner with the PD/PI, as described below.

The PD/PI will maintain general oversight for ensuring compliance with the financial and administrative aspects of the award, as well as ensuring that all staff have sufficient clearance and/or background checks to work on this project. This individual will work closely with designated officials within the recipient organization and with partner organizations to create and maintain necessary documentation, including both technical and administrative reports; prepare justifications; appropriately acknowledge Federal support in publications, announcements, news programs, and other media; and ensure compliance with other Federal, regulatory, and organizational requirements.

b) Cooperative Agreement--FDA Responsibilities:

The Grants Project Team consist of a Grants Management Specialist, Program Official (PO), Project Manager (PM) and Technical Advisor. The Grants Project Team collaborates to review the progress of the grantee. The Grants Project Team may utilize the grantee's progress reports, site visits, audit reports and other supporting documentation to determine if the condition of the award was met and satisfactory progress is being made. Each team member works in consultation with each other, as needed, throughout the duration of the project. A description of each team member involved with the program are described below.

An FDA Grants Management Specialist (GMS) will be assigned and named in the Notice of Award. The GMS oversees the administrative, financial, business and other non-programmatic aspects of the program. These activities include, but are not limited to the following:

- Provides guidance on administrative, business, fiscal aspects of grants management to grantees and FDA program staff
- Monitors and manages applications and required reports on eRA Commons
- Monitors administrative and financial aspects of grantee activities
- Maintains the official grantee file

An FDA Program Official (PO) will be assigned and named in the Notice of Award. The PO is accountable for the programmatic oversight of the grant to include coordination, with the Project Manager, on the technical aspects of the grant. S/he ensures the budget of grantees are reasonable and costs are allowable and allocable. The PO reviews the progress reports to verify the budget proposed includes only allowable expenses that support the project goals and objectives. The PO also assists with post-award monitoring and establishing a corrective action plan, if necessary.

An FDA Project Manager (PM) will be assigned to the program. The FDA PM is the responsible official for the programmatic, scientific, and/or technical aspects of assigned applications and cooperative agreements. The FDA PM will have substantial programmatic involvement that is above and beyond the normal stewardship role in awards as described below.

The PM will have substantial involvement in the design, implementation, and evaluation of program activities, and dissemination of program results and outcomes, above and beyond routine grant monitoring. Substantial involvement by FDA/ORA includes, but is not limited to, the following:

a. Provide guidance, direction, and technical assistance in project planning, implementation, and evaluation;
b. Provide subject matter expertise, programmatic assistance, and evaluation services to support program studies and activities;
c. Actively monitor the supported program via telephone conversations, webinars, e-mails, written correspondence, or periodic site visits;
d. Evaluate the supported program, including development of program-level performance measures, consistent data collection, and reporting procedures and protocols;
e. Convene trainings, meetings, conference calls, and site visits with grantee to facilitate collaboration and information sharing;
f. Participate in data analysis, interpretation of findings, and where appropriate, co-authorship of publications;
g. Development of programs to meet the FDA mission;
h. Provision of programmatic technical assistance;
i. Post-award monitoring of project/program performance, including review of progress reports and making site visits; and other activities complementary to those of the FDA.

An FDA Technical Advisor(s) will be assigned to each enrolled program. The Advisor will work cooperatively with the PO to help monitor and report grantee status/progress including sharing of information and historical backgrounds. The FDA Technical Advisor will have programmatic involvement as described below including but not limited to the following:

- Provide guidance, direction, and technical assistance in project planning, implementation, and evaluation;
- Convene trainings, meetings, conference calls, and site visits with grantee to facilitate collaboration and information sharing;
- Provide subject matter expertise, programmatic assistance, and evaluation services to support program studies and activities;

- Provision of programmatic technical assistance;
- Post-award monitoring of project/program performance, including review of progress reports and making site visits; and other activities complementary to those of the FDA.

Unless another governance structure is mutually agreed upon, the PO will serve as the primary point of contact for the dissemination of FDA policy and milestones/objectives work planning.

c) Monitoring Activities

Periodic program monitoring will be conducted by FDA on an ongoing basis which may include telephone conversations, emails, on-site visits, review of written progress reports, audit assessments, financial reports, etc.

