



Identifying Goals and Objectives Worksheet*

- I. Goal (long term outcome): _____
- II. Specific objective: _____

Action Steps	By Whom	By When	Resources and Support		Potential Barriers or Resistance	Communication Plan for Implementation	Evaluation
			Resources Available	Resources Needed (financial, human, political, others)			
<i>What needs to be done to reach objective?</i>	<i>Who will take actions?</i>	<i>By what date will the action need to be done?</i>			<i>What individual or organizations might resist? How?</i>	<i>What individuals and organizations should be informed or involved with these actions?</i>	<i>Are our action steps working or what needs to be done to improve?</i>
Step 1:							
Step 2:							
Step 3:							
Step 4:							
Step 5:							

*Adapted from Community Tool Box: <http://ctb.ku.edu/>