



Governor's Organ Donation Advisory Committee Minutes

April 21, 2017



Note taker(s): Virginia Beatty
Attendees: Joan Keiser, Peter Nicastro, Heidi Kranz-McCulland, Jan Finn, Michala Stoker, Deb Simaitis and Virginia Beatty
Guest(s):
Called by: Deb Simaitis, Chair
Called to order at: 10:37 am

Welcome, Introductions, Agenda Approval and Minute Approval

Ms. Simaitis indicated only one item was on the agenda, to vote on the revisions to the FY17 Budget presented at the March 8, 2017 meeting.

Action Items:	Person Responsible:	Deadline
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Reporting of Officers/Committees

Secretarial Report

After some discussion about process, Ms. Joan Keiser stated it is all committee members' responsibility to assure due process. Future agenda's will bold face text of any item requiring a vote.

- Mr. Peter Nicastro shared and reviewed the article about high-level budgets. Based on that article, he expressed his concerns about the program budget, especially large line items.
- Ms. Jan Finn inquired about guidance, processes and oversight within the Department. Ms. Beatty explained there are multiple levels of review, internal policies and even state polices that must be followed. Ms. Finn stated she does not want to add complexity of process for Ms. Beatty.
- Ms. Joan Keiser asked about access to information related to large line items. Ms. Beatty explained that salaries are public knowledge and available on the state's accountability portal. All other expenditures are related to the projects or activities discussed at committee meetings.
- Ms. Deb Simaitis asked if grant and media information could be pulled out in the future and more detail given. Ms. Betty said she would inquire with the program's assigned fiscal team.
- Ms. Beatty moved to accept the FY17 revised budget as presented at the March 8, 2017 meeting. Ms. Keiser seconded. Ms. Simaitis called for a vote. Ayes 6, Noes 1. Budget approved.

Action Items:	Person Responsible:	Deadline
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Discussion

Ms. Simaitis opened the floor to members. Ms. Finn shared that Midwest Transplant Network held the Hospital Excellence Awards Program and that the Joplin license office received an award. She shared that the office went above and beyond what is required to enroll individuals in the registry and increase funding. She asked DHSS to consider adding an article to newsletter and annual report. Ms. Beatty indicated she would email the article submitted by Midwest Transplant to the Committee and add it to the next newsletter and annual report. She reminded the Committee articles being published are subject to review and approval of Department management.

Action Items:	Person Responsible:	Deadline
Email article to committee members.	Virginia Beatty	Upon receipt.
Add article to newsletter and annual report.	Virginia Beatty	At the appropriate time.

Next Meeting

Agenda/Logistics

Mr. Nicastro asked for clarification on the email that was sent. Ms. Beatty explained that only four members were available on the dates of the original poll. Once meeting space has been temporarily secured, a second meeting poll will be issued for the face-to-face meeting.

Action Items:	Person Responsible:	Deadline
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Adjourn

Meeting Adjourned at 10:52 am.	Chair, Deb Simaitis
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Approved: June 29, 2017