The Project Manager and Technical Advisor conduct the monitoring of the grantee's performance , provide technical advice and assistance and, when necessary, investigate problems or deficiencies identified during review of reports including.
The Grants Project Team (Grant Management Specialist, Program Official, Project Manager and Technical Advisor(s)) reviews the progress report to verify the satisfactory progress is being made toward the project objectives and goals in the project, proposed activities are allowable and within the guidelines of the FOA and budget proposed includes only allowable expenses that support project goals and objectives. When necessary, the Grants Project Team will investigate problems or *deficiencies* identified during review of reports and determine the corrective actions required. Performance deficiencies will be addressed by requiring a revised progress report, submission of a corrective action plan, increased reporting requirements, funding restrictions, and other methods, including up to suspension or termination of the award. The Annual Progress Report will be due as part of the Research Performance Progress Report (RPPR) and is due **no later than 60 days prior** to the start date of the next budget period start date.

Grants with Multiple Years: In order to receive future funding, the grantee is required to submit the Research Performance Progress Report (RPPR). The Annual Progress Report will be due as part of the Research Performance Progress Report (RPPR) and is due no later than 60 days prior to the start date of the next budget period start date. This report should cover all activities/work that took place during the current budget performance period noted in your Notice of Grant Award (NGA).

d) Financial Reporting:

A. Cash Transaction Reports
The Federal Financial Report (FFR) has a dedicated section to report Federal cash receipts and disbursements. For recipients this information must be submitted quarterly directly to the Payment Management System (PMS) using the web-based tool. Quarterly reports are due 30 days following the end of each calendar quarter. The reporting period for this report continues to be based on the calendar quarter. Questions concerning the requirements for this quarterly financial report should be directed to the PMS.

B. Financial Expenditure Reports
A required Federal Financial Report (FFR) must be submitted annually. FDA now requires all annual financial expenditure reports to be submitted electronically using the Federal Financial Report (FFR) system located in the eRA Commons. This includes all initial FFRs being prepared for submission and any revised FSR/FFRs being submitted or re-submitted to FDA. Paper expenditure/FFR reports will not accepted.

Annual FFRs must be submitted for each budget period no later than 90 days after the end of the calendar quarter in which the budget period ended. The reporting period for an annual FFR will be that of the budget period for the grant; however, the actual submission date is based on the calendar quarter. Failure to submit timely reports may affect future funding.

C. Closeout Requirements (when applicable)
A Final Program Progress Activity Report, Final Federal Financial Report SF-425, Final Invention Statement HHS-568 (if applicable), Tangible Personal Property Report SF-428, and Statement of

Disposition of Equipment (if applicable) must be submitted within 90 days after the expiration date of the project period.

D. Auditing
A non-Federal entity that expends $750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of 45 CFR 75, Subpart F-Audit Requirements. Audits must be completed and submitted electronically to the Federal Audit Clearinghouse (FAC) within 30 days after receipt of the auditor's report(s), or 9 months after the end of the audit period, i.e., the end of the organization's fiscal year, whichever is earlier. If you need information on your organization's obligations, please visit the following website: http://harvester.census.gov/sac/. Valuable information is included under the "Frequently Asked Questions" section of that website.

The grantee organization must comply with all special terms and conditions of the cooperative agreement. Future funding will be dependent on recommendations from the Project Manager and Program Official. The scope of the recommendation will confirm an acceptable level of performance and continued compliance with all FDA regulatory requirements and conditions of the award. Specific project milestones, reporting requirements, and other project deliverables may be included as a condition of your award. If FDA determines that the state is unable to make adequate progress, FDA may place them in special condition status and may require a corrective action plan.
Grantees developing their MFRPS program will achieve and maintain conformance with the MFRPS (most recent version) within five years. Grantees who have already developed their MFRPS program will maintain conformance by demonstrating implementation of a strategic improvement plan when non-conformance is identified by the State program or FDA.
The grantee must maintain a food safety inspection contract in satisfactory standing with the FDA throughout the cooperative agreement.

If a recipient of multiple FDA awards (cooperative agreements, grants, contracts), the State must be able to account separately for fund expenditures, including employee salaries, wages, and benefits, under those funding mechanisms and this cooperative agreement.
A rebudgeting request covers reallocation of cooperative agreement funds and change of planned expenditures (compared to the existing budget on record for the grantee) either between budget categories (personnel, equipment, supplies, etc.) or within a single budget category. All rebudgeting requests that involve moving cooperative agreement funds between budget categories in excess of 10% of the total track award must be submitted and approved by FDA. A new NGA will only be issued when rebudgeting requests reach a cumulative total (during a single budget period) of 25% of the total award or more. Rebudgeting requests within a single budget category must be submitted and approved by OP/OAGS when they reach a cumulative (during a single budget period) total of $10,000 or more.

Additional Terms and Conditions for MFRPS Funding track (as applicable)

State manufactured food regulatory programs are expected to designate a MFRPS Project Coordinator with overall responsibility for implementation of the strategic improvement plan as required by the Manufactured Food Regulatory Program Standards.

Key personnel (minimum of two) must attend an annual face-to-face meeting (as determined by FDA OP) as a condition of the award. Unless explicitly instructed to attend another meeting, the annual Manufactured Food Program Standards Alliance (MFRPA) meeting serves as the required face-to-face meeting.

State manufactured food regulatory programs in the MFRPS Development funding track are expected to achieve conformance with the MFRPS before Year 5 of the cooperative agreement.

State manufactured food regulatory programs in the MFRPS Maintenance funding track are expected to maintain conformance with the MFRPS throughout the duration of the award.

If the grantee is in a state that receives funding under an active FDA cooperative agreement for maintaining and/or expanding ISO 17025 accreditation for analysis of human food, the regulatory program grantee must provide for the collection of product samples to support laboratory capacity

development and product surveillance. The applicant must also demonstrate the ability to perform any enforcement or other follow-up activities based on sample results. Sampling plans will be developed in cooperation with the laboratory to support the objectives of both programs. Samples must consist solely of FDA-regulated food commodities in interstate commerce. Retail-prepared foods, shellfish, Grade A dairy, and products subject to regulation by the US Department of Agriculture (amenable meats, poultry, processed egg and catfish) may not be used to satisfy this requirement.

Additional Terms and Conditions for RRT funding track (as applicable)

A minimum of two (2) key RRT personnel must attend an annual face-to -face RRT meeting (as determined by FDA OP) and at least one person representing the RRT must attend the biennial Integrated Foodborne Outbreak Response Management (InFORM) Conference (held in odd number years) and the Regional PulseNet/OutbreakNet meetings (held in non-InFORM years) as a condition of the award.

Additional Terms and Conditions for FPTF funding track (as applicable)

All conference material (promotional materials, agenda, publications and internet sites) related to this project must include an acknowledgement of FDA grant support and a disclaimer stating the following: “Funding for this conference was made possible [in part] by [insert grant number] from [insert FDA name]. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services; nor does mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government.”

Additional Terms and Conditions for Special Project funding track (as applicable)

FDA reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use for federal purposes any copyrighted works that are outcomes from these funding tracks, including curriculum, course content, objectives, learning outcomes, presentations, manuals, scripts, exercises, handouts, reports, documents or other tangible materials produced by the awardee. FDA may authorize others to reproduce, publish, or otherwise use such works for Federal purposes.

Reporting

When multiple years are involved, awardees will be required to submit the Research Performance Progress Report (RPPR) annually and financial statements as required in the Notice of Award. For all years of the cooperative agreement except the 2018-2019 funding year, mid-year reports and an end of year program progress report are required. In 2018-2019, only the RPPR through eRA Commons is required. For continuation years, the RPPR will be considered the end of year progress report. Reporting requirements may be adjusted for individual grantees in the Notice of Award.

Mid-year and end of year progress reports must contain the elements below:

- Detailed progress report on the grantee meeting the project milestones detailed in the cooperative agreement, proposal, strategic plan, conditions of the award, etc. Goals and objectives should be outlined in detail and specific progress reported.
- Status report on the hiring and training of cooperative agreement funded personnel and other manufactured food program personnel.
- Status report on the purchasing, development, and operational readiness of any equipment, computers, or software purchased.
- Identify any pending issues or concerns that may affect accomplishing the objectives and goals of the cooperative agreement.
- A corrective action plan must be submitted if the objectives and goals of the cooperative agreement are not being met. The corrective action plan must detail the tasks, responsible personnel, and updated timeframes to ensure satisfactory performance and meet the deliverables required under the grant.

- Summary of grant expenditures and obligations during the current budget period. The report must include detail of spending by funding track if more than one option is funded under this award.

Additional requirements for the mid-year progress report

Submission of the following documents in the most current version of the MFRPS reviewed and updated within the current budget period (see below list). State programs enrolling in MFRPS for the first time under this cooperative agreement do not need to submit these appendices until the mid-year progress report of Year 2 of the cooperative agreement. These documents may be found in the 2016 version of the MFRPS available at https://www.fda.gov/media/100421/download.

- Appendix 1 or alternate form that is equivalent
- Appendix 2.1 or alternate form that is equivalent
- Appendix 3.1 or alternate form that is equivalent
- Appendices 4.1, 4.2, 4.3 and 4.4 or alternate forms that are equivalent
- Appendix 5.1 or alternate form that is equivalent
- Appendices 6.1 and 6.2 or alternate form that is equivalent
- Appendix 7.1 or alternate form that is equivalent
- Appendices 8.1 and 8.2 or alternate form that are equivalent
- Appendix 9.1 or alternate form that is equivalent
- Appendix 10.1 or alternate form that is equivalent
- Submission of a strategic improvement plan, as defined in the current version of the MFRPS, updated within the current budget period to demonstrate program advancement in achieving conformance with the MFRPS.

Additional requirements for the end of year progress report

- Summary of grant expenditures and obligations during the current budget period and those anticipated to occur during the budget period. The grantee is required to indicate if a carryover request will be submitted for any remaining funds in the current budget period and the anticipated use of the funds in the upcoming budget period.
- For each funding track and option selected under this cooperative agreement (i.e., MFRPS Development or MFRPS Maintenance, RRT Development or RRT Maintenance, FPTF and Special Project), the grantee must clearly and separately describe all the associated costs in the narrative budget justification.
- The grantee must provide an estimate (in total dollars) of in-kind contributions toward accomplishing the goals of the cooperative agreement during the reporting period. A separate estimate should be provided for each funding option selected under this cooperative agreement (i.e., MFRPS Development or MFRPS Maintenance, RRT Development or RRT Maintenance, FPTF and Special Project).

Special consideration for programs in RRT Maintenance & Development

All progress reports (mid-year, end of year and final) must contain, but are not limited to the following:

- Progress & achievements for each yearly goal.
- Progress & achievements for other projects identified by the grantee in the application or after receiving funding.
- Summary of significant RRT responses or other activities within the timeframe for the report, including status of AAR & lessons learned/recommendations for improvement
- Point of Contact and Project Key Personnel
- Pending Issues/Concerns and Proposed Solutions

The final End of Project RPPR report at the conclusion of the award must include an Exit Strategy of Sustainment (ESS), describing the recipient's plan for continued maintenance of the regulatory infrastructure developed under this award.

Special consideration for programs in FPTF

Food Protection Task Forces must meet at least once annually with a formal agenda and/or evaluation of meeting.

The mid-year progress report submitted for the overall cooperative agreement (MFRPS Development or Maintenance Tracks) does not need to include a mid-year progress report for the FPTF funding option. The FPTF funding option must be included in the end of year and final progress reports.
FPTF progress reports must address the following:

- The FPTF official name, mission and annual goals and objectives
- A description of their FPTF structure, leadership and membership
- The number of meetings, trainings, and workshops supported with copies of agendas and supporting materials (handouts, slides, etc.)
- Copies of FPTF PPT, job aids, and other tools and resources developed by FPTF to meet their goals and objectives for sharing with other task forces and stakeholders
- A copy of the meeting, training, workshop etc. sign-in sheet that captures the names, emails, and affiliations of the attendees.
- Discussions and decisions resulting from these activities (reports, recommendations, questions etc.), including the replicability across other state task forces.
- Identification of an integration activity to address each year (see FOA Part 2, Section I, Sub-section 3 (FPTF), objective 3, above) and provide an update on the activity in the annual report.
- Identification of any issues encountered during the implementation and/or adoption of FSMA or other rules/codes/ordinances.

Special consideration for programs in Special Projects

Mid-year and end of year progress reports for the Special Projects funding option should describe progress made to date. MFRPS special project tasks should be included in the strategic plan (in respective standard area) to identify objectives each quarter/year and progress made.

The End of Project Report must include an evaluation/final report, including: lessons learned, results, analysis of effectiveness and impact, full written documentation of the project and summaries of accomplishments and goals. The documentation must be in a form and contain sufficient detail such that other State, local, and tribal governments could reproduce the final project.

The most recent assessment by FDA should verify the program is maintaining conformance with the MFRPS.

Funding Restrictions

All FDA awards are subject to the terms and conditions, cost principles, and other considerations described in the HHS Grants Policy Statement.

Pre-award costs are allowable only as described in the HHS Grants Policy Statement.

Program funds may not be used for any purpose other than those directly tied to the goals of the cooperative agreement.

Non-allowable costs:

- Facilities and work reimbursed under the FDA human food safety inspection contract and other funding mechanisms must remain distinct and separate from the cooperative agreement.
- Vehicle purchases are not permitted.
- Cooperative agreement funds may not be utilized for new building construction; however, remodeling of existing facilities is allowed, provided that remodeling costs do not exceed 10% of the grant award amount.
- Clothing and uniforms with the exception of personal protective equipment (PPE). PPE is defined as protective clothing or other outerwear required to mitigate a defined workplace hazard.
- Other items listed in the HHS Grants Policy Statement or Notice of Award.

Additional Terms

The Federal Funding Accountability and Transparency Act of 2006 (Transparency Act), includes a requirement for awardees of Federal grants to report information about first-tier subawards and executive compensation under Federal assistance awards issued in FY2011 or later. All awardees of applicable FDA grants and cooperative agreements are required to report to the Federal Subaward Reporting System (FSRS) available at www.fsrs.gov>; on all subawards over $25,000.

At the conclusion of the multi-year cooperative agreement, a final progress report, invention statement, and the expenditure data portion of the Federal Financial Report are required for closeout of an award, as described in the HHS Grants Policy Statement, to be submitted within ninety (90) days of the expiration date as noted on the Notice of Grant Award. Alternatively, a final Progress Report is due when an award is relinquished, when a recipient changes institutions or when an award is terminated.
In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts from all Federal awarding agencies with a cumulative total value greater than $10,000,000 for any period of time during the period of performance of a Federal award, must report and maintain the currency of information reported in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available. Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75 – Award Term and Conditions for Recipient Integrity and Performance Matters.

A final RPPR, invention statement, and the expenditure data portion of the Federal Financial Report are required for closeout of an award, as described in the HHS Grants Policy Statement.

Direct inquiries regarding scientific programmatic issues to the official listed below.

Direct inquiries regarding fiscal and/or administrative matters to the grants management specialist listed below.

All formal correspondence/reports regarding the grant should be signed by an authorized institutional official and the Principal Investigator and should be sent to the attention of the grants management specialist, unless otherwise explicitly directed.

STAFF CONTACTS

Grants Management Specialist: Daniel Lukash
Email: daniel.lukash@fda.hhs.gov **Phone**: 240-402-7596

Program Official: Brett Weed
Email: Brett.Weed@fda.hhs.gov

SPREADSHEET SUMMARY
GRANT NUMBER: 5U18FD006422-02 REVISED

INSTITUTION: MISSOURI STATE DEPT/ HEALTH & SENIOR SRV

Budget	Year 2	Year 3	Year 4	Year 5
Salaries and Wages	**$205,684**			
Fringe Benefits	**$136,722**			
Personnel Costs (Subtotal)	**$342,406**			
Equipment	**$37,797**			
Supplies	**$8,069**			
Travel Costs	**$23,882**			
Other Costs	**$14,964**			
TOTAL FEDERAL DC	**$427,118**	**$460,000**	**$460,000**	**$460,000**
TOTAL FEDERAL F&A	**$72,932**	**$0**	**$0**	**$0**
TOTAL COST	**$460,000**	**$460,000**	**$460,000**	**$460,000